



• SILVER JUBILEE •

ARGENTUM
(2002-2027)



HANDBOOK

2026-27



NAIPUNNYA

INSTITUTE OF MANAGEMENT AND
INFORMATION TECHNOLOGY (NIMIT)
(AUTONOMOUS)



**NAIPUNNYA INSTITUTE OF MANAGEMENT
AND INFORMATION TECHNOLOGY
(AUTONOMOUS)**

**PONGAM, KORATTY – 680308,
THRISSUR - DIST, KERALA**

(Affiliated to the University of Calicut,
NAAC Accredited with A ++ grade, ISO 9001 - 2015 certified)

HANDBOOK 2026-2027
(To be carried to the class everyday)

TABLE OF CONTENTS

Particulars	Page No.
Personal Memo 2026-27	1
Programmes Offered	4
Prayer	5
Pledge to the Nation	7
College Anthem	7
Naipunnya Group of Educational Institutions	8
Motto	9
Vision	9
Mission	9
Scope	9
Core Values	9
Emblem	10
Quality Policy	10
Naipunnya – Profile	10
Nimit Milestones	11
Patron	12
Board of Trustees	12
Advisory Board	12
Governing Body	14
Academic Council	14
Board of Studies	16
Finance Committee	21
Management Team	22
Staff Council	22
Internal Quality Assurance Cell (IQAC)	23
IQAC Composition	24
Management Review Committee Members	26

The Faculty	27
Non-Teaching Staff	36
Maintenance Staff	37
General Activities 2026-27	38
NIMIT Silver Jubilee Projects - ARGENTUM	49
Calicut University Four-Year Undergraduate Programme (CUFYUGP)	53
Outcome-Based Education (OBE)	55
Linways - Learning Management System (LMS)	57
Post Graduate Department of Commerce	57
Post Graduate Department of Computer Science	59
Department of Hotel Management	63
Post Graduate Department of English	67
Post Graduate Department of Social Work	69
Department of Fashion Designing	71
Department of Management Studies	72
Training Department	74
Department of Physical Education	76
Placement Department	77
Library	78
Department of IT	81
National Service Scheme (NSS)	83
Centre for Innovation, Extension and Continuing Education (CIECE)	84
Young Innovators Programme (YIP) 5.0	85
Centre for Examinations	86
Cells	86
Clubs and Committees	91
SWAS (Service With A Smile)	93
PRATIDHI – Centre for Counselling	94

HRD Cell	94
College Union	95
NAIMITR - Alumni Association	95
Naipunnya Centre for Research (NCR)	96
Finance Department	96
Maintenance and Housekeeping Department	97
Common Facilities	98
General Rules and Regulations	101
Good Manners and Code of Conduct	108
Attendance and Leave of Absence	109
Residence/Hostel	110
Office Rules /Issue of Certificates	111
Criteria to Appear in the Final Examination / Promotion	112
Study Tours/Excursions/Picnics	112
Prohibition on Political Activity inside the Campus	113
Procedure for Disciplinary Action	114
Government of Kerala: Higher Education - Rules and Regulations for the smooth functioning of the Campus	115
Grooming Standards	116
Hygiene for the Students	118
Payment of Fees	119
NIMIT Scholarships and Endowments	121
ALMANAC 2026-27	129
Prayer Songs	148



PERSONAL MEMO 2026-27 (Class Teacher's Copy)

Name of the student:

Class/Course & Year:

Admission No.: Date of Birth:

Email ID:.....Blood Group:

Father

Mother

Name: Name:

Designation:..... Designation:.....

Office Address:..... Office Address:.....

Home Address:.....

Email ID (Father/Mother):

Tel: (Home):.....

Mobile (Father):Mobile (Mother):

Mobile number of the student:

Siblings associated with Naipunnya (If applicable)

1. Name: Course & Year:

2. Name: Course & Year:

Mode of Transport:

☐College Bus ☐Private ☐Public Transport ☐Bicycle ☐Motor Bike ☐Bus

Route:

Concession Card: Yes / No; Hosteller: Yes / No

Signature of the student:

Specimen Signatures:

Mother:Father:

(To be handed over to the class In- charge)





PERSONAL MEMO 2026-27

Name of the student:

Class/Course & Year:

Admission No.: Date of Birth:

Email ID:.....Blood Group:

Father

Mother

Name: Name:

Designation:..... Designation:.....

Office Address:..... Office Address:.....

Home Address:.....

Email ID (Father/Mother):

Tel: (Home):.....

Mobile (Father):Mobile (Mother):

Mobile number of the student:

Siblings associated with Naipunnya (If applicable)

1. Name: Course & Year:

2. Name: Course & Year:

Mode of Transport:

☐College Bus ☐Private ☐Public Transport ☐Bicycle ☐Motor Bike ☐Bus

Route:

Concession Card: Yes / No; Hosteller: Yes / No

Signature of the student:

Specimen Signatures:

Mother:Father:

(To be handed over to the class In- charge)



PROGRAMMES OFFERED

U G Programmes

B. Com Finance (Honours)

B.Sc. Computer Science (Honours)

B.Sc. Hotel Management and Catering Science (Honours)

Bachelor of Business Administration (Honours)

B. Com Computer Application (Honours)

BCA (Honours)

B.Sc. Hotel Management and Culinary Arts (Honours)

B.A. English Language and Literature (Honours)

B. Com Co-operation (Honours)

B.Sc. Hotel Administration (Honours)

B.Sc. Information Technology (Honours)

Bachelor of Social Work (Honours)

B.Sc. Costume and Fashion Designing (Honours)

P G Programmes

M.Com

M.Sc. Computer Science

M.A. English Language and Literature

Master of Social Work

Master of Business Administration

Diploma Programme

Diploma in Hotel and Catering Management

PRAYER

Monday

O Lord!

We come before your presence today to seek your blessings and grace. Grant us wisdom and guidance to pursue our goals according to your plans. Enlighten us with your wisdom to have a holistic growth of body, mind, and soul. Help us to lead a life of integrity and commitment bringing glory to your holy name.

Amen.

Tuesday

O Lord!

The author of our life and creation, as we welcome this new day, be with us and enlighten us with your wisdom and knowledge. May we be blessed with your choicest blessings to lead a fruitful life. Bless our parents and teachers as they guide us in our lives to reach our goals. Grant us your grace to overcome failures with courage and accept success with gratitude. May our lives honour you and your light dispel darkness from our lives.

Amen.

Wednesday

Merciful Father,

We are conscious of your mighty and holy presence in our midst. Kindly lead us to the light as we are groping in the dark most of the time. Enlighten our minds and hearts during the day. Help us to follow the right path so that we may never forsake you or displease you.

Amen.

Thursday

O, Lord!

We acknowledge your mighty presence in our midst. Strike at the emptiness of our hearts and enrich us with your abundant blessings throughout the day. Bless and lead us all in the right path. We thank you for this fresh day of faith, hope and promise bestowed on us in your infinite wisdom.

Amen.

Friday

O God!

As we turn a new page in our book of life, we implore you to inscribe the best of thoughts, insights and values in the depths of our soul. May the intellectual endeavour we undertake stimulate our creativity, enhance our skills, explore our potential and ennoble our character, grooming us as worthy and successful citizens, ready to face challenges with fortitude and grace. We hope, the enchanting world of knowledge we delve into, inspire us to become ardent custodians of truth, votaries of justice and messengers of peace.

Amen.

Saturday

Heavenly Father,

May our academic engagement become a testament to our life-long quest for true wisdom, a liberating sign of our shared humanity, and a beautiful hymn to your lasting glory. May we be always grateful for the abundant blessings you bestow upon us. Lead us, guide us and protect us as we journey on in life.

Amen.

PLEDGE TO THE NATION

India is my country. / All Indians / are my brothers and sisters. / I love my country / and I am proud of/ its rich and varied heritage. / I shall always strive / to be worthy of it. / I shall give my parents, / teachers / and all elders/ respect / and treat everyone / with courtesy.

To my country / and to my people, / I pledge my devotion. / In their well-being / and prosperity alone / lies my happiness.

COLLEGE ANTHEM

The highways to knowledge and skill
Run through these yards
Wisdom and understanding
Bloom together in these fields
Building lives, spreading smiles
We march forward over every
High hill and low valley.
Reach, reach for the unreachable
Leap, leap for the stars beyond
Naipunnya, we reach for the unreachable
Naipunnya, we leap for the stars beyond.
Creative minds unite here
As a family we flourish
Seeing the unseen, we attempt
Great things together
Our utmost we pledge
To build a better world unyielding spirits seeking minds
Setting out for the horizon
(Reach, reach...)

Naipunnya... (2)

NAIPUNNYA GROUP OF EDUCATIONAL INSTITUTIONS

(Managed by the Archdiocese of Ernakulam – Angamaly)

Naipunnya Institute of Management & Information Technology (Autonomous), Pongam, Koratty

(Affiliated to the University of Calicut, NAAC Accredited with A++
grade, ISO 9001 - 2015 certified)

Naipunnya School of Management, Cherthala

(Affiliated to the University of Kerala; Department of Tourism, Govt.
of Kerala; NIOS, New Delhi, NAAC Accredited with A)

Naipunnya Public School, Edakunnu, Angamaly

(Affiliated to CBSE, New Delhi)

College Working Time*:

Monday – Friday : 8.50 a.m.- 4.00 p.m.

Office Working Hours

Monday - Friday : 8.50 a.m. – 4.30 p.m.

Saturday : 9.00 a.m. - 4.00 p.m.

*Subject to change

MOTTO

To reach the unreachable

VISION

The first global choice for affordable, skill-based, and holistic education that transforms societies.

MISSION

We turn individuals to socially sensitive leaders by upskilling, experiential learning, student-centric approach, and research & innovation. We provide a global learning environment at competitive costs.

SCOPE

NIMIT's scope is unlimited. In an ever-expanding world of knowledge, professionalism demands constant improvement in quality and competence. NIMIT tries to expand its horizon by maintaining exemplary standards in higher education.

CORE VALUES

- Personal and professional integrity
- Commitment to mission
- Determination for excellence
- Socially responsive
- Clean and Green campus
- Happy community
- Holistic formation
- People-centric approach
- Learning environment



EMBLEM

The Naipunnya emblem portrays one reaching for a star. This signifies the indomitable spirit of NIMIT in its persistent quest for excellence. The star is symbolic of the exalted aims that we all should strive for.

QUALITY POLICY

Our quality policy is to achieve and sustain exemplary standards in educational services by improving the student's achievement quotient in various careers.

This is achieved by :

- Purposive mentoring.
- Competent and committed teachers.
- Effective teaching and evaluation methodologies.

NAIPUNNYA - PROFILE

Opening Doors to Success

Naipunnya Institute of Management and Information Technology (NIMIT), (Autonomous) a premier professional training institute in God's Own Country, is one of the best of its kind in South India. Naipunnya in Sanskrit means "dexterity" or "mastery". NIMIT, as the name signifies, aims at professionalism, discipline and holistic development of the student. The Institute is unique in its approach towards professionalism, whereby even those from the lower economic strata get a platform to forge their skills and potentials. Not surprisingly,

this was the first College in Kerala to offer a regular degree in Hotel Management from a University based in Kerala.

NIMIT MILESTONES

Naipunnya Institute of Management and Information Technology (NIMIT) managed by the Archdiocese of Ernakulam- Angamaly was launched back in 1998 as a Vocational Training Centre addressing the needs of the people around the campus. From its very inception, the college worked with an educational vision with a keen focus on career prospects and employability.

NIMIT was formally inaugurated on 3rd of June 2002 as an affiliated college to the University of Calicut. Within a short span of time, NIMIT has spread its wings in the higher education sector and has attained the status of Centre of Excellence along with its sister concerns, Naipunnya School of Management at Cherthala in Alleppey district and Public Schools at Edakkunnu and Thrikkakara. In 2004, NIMIT was granted the ISO 9001 – 2008 (upgraded to 9001- 2015) certification for exemplary standards in education and student training. In 2019, NIMIT was accredited with B++ grade by NAAC. In 2024 the institution was reaccredited with A++ grade by NAAC- making it the first Self-Financing College in Kerala to achieve this in the Second Cycle of Accreditation. Additionally, Naipunnya achieved the distinction of becoming the second self-financing college in Kerala to be ranked among the top 100 institutions in the 2024 KIRF rankings. The college was conferred the Autonomous status by UGC for the duration 2025-2035 in 2025.

PATRON

His Beatitude Mar Raphael Thattil
Major Archbishop of the Major Archeparchy of
Ernakulam - Angamaly

His Grace Mar Joseph Pamplany
Vicar of the Major Archbishop of the Archeparchy of
Ernakulam–Angamaly

BOARD OF TRUSTEES

Fr. Dr. Anto Cheranthuruthy, President
Fr. Thomas Vaikathuparambil, Vice President
Fr. Paulachan K J, Secretary cum Treasurer
Fr. Varghese Pallatty, Member
Fr. Jimmy Kunnathoor, Member
Fr. Ancil Sebastian, Member
Fr Dr. Diston Kunjachan, Member

ADVISORY BOARD

1. Mar Joseph Pamplany, Chairman
2. Fr. Dr. Anto Cheranthuruthy
3. Fr. Thomas Vaikathuparambil
4. Fr. Sebastian Kalapurakkal
5. Dr. Varghese Moolan
6. Mr. Antony Prince
7. Dr. Anne Mary Fernandez
8. Mr. Kurian Abraham
9. Mr. Antony Kottaram
10. Mr. P J Kunjachan
11. Mr. Paul Mundadan
12. Dr. Kalamparambil Varkey Tolin
13. Mr. Antony Tharian
14. Mr. Jolly Lonappan
15. Mr. Henry Jacob P

16. Mr. Nijil P J
17. Prof. Dr. Sam Thomas
18. Ms. Aswathy Govind
19. Mr. M. S. Sebastian
20. Mr. Jijo G John
21. Mr. Nobin Thomas
22. Ms. Rekha Joseph
23. Dr. Joseph Injodey
24. Dr. Joshy Joseph
25. Prof. Dr. M. Bhasi
26. Dr. Benny Antony
27. Mr. Mohanachandran K. R.
28. Mr. George Thomas
29. Mr. Kishan Kumar
30. Mr. Sajan Varghese
31. Ms. Begi Margret
32. Mr. Mathew Joseph
33. Mr. Christo George
34. Mr. George Thomas
35. Mr. Biju Joseph
36. Mr. Joy Sebastian
37. Fr. Dr. Abraham Oliapurath
38. Fr. Jacob Puthussery
39. Fr. Varghese Palatty
40. Fr. Dr. Paulachan K J
41. Fr. Jimmy Kunnathoor
42. Fr. Tony Xavier
43. Fr. Dr. Diston Kunjachan
44. Dr. Jacob P M
45. Ms. Teresa Parackal (Secretary)
46. Mr. Robert Fernandez
47. Ms. Emily Ittiachan
48. Dr. Joy Joseph Puthussery
49. Dr. Sabu Varghese
50. Ms. Sonia Thomas

GOVERNING BODY

Very Rev. Fr. Dr. Anto Cheranthuruthy	Chairperson
Shri Harilal T N	State Government Nominee
Dr. Santhosh Nampi	University Nominee
Prof. Dr. Sam Thomas	Educationist
Fr. Thomas Vaikathuparambil	Management
Rev. Fr. Jimmy Kunnathoor	Management
Fr. Dr. Diston Kunjachan	Management
Dr. Joy Joseph Puthussery	Management
Prof. Dr. Jacob P. M	Administrative Staff of the college (COE)
Ms. Teresa Parackal	Teachers of the college
Mr. Robert Fernandez	Teachers of the college
Rev. Fr. Dr. Paulachan K J	Member Secretary

ACADEMIC COUNCIL

Fr. Dr. Paulachan K J	Exe. Director and Principal, Chairman	Chairperson
Dr. Abdul Gafoor	Prof. Dept.of Education	University Nominee
Prof. Abhilash Pillai	Director, School of Drama and Fine Arts, JMC, Thrissur	University Nominee
Dr. Baby Shari P A	Professor, Department of Psychology, University of Calicut	University Nominee

Dr. Jiju A. Mathew	Associate Professor., Dept of Computer Science St. Thomas College (Autonomous), Thrissur	Expert/ Academician
Dr. Leena Leon	Associate Professor, Dept. of Commerce, RCSS	Expert/ Academician
Dr. Girish M C	Associate Professor, Dept. of Commerce, PM Government College, Chalakudy.	Expert/ Academician
Fr. Dr. Joseph M K	Professor & Director, Department of Sacred Heart College (Autonomous), Thevara	Expert/ Academician
Mr. Ajith Mani	Department of Hotel Management, Christ College, Irinjalakuda	Expert/ Academician
Fr. Dr. Diston Kunjachan	Vice Principal & HoD, P.G Department of Social Work	HoD
Prof. Dr. Jacob P M	Controller of Examination	Professor, Naipunnnya Business School
Ms. Sonia Thomas	Associate Professor, Department of Hotel Management	Member Secretary
Dr. Mathew K Jose	HoD, PG Department of Commerce	HoD
Mr. Robert Fernandez	HoD, Department of Hotel Management	HoD
Mr. Jayakrishnan S	HoD, PG Department of Computer Science	HoD
Dr. Antony George	HoD, MBA	HoD
Dr. Veena Vijaya	HoD, PG Department of English	HoD

Ms. Gayathri K S	HoD In-charge, Department of Fashion Designing	HoD
Dr. Anitha Mary Alex	Academic Coordinator, PG Department of Commerce	Senior Faculty
Dr. Sabu Varghese	Associate Professor, MBA	Senior Faculty
Dr. Sarithadevi S	Academic Coordinator, PG Department of Computer Science	Senior Faculty
Mr. Richi Thomas	Academic Coordinator, Department of Hotel Management	Senior Faculty

BOARD OF STUDIES

PG DEPARTMENT OF COMMERCE

Chairman – Dr. Mathew Jose K (HoD)

Faculty Members

Rev. Fr. Dr. Paulachan K J

Dr. Joy Joseph Puthussery

Ms. Teresa Parackal

Dr. Anitha Mary Alex

Ms. Noble Devassy

Dr. Jesney Antony

Dr. Remya Cherian

Mr. Githin T James

Mr. Kripa Suresh

Dr. Shanmughadas K G

Ms. Kavitha Vincent

Dr. Fairouz Ashareff

Ms. Vandhana C H

Ms. Rinku K Vithayathil

Ms. Cibini Bibin

Ms. Jissmol Varghese

Mr. Joseph James

Ms. Roseland P M

Ms. Akhila Thomas

Ms. Lakshmy Priya M G

Dr. Jissy Joseph

Mr. Raju Warriar

Ms. Divya Nandakumar

Dr. Jefin Antony

External Experts

Dr. Madhusoodanan Kartha N.V

(Expert nominated by the Vice Chancellor)

Dr. R Vasanthagopal – (Subject expert)

Dr. Sanu Varghese – (Subject expert)

Mr. Mestin P.C – (College Alumnus)

Mr. Jomon Joseph – (Industry Representative)

DEPARTMENT OF HOTEL MANAGEMENT

Chairman - Mr. Robert Fernandez (HoD)

Faculty Members

Mr. John Kizhakuden

Ms. Sonia Thomas

Mr. Richi Thomas

Ms. Renita Fernandez

Mr. Anand Thomas

Mr. Rahul TR

Mr. Vinu Vijayan

Mr. Prathush P S

Mr. Ankit Mondal

Mr. Rajan P P

Ms. Nayana Paul

Mr. Tilvin Sabu

Ms. Misouti Sarkar

Mr. Jinson P S

Ms. Neethu K N

Mr. Ramakrishnan T K

Mr. Benny P Francis

External Experts

Dr. Shaji K (Expert nominated by the Vice Chancellor)

Ms. Bini Dayanandan (Subject expert)

Mr. Varghese Johnson (Subject expert)

Ms. Rekha Joseph (Industry Representative)

Mr. Joseph John A M (College Alumnus)

PG DEPARTMENT OF COMPUTER SCIENCE

Chairman – Mr. Jayakrishnan S (HoD)

Faculty Members

Dr. Sarithadevi S	Mr. Deny P Francis
Dr. Deepak K V	Mr. Athul P D
Mr. Livin P Wilson	Ms. Aswathi M R
Dr. Soni P M	Mr. Amal Benny
Ms. Anna Diana K M	Mr. Vishnu M J
Ms. Neenu Thomas	Ms. Chinchu Joseph

External Experts

Sr.(Dr.) Mini T.V (Expert nominated by the Vice Chancellor)
Dr. Sabeen Govind (Subject expert)
Dr. Rajesh R (Subject expert)
Mr. Abhilash K S (Industry Representative)
Ms. Josmi Jose (College Alumnus)

PG DEPARTMENT OF ENGLISH

Chairperson – Dr. Veena Vijaya (HoD)

Faculty Members

Dr. Purnima S Kumar	Dr. Dhanumol C M
Ms. Gigy Johnson	Rev Dr. Antony Jose
Ms. Emil George	Ms. Jeeva Minu
Ms. Annie Sebastian	Ms. Evelyn M.Thomas
Ms. Sabina Leo	

External Experts

Prof. Dr. Shaju Ouseph (Expert nominated by the Vice Chancellor)
Dr. Anju E A (Subject expert)
Mr. Sanil Kumar P S (Subject expert)
Mr. Sreekuttan P J (Industry Representative)
Mr. Johns Shaju (College Alumnus)

DEPARTMENT OF ADDITIONAL LANGUAGES

Malayalam

Chairperson – Ms. Rejitha K Ravi

Faculty Member

Ms. Neethu Valsan

External Experts

Dr. Gisha Elizabeth Varghese (Expert nominated by the Vice Chancellor)

Dr. Sangeeta Thiruvall P P (Subject expert)

Dr. Seena John (Subject expert)

Dr. Vishnu Raj B (Industry Representative)

Mr. Sreekuttan P J (College Alumnus)

Hindi

Chairperson & Faculty Member– Dr. Sonia S

External Experts

Dr. Ida Manuel (Expert nominated by the Vice Chancellor)

Dr. Sheena M A (Subject expert)

Dr. Reenakumari V L (Subject expert)

Ms. Saritha G (Industry Representative)

Mr. Anupam Sekhar (College Alumnus)

French

Chairperson – Ms. Nusreen Nasar

Faculty Members

Ms. Mary J Rose

External Experts

Mr. Effy Christy Cheriyan, (Expert nominated by the Vice Chancellor)

Ms. Jeleeta Rose C N (Subject expert)

Ms. Sabeena Bhaskar (Subject expert)

Ms. Lisha Albert (Industry Representative)

Anvin Jose (College Alumnus)

PG DEPARTMENT OF SOCIAL WORK

Chairman – Rev. Fr. Dr. Diston Kunjachan (HoD)

Faculty Members

Ms. Anitta Jaison

Dr. Shiju K K

Ms. Namitha M

Mr. Vysakh P K

External Experts

Dr. Treesa T Pulickal (Expert nominated by the Vice Chancellor)

Dr. Anish K R (Subject expert)

Dr. Anish V Cherian (Subject expert)

Dr. Benoy Peter (Industry Representative)

Ms. Sona Jacob (College Alumnus)

DEPARTMENT OF FASHION DESIGNING

Chairperson – Ms. Gayathri K.S (HoD In-charge)

Faculty Members

Ms. Alakananda

External Experts

Dr. Thomas Ruby Mariamma (Expert nominated by the Vice Chancellor)

Dr. Leena Leon (Subject expert)

Dr. Vinitha Paulose (Subject expert)

Mr. Sarath K (Industry Representative)

DEPARTMENT OF MANAGEMENT STUDIES (NBS)

Chairman –Dr. Antony George (HoD)

Faculty members

Prof. Dr. Jacob P M, Professor, COE

Dr. Sabu Varghese, Associate Professor

Dr. Nijo Varghese, Assistant Professor

Dr. Jeena Antony, Associate Professor

Mr. Nikhil Varghese, Assistant Professor

Ms. Harisree, Assistant Professor

External Experts

Dr. Abraham Meleth (Expert nominated by the Vice Chancellor)

Dr. Suraj E.S (Subject expert)

Dr. Sam Thomas, Dean, CUSAT (Subject expert)

Mr. Mohana Chandran (Industry Representative)

Fr. Thomas (Ancil) Maippan (College Alumnus)

FINANCE COMMITTEE

1. Rev. Fr. Dr. Paulachan K. J.
(Exe. Director and Principal) - Chairman
2. Rev. Fr. Jimmy Kunnathoor (Asst. Exe. Director) -
Nominated member from Governing body.
3. Ms. Teresa Parackal
(Associate Dean Quality & Affiliation)- Senior faculty
4. Dr. Joy Joseph Puthussery (Dean Quality & Affiliation) -
Permanent Invitee
5. Mr. Jimmy Joseph (Finance Officer) – Member Secretary

MANAGEMENT TEAM

1. Rev. Fr. Dr. Paulachan K. J. (Exe. Director and Principal)
2. Rev. Fr. Jimmy Kunnathoor (Asst. Exe. Director)
3. Rev. Fr. Dr. Diston Kunjachan (Vice Principal, NIMIT)
4. Dr. Joy Joseph Puthussery (Dean Quality & Affiliation)
5. Ms. Teresa Parackal (Associate Dean Quality & Affiliation)
6. Prof. Dr. Jacob P. M. (Controller of Examinations)
7. Ms. Emily Ittiachan (Joint Controller of Examinations)
8. Mr. Robert Fernandez (Director Student Welfare)
9. Dr. Sabu Varghese (Director, IT/ HRD Cell)
10. Ms. Sonia Thomas (NAAC Coordinator)

STAFF COUNCIL

1. Rev. Fr. Dr. Paulachan K. J. (Exe. Director and Principal)
2. Rev. Fr. Jimmy Kunnathoor (Asst. Exe. Director)
3. Rev. Fr. Dr. Diston Kunjachan (Vice Principal, NIMIT)
4. Dr. Joy Joseph Puthussery (Dean Quality & Affiliation)
5. Ms. Teresa Parackal (Associate Dean Quality & Affiliation)
6. Prof. Dr. Jacob P. M. (Controller of Examinations)
7. Mr. Robert Fernandez (Director Student Welfare, HoD HM)
8. Ms. Sonia Thomas (NAAC Coordinator)
9. Dr. Nijo Varghese (Academic Coordinator)
10. Dr. Mathew Jose K. (HoD, PG Department of Commerce)
11. Mr. Jayakrishnan S. (HoD, PG Department of Computer Science)
12. Dr. Antony George (HoD NBS & Admission Coordinator)
13. Dr. Veena Vijaya (HoD, PG Department of English,
Council Secretary)
14. Ms. Gayathri K.S. (HoD In-charge,
Department of Fashion Designing)
15. Mr. Shaju P.M. (HoD, Department of IT)

16. Mr. Akhil Murali (HoD In-charge,
Department of Physical Education)
17. Mr. Shefin J Pereira (Placement Officer)
18. Dr. Jose Poullose (Librarian)

INTERNAL QUALITY ASSURANCE CELL (IQAC)

As per National Assessment and Accreditation Council (NAAC) guidelines, every accredited institution should establish an Internal Quality Assurance Cell (IQAC) as a post-accreditation quality sustenance measure. The Internal Quality Assurance Cell (IQAC) of NIMIT was established in October 2017 and has become the lifeblood of the entire institution's quality framework. The IQAC focuses on realizing the goals of quality enhancement and sustenance in every area of the institution. NIMIT IQAC has developed a conscious, consistent, and catalytic movement by creating policies, systems, mechanisms and procedures to ensure that the objectives of NAAC are used in meaningful ways towards channelizing efforts and measures towards educational outcomes. The IQAC, thus, coordinates the process of evaluation of the syllabus and creates a progressive curriculum including certificate and diploma courses according to the changing trends in the higher education sector. An effective feedback mechanism collects feedback from the different stakeholders and monitors the quality and efficacy of the policies and processes of the institution. Apart from providing a culture of quality in higher education, the NIMIT IQAC organizes workshops and seminars to promote quality enhancement of the institution as well as its peer institutions. The members of the Faculty, participate in workshops and seminars organised by IQAC and offer Institutional mentoring to other colleges.

IQAC COMPOSITION

1. Chairperson

Rev. Fr. Dr. Paulachan K. J.

2. IQAC Coordinator

Dr. Joy Joseph Puthussery

3. NAAC Coordinator

Ms. Sonia Thomas

4. Teaching Staff

- i. Dr. Mathew Jose K., HoD, PG Department of Commerce
- ii. Mr. Robert Fernandez, Director Student Welfare &
HoD Hotel Management
- iii. Mr. Jayakrishnan S., HoD, PG Department of Computer Science
- iv. Dr. Antony George, HoD, Department of Management Studies
- v. Dr. Veena Vijaya, HoD, PG Department of English
- vi. Rev. Fr. Dr. Diston Kunjachan, Vice Principal &
HoD, PG Department of Social Work
- vii. Ms. Gayathri K.S. - HoD In-charge,
Department of Fashion Designing
- viii. Mr. Shaju P. M., HoD, Department of IT
- ix. Mr. Akhil Murali, HoD In-charge,
Department of Physical Education
- x. Dr. Jose Poulouse, Librarian
- xi. Dr. Sarithadevi S., Asst. Professor, Criteria 1
- xii. Dr. Sabu Varghese, Director, IT/ HRD Cell Criteria 2
- xiii. Mr. Livin P. Wilson, Asst. Professor, Criteria 3
- xiv. Mr. Jimmy Joseph, Finance Officer, Criteria 4
- xv. Ms. Mini Joshy, Asst. Professor, Criteria 5
- xvi. Dr. Jeena Antony, Asso. Professor, Criteria 6
- xvii. Ms. Kavitha Vincent, Asst. Professor, Criteria 7
- xviii. Ms. Shajitha T.B., Asso. Professor, Criteria 8
- xix. Rev. Dr. Antony Jose, Asst. Professor, Criteria 9
- xx. Dr. Anitha Mary Alex, Asso. Professor, Criteria 10

5. Administrative Officers

- i. Mr. Poulose C.V., Superintendent

6. Members from Management

- i. Rev. Fr. Jimmy Kunnathoor, Asst Exe. Director
- ii. Ms. Teresa Parackal, (Associate Dean Quality & Affiliation)
- iii. Prof. Dr. Jacob P. M. (Controller of Examinations)

7. Member from Local Body

Ms. Leela Subramanian (President, Koratty Panchayat)

8. Members from Student Community

- i. Ms. Archana T U, III BBA
- ii. Mr. Joel Joseph, III BCA B

9. Member from Alumni

Mr. Mestin P.C.

10. External Experts

- i. Rev. Fr. Dr. Anil George K CMI (Associate Professor, St. Thomas College (Autonomous) Thrissur).
- ii. Rev. Fr. Saje Peter Kannaparamban (Former Principal, NIMIT)
- iii. Dr. Joseph I Injodey (Former Director, Rajagiri College of Social Sciences, Kalamassery)
- iv. Dr. Bindiya Varghese, (IQAC Coordinator, Rajagiri College of Social Sciences)
- v. Prof. Dr. Joshy Joseph, (Professor, IIM)

11. Nominees Employers/ Industrialists-

- i. Mr. M.S Sebastian (Management Consultant)
- ii. Dr. Benny Antony (Joint Managing Director, Arjuna Natural)

12. PTA

- i. Mr. Joy Antony

MANAGEMENT REVIEW COMMITTEE MEMBERS

(MR MEMBERS)

1. Rev. Fr. Dr. Paulachan K. J. (Executive Director/Principal)
2. Rev. Fr. Jimmy Kunnathoor (Asst.Exe. Director)
3. Rev. Fr. Dr. Diston Kunjachan (Vice Principal, NIMIT)
4. Dr. Joy Joseph Puthussery (Dean Quality & Affiliation)
5. Ms. Teresa Parackal (Associate Dean Quality & Affiliation)
6. Prof. Dr. Jacob P. M. (Controller of Examinations)
7. Ms. Emily Ittiachan (Joint Controller of Examinations)
8. Mr. Robert Fernandez (Director Student Welfare)
9. Dr. Sabu Varghese (Director, IT/ HRD Cell)
10. Ms. Sonia Thomas (NAAC Coordinator)
11. Dr. Nijo Varghese (Academic Coordinator)
12. Dr. Mathew Jose K. (HoD, Commerce)
13. Mr. Jayakrishnan S. (HoD, Computer Science)
14. Dr. Antony George (HoD, NBS)
15. Dr. Veena Vijaya (HoD, English)
16. Ms. Gayathri K.S (HoD In-charge, Fashion Designing)
17. Mr. Shaju P. M. (HoD, Information Technology)
18. Mr. Akhil Murali (HoD In-charge, Physical Education)
19. Mr. Jimmy Joseph (Finance Officer)
20. Mr. Poullose C. V. (Superintendent)
21. Dr. Jose Poullose (Librarian)
22. Ms. Lincy Sojan (Storekeeper)
23. Mr. Shefin J Pereira (Placement Officer)

THE FACULTY

Rev. Fr. Dr. Paulachan K. J. (MBA, M.Phil., Ph.D.)	Executive Director/Principal	9605001987
Rev. Fr. Dr. Diston Kunjachan (M Sc Psychology, MSW, M.Phil, Ph.D)	Vice Principal, NIMIT	9747394797
Dr. Joy Joseph Puthussery (M.Com, FCMA, Ph.D.)	Dean Quality & Affiliation / IQAC Coordinator	9446947917
Ms. Teresa Parackal (M. Com, ADIIFA)	Associate Dean Quality & Affiliation	9446741676
Prof. Dr. Jacob P. M. (MBA, Ph.D)	Controller of Examinations	9446218306
Mr. Robert Fernandez (MBA- THM)	Director Student Welfare	7012635903
Dr. Sabu Varghese (M.Sc., MBA, Ph.D.)	Director IT/HRD Cell	9497202277
Ms. Sonia Thomas (MHRM, M.Sc. HM, MTM, NET)	NAAC Coordinator	9886670216

POST GRADUATE DEPARTMENT OF COMMERCE

Dr. Mathew Jose K. (M. Com, M.Phil. LLB, Ph.D.)	HoD/Professor	9446467315
Rev. Fr. Dr. Paulachan K. J. (MBA, M.Phil., Ph.D.)	Executive Director /Principal	9961915050
Ms. Teresa Parackal (M.Com, ADIIFA)	Associate Dean Quality & Affiliation /Associate Professor	9446741676
Dr. Joy Joseph Puthussery (M.Com, FCMA, Ph.D.)	Dean Quality & Affiliation / Professor/ IQAC Coordinator	9446947917

Dr. Anitha Mary Alex (M.Com, MBA, SET, B.Ed., NET, Ph D.)	Academic Coordinator/ Associate Professor	947682750
Ms. Noble Devassy (M.Com, MBA, SET)	Assistant Professor	9746410841
Ms. Roseland P M (M.Com, MBA, B.Ed., SET)	Assistant Professor	9497680126
Mr. Joseph James (M.Com, NET)	Assistant Professor	9946275055
Ms. Jissmol Varghese (M.Com, B.Ed, SET)	Assistant Professor	9494627614
Dr. Fairouz Ashareff (M. Com, Ph.D)	Assistant Professor	8714545451
Dr. Shanmughadas K. G (M. Com, MBA, M. Phil., NET, Ph. D)	Assistant Professor	7907051401
Dr. Jesney Antony (M.Com, Ph. D, NET)	Assistant Professor	9495340484
Ms. Rinku Kunjachan (M.Com, NET, B.Ed)	Assistant Professor	9446753170
Mr. Githin T. James (M.Com,SET, NET)	Assistant Professor	7012781224
Ms. Kripa Suresh (MCom, NET, SET)	Assistant Professor	7994166763
Dr. Remya Cheriyan (M.Com. MPhil, Ph.D.)	Assistant Professor	9544971541
Ms. Lakshmi Priya M. G (M. Com, M. Phil., NET, SET)	Assistant Professor	9846334188
Dr. Jissy Joseph (M.Com., Ph.D.)	Assistant Professor	9544005398
Ms. Divya Nandakumar (MCom, NET)	Assistant Professor	9526626746
Mr. Raju Warriar (M.Com. MPhil, NET)	Assistant Professor	9847431212
Dr. Jefin Antony (M.Com., MPhil, NET, Ph.D.)	Assistant Professor	8089726084

BBA		
Dr. Antony George (MA Economics, PGDMSM, MBA, PGDIB, M.Phil., Ph.D.)	Associate Professor	8594002178
Ms. Kavitha Vincent (MBA)	Assistant Professor	8301034527
Ms. Vandana C. H. (MBA, PGDBA, M.Phil)	Assistant Professor	9656523453
Ms. Akhila Thomas (MBA, NET)	Assistant Professor	9169160019
Ms. Cibiny Bibin (MBA, NET)	Assistant Professor	9539078181

POST GRADUATE DEPARTMENT OF COMPUTER SCIENCE

Mr. Jayakrishnan S. (M.Sc. IT, MCA)	HoD / Associate Professor	9995114386
Dr. Sarithadevi S. (MCA, NET, Ph.D)	Academic Coordinator/ Assistant Professor	9400723311
Dr. Deepak K.V. (MCA, PhD.)	Assistant Professor	8089544482
Mr. Livin P Wilson (M.Sc. Electronics)	Assistant Professor	9846252325
Dr. Soni P. M. (MCA, PhD)	Associate Professor	9961270970
Ms. Anna Diana K.M (MCA)	Assistant Professor	8281350286

Ms. Neenu Thomas (MCA)	Assistant Professor	9539541468
Mr. Deny P Francis (MCA)	Assistant Professor	9388418448
Mr. Athul P.D (MCA)	Assistant Professor	8139834400
Ms. Aswathi M. R (MCA, NET)	Assistant Professor	9567565787
Mr. Amal Benny (MCA, NET, JRF)	Assistant Professor	7907195665
Mr. Vishnu M. J (MCA, NET)	Assistant Professor	8547998352
Ms. Chinchu Joseph (MCA)	Teaching Assistant	9605391164
Ms. Princy J (MCA)	Lab Instructor	9188572656
Ms. Tintu Thomas (MCA)	Lab Instructor	9496966778

DEPARTMENT OF HOTEL MANAGEMENT

Mr. Robert Fernandez (MBA- Tourism and Hotel Management)	HoD/Associate Professor	7012635903
Mr. John Kizhakuden (M.Sc. HM)	Associate Professor	9495040374
Ms. Sonia Thomas (M.Sc. HM, MTM, MHRM, NET)	Associate Professor/ NAAC Coordinator	9886670216
Mr. Richi Thomas (MBA- Tourism and Hospitality Management)	Assistant Professor/ Academic Coordinator	8921542075
Ms. Renita Fernandez (Master of Management in Hospitality)	Assistant Professor	8129960658
Mr. Anand Thomas (MBA-Hospitality Management)	Assistant Professor	9496215152

Mr. Rahul T R (M.Sc. Tourism and Hotel Management)	Assistant Professor	9744758176
Mr. Vinu Vijayan (MBA)	Assistant Professor	9497666192
Mr. Prathyush V P (MPM)	Assistant Professor	6238614448
Mr. Ankit Mondal (M. Sc. Hospitality Management)	Assistant Professor	9051822997
Ms. Rose Mary Joby (M.Sc. Food & Nutrition)	Assistant Professor(P/time)	9744224966
Mr. Rajan P. (Diploma in Food Production)	Assistant Professor	9446956919
Ms. Nayana Paul (DHMCT)	Assistant Professor	9745330615
Mr. Tilvin Sabu (BHS)	Assistant Professor	8848236953
Ms. Misouti Sarkar (B.Sc. Culinary Science)	Assistant Professor	7407207925
Mr. Jinson P. S. (B.Sc. HMCS)	Assistant Professor	9847227033
Ms. Neethu K.N (BBA)	Teaching Assistant	6381259629
Mr. Praveen Antony (DHMCT)	Lab Instructor	9995896276
Mr. Ramakrishna T. K (B.Sc. Culinary Science & HM)	Trainer F&B Service	9074170582
Mr. Benny P Francis (DBC)	Instructor Bakery & Confectionary	9544155975

POST GRADUATE DEPARTMENT OF ENGLISH

Dr. Veena Vijaya (M.A. English, M.Phil., Ph.D.)	HoD/ Associate Professor	8137849202
Dr. Purnima S. Kumar (M.A. English, M.Phil., Ph.D.)	Assistant Professor	9495933580
Ms. Gigy Johnson (M.A. English)	Assistant Professor	9400863648
Ms. Emil George (M.A. English, B.Ed., SET, NET, CELTA)	Assistant Professor	8281322832
Ms. Annie Sebastian (M.A. English, B. Ed.)	Assistant Professor	9497686325
Ms. Sabina Leo (M.A English, M.A. Sociology, B.Ed)	Assistant Professor	8299032572
Dr. Dhanumol C. M. (M.A. English, M.Phil., Ph.D.)	Assistant Professor	8281034033
Rev. Dr. Antony Jose (M.A. English, Ph.D.)	Assistant Professor	9562721457
Ms. Jeeva Minu (M.A. English, NET)	Assistant Professor	7902211360
Ms. Evelyn M.Thomas (M.A. English, NET)	Assistant Professor	9645685365

POST GRADUATE DEPARTMENT OF SOCIAL WORK

Rev. Fr. Dr. Diston Kunjachan MSW, MPhil (Social Work), M.Sc. Psychology, Ph.D.	Vice –Principal/HoD	9747394797
Ms. Anitta Jaison (MSW)	Assistant Professor	8606259080
Ms. Namitha M (MSW)	Assistant Professor	8075755560
Dr. Shiju K. K (MSW, M.Phil., NET, Ph.D)	Assistant Professor	8289891982
Mr. Vysakh P. K (MSW, NET)	Assistant Professor	9947372484

DEPARTMENT OF FASHION DESIGNING

Ms. Gayathri K. S (M.Sc. Textiles & Fashion Designing)	HoD In-Charge /Assistant Professor	8301838827
Ms. Alakananda (M.Sc. Fashion Designing)	Assistant Professor	7994337398

DEPARTMENT OF NAIPUNNYA BUSINESS SCHOOL

Dr. Antony George (MA Economics, PGDMSM, MBA, PGDIB, M.Phil., Ph.D.)	HoD/ Associate Professor	8594002178
Dr. Sabu Varghese (M.Sc., MBA, Ph.D)	Associate Professor	9497202277
Dr. Jeena Antony (M.Com, MBA, SET, Ph.D)	Associate Professor	9746187264
Dr. Nijo Varghese S (MBA, NET, Ph.D)	Assistant Professor	9446143807
Ms. Harisree N. Kumar (MBA)	Assistant Professor	9846121311
Mr. Nikhil Varghese (MBA)	Assistant Professor	9446436473
Mr. Jacob P. John (LLB, MBA)	Assistant Professor(P/Time)	9562855744

COLLABORATING FACULTY UNITS

DEPARTMENT OF ADDITIONAL LANGUAGES

Ms. Rejitha K Ravi (MA Malayalam, B.Ed., SET, NET)	Coordinator / Assistant Professor	9847140668
Dr. Sonia S. (MA Hindi, M.Phil., Ph.D.)	Assistant Professor	9037221271
Ms. Neethu Valsan (MA, MPhil, NET)	Assistant Professor	9633932283

Ms. Mary J Rose (M.A French)	Assistant Professor	9288021717
Ms. Nusreen (MA French)	Assistant Professor(P/time)	9597492146

DEPARTMENT OF MATHEMATICS AND STATISTICS

Ms. Shajitha T B (M.Sc. Mathematics, M.Ed., SET)	Coordinator / Associate Professor	9895420250
Ms. Emily Ittiachan (M.Sc. Mathematics, B.Ed.,)	Joint Controller of Examinations	9495248482
Ms. Mini Joshy (M.Sc. Mathematics, B.Ed)	Assistant Professor	8078448416
Ms. Stinphy Maxon (M.Sc. Mathematics)	Assistant Professor	8891945509
Ms. Reshma K Bhaskaran (M.Sc. Mathematics)	Assistant Professor	8289875926

FACILITATING DEPARTMENTS

DEPARTMENT OF STUDENT WELFARE

Ms. Reni V. Kalayil (MSW)	Student Counsellor	9447306055
Mr. Shefin J Pereira (MBA, NET)	Placement Officer	9847757527
Mr. Johny P.O (M. A. English)	Training Manager	8547334672
Mr. Gladson George (M.Com. MBA)	PRO/Extension Activity Coordinator	9744224910
Ms. Sindhu Joseph (MCA)	Examination Operations Assistant	8891540859

DEPARTMENT OF IT

Dr. Sabu Varghese (M.Sc., MBA, Ph.D.)	Director IT	9497202277
Mr. Shaju P. M. (PGDCA, MCOE)	HoD	9895196900
Mr. Joseph Sanith (IETE, DNHM)	System Administrator	9947192686
Mr. Jekson P. J. (MCA)	Software Developer	7736285966
Ms. Merin Alias (M.Sc CS)	IT Support Staff	8075229536

LIBRARY

Dr. Jose Poulouse (M. LISc., Ph.D.)	Librarian	8921074732
Ms. Greeshma Valson (M. LISc)	Librarian	9048907950
Ms. Betty Johnson (CCLIC)	Assistant Librarian	8606624824

DEPARTMENT OF PHYSICAL EDUCATION

Mr. Akhil Murali (MPed.)	HoD In-charge	8304054445
Mr. Abdul Majeed V. A. (Kerala Volleyball Association Certified Coach)	Certified Coach Volleyball (Women)	8921323831
Mr. Disil Davis (Kerala Tug of War Association Certified Coach)	Certified Coach Tug of War (Men & Women)	9645303640
Mr. Jithin Mathew (Kerala Netball Association Certified Coach)	Certified Coach, Netball (Women)	9048022550
Mr. Iththisham Quraishi (BA)	Certified Coach, Netball	9400294948
Mr. Rohith K.G. (B. Com Banking and Insurance)	Certified Coach Volleyball	7356650016

NON-TEACHING STAFF

Mr. Poullose C.V.	Superintendent
Mr. Jimmy Joseph	Finance Officer
Ms. Mini P. B.	Office Assistant
Ms. Regi George	Accountant
Ms. Liji Jose	Office Assistant
Mr. Arun Paul	IT Support Staff
Mr. Jeeson Benny	IT Support Staff
Ms. Beena Roy	Receptionist
Ms. Betty Johnson	Library Assistant
Ms. Shiny S.	Administrative Staff
Ms. Sony Antony	HRD Executive
Mr. Raju Joseph	Facility Supervisor
Ms. Dhaya C.D	Housekeeping Supervisor
Ms. Lincy Sojan	Store-in-Charge
Mr. Vincent T. T.	Hostel Warden (Boys)
Ms. Mary Paulson	Hostel Warden (Girls)
Mr. George P. V.	Electrician Cum Driver
Mr. Gijo T. Kuriakose	Driver
Mr. Jose M. D.	Driver
Mr. Alosious C. K	Driver
Mr. Shali C R	Driver
Mr. Prabatra Baliarsing	Labourer
Ms. Shalet M. D.	Labourer
Ms. Seema Subi	Labourer
Ms. Jomol Jose	Ground Staff

Ms. Lissy Biju	Housekeeping Staff
Ms. Sherly Shaji	Housekeeping Staff
Ms. Beena Jude	Housekeeping Staff
Ms. Siby Baby	Canteen Supervisor
Mr. Kiran Rajeswaran	Asst. Electrician Cum Plumber
Mr. Rajan K. Nair	Security staff
Mr. P. K. Varghese	Security staff
Ms. Jyothi Francis	Receptionist

MAINTENANCE STAFF

Mr. Vinoj P. P.	Gardener
Mr. Bijoy Kuriakose	Pets Caretaker
Ms. Bindhu Ajayan	Labourer
Ms. Rosily Peter	Labourer
Ms. Bichu Santhosh	Labourer
Ms. Valsa Jose	Labourer
Ms. Shobhana Gopi	Labourer
Ms. Shibila K. C.	Labourer
Ms. Daisy Johny	Kitchen staff
Ms. Mini Babu	Kitchen staff
Mr. Johnson M. V.	Kitchen staff
Ms. Irin Aruja	Kitchen staff
Ms. Shyla Unnikrishnan	Ground Staff
Ms. Mallika Raju	Garden Staff
Ms. Lilly Francis	Grounds Staff
Mr. Shaji P. K	Labourer

General Activities for the Academic Year 2026-27

Sl. No.	Activity Committees/ Boards	Head	Supervisor	Coordinator
1	Academic Committee - FYUGP	Rev. Fr. Dr. Diston Kunjachan	Dr. Nijo Varghese	Mr. Jayakrishnan S (Nodal Officer), Dr Nijo with HoDs
2	Admission Committee	Rev. Fr. Dr. Paulachan K. J.	Rev. Fr. Dr. Diston Kunjachan	Dr. Antony George (Nodal Officer- Admission & NAD Portal Duties), HoDs, Superintendent & FO Institutional Marketing & Admission Promotion-Mr. Abin John & Ms. Noble Devassy
3	AICTE Coordination Committee	Rev. Fr. Dr. Paulachan K. J.	Rev. Fr. Dr. Diston Kunjachan & Ms. Teresa Parackal	Dr. Jeena Antony (Nodal Officer), HoDs
4	Alumni Association- Naimitr	Rev. Fr. Dr. Paulachan K. J.	Dr. Joy Joseph & Ms. Teresa Parackal	Mr. Richi Thomas
5	Curriculum Planning Team- Board of Studies (BOS)	Dr. Joy Joseph Puthussery	Ms. Teresa Parackal & Ms. Sonia Thomas	Dr. Sarithadevi S
6	Finance Committee	Rev. Fr. Dr. Paulachan K. J.	Fr. Jimmy Kunnathoor	Dr. Joy Joseph Puthussery & Ms. Teresa Parackal, Mr. Jimmy Joseph
7	Library Council	Rev. Fr. Dr. Diston Kunjachan	Dr.Nijo Varghese	Dr. Jose Paulose & Representatives

8	MDC Coordination	Dr. Nijo Varghese	Dr. Purnima S	HoDs
9	NAAC Team	Rev. Fr. Dr. Paulachan K. J.	Ms. Sonia Thomas	Criteria Heads: 1. Curriculum Design Dr. Sarithadevi S, 2. Faculty Resources Dr. Sabu Varghese, 3. Infrastructure- Mr. Livin Wilson, 4. Financial Resources and Mgmt- Mr. Jimmy J, 5. Learning and Teaching- Ms. Mini Joshy, 6. Extended Curricular Engagements - Dr. Jeena Antony 7. Governance and Administration- Ms Kavitha, 8. Student Outcomes- Ms. Shajitha T.B., 9. Research and Innovation Outcomes- Fr. Dr. Antony Jose 10. Sustainability (Green Initiatives)- Dr. Anitha Mary Alex
10	NEP Sarathi	Rev. Fr. Dr. Diston Kunjachan	Mr. Jayakrishana S	Student Coordinator
11	Outcome Based Education Team	Rev. Fr. Dr. Diston Kunjachan	Dr. Sabu Varghese & Dr. Nijo Varghese	Ms. Mini Joshy & HoD

12	Staff Council	Rev. Fr. Dr. Paulachan K. J.	Rev. Fr. Dr. Diston Kunjachan	Dr.Veena Vijaya (Secretary)
13	Exam Team - Continuous Internal Evaluation	Rev. Fr. Dr. Diston Kunjachan	Prof. Dr. Jacob P M	Dr Nijo Varghese & HoDs
14	Exam Team - Result Analysis / Remedial (CIE)	Rev. Fr. Dr. Diston Kunjachan	Prof. Dr. Jacob P M	Mr Nijo Varghese & HoDs
15	Exam Team for Conduct of university /end semester exams	Rev. Fr. Dr. Diston Kunjachan	Prof. Dr. Jacob P M	Ms Emily, Ms Sindhu & Mr Jekson P J
Cells				
16	Anti- Ragging Cell	Rev. Fr. Dr. Diston Kunjachan	Mr. Robert Fernandez	Dr. Fairouz Ashraff,Ms. Stinphy Maxon & Mr. Abin John
17	Anti-drug Cell	Rev. Fr. Dr. Diston Kunjachan	Mr. Robert Fernandez	Mr. Abin John & Mr.Joseph John
18	Competitive Examination Cell	Rev. Fr. Dr. Diston Kunjachan	Dr. Joy Joseph & Ms. Teresa	Dr. Dhanumol C M
19	Disciplinary Cell	Rev. Fr. Dr. Diston Kunjachan	Mr. Robert Fernandez	HoDs
20	Examination Grievance Cell	Rev. Fr. Dr. Paulachan K. J.	Prof. Dr.Jacob P M	HoDs
21	Foreign Language Training Cell	Rev. Fr. Dr. Diston Kunjachan	Dr. Joy Joseph & Ms. Teresa Parackal	Dr. Sonia S. & Ms. Mary J Rose
22	Grievance Redressal Cell (Students-SGRC) Rapid Action Committee	Rev. Fr. Dr. Paulachan K. J.	Rev. Fr. Dr. Diston Kunjachan Mr. Robert Fernandez	Dr. Joy Joseph Puthussery, Ms. Teresa Parackal, Ms. Reni V Kalayil & Student Representative

23	Grievance Redressal Cell - Faculty	Rev. Fr. Dr. Paulachan K. J.	Dr. Sabu Varghese	Dr. Jeena Antony
24	Incubation Centre Coordinator, Extension and Continuing Education Cell	Rev. Fr. Dr. Diston Kunjachan	Dr Joy Joseph Puthussery	Mr. Joseph James
25	Internal Complaint Committee (ICC)	Rev. Fr. Dr. Paulachan K. J.	Ms. Teresa Parackal	Ms. Reni V Kalayil (Convenor), Mr. Jayakrishnan S, Mr. Poulouse C V, Ms. Paulcy T Paul (Local Bobby Member) & Student Representative
26	Media Cell	Rev. Fr. Dr. Paulachan K. J.	Rev. Fr. Dr. Diston Kunjachan	Mr. Gladson George & Ms. Neethu Valsan
27	Minority cell	Rev. Fr. Dr. Paulachan K. J.	Dr. Joy Joseph Puthussery & Ms. Teresa Parackal	Ms. Aswathi M.R.
28	OBC Cell	Rev. Fr. Dr. Paulachan K. J.	Dr. Joy Joseph Puthussery & Ms. Teresa Parackal	Ms. Aswathi M.R.
29	SC/ST - Cell Thrive Project (Tribal Day)	Rev. Fr. Dr. Paulachan K. J.	Dr. Joy Joseph Puthussery & Ms. Teresa Parackal	Ms. Aswathi M.R.
30	Scholarship Cell	Rev. Fr. Dr. Paulachan K. J.	Dr. Joy Joseph Puthussery & Ms. Teresa Parackal	Ms. Jissmol Varghese

31	Women's Cell, Equal Opportunity Cell & Ananya(Women's Day Celebrations)	Rev. Fr. Dr. Paulachan K. J.	Dr. Joy Joseph Puthussery & Ms. Teresa Parackal	Ms. Rejitha K Ravi & Ms Alakananda
32	Young Innovators Program (YIP) & YUVA	Rev. Fr. Dr. Paulachan K. J.	Dr. Joy Joseph Puthussery & Ms. Teresa Parackal	Mr. Joseph James
Clubs				
33	Arts Club	Rev. Fr. Dr. Diston Kunjachan	Mr. Robert Fernandez	Ms. Cibiny P V
34	Bhoomithrasena Club	Rev. Fr. Dr. Diston Kunjachan	Mr. Robert Fernandez	Ms. Anna Diana
35	Dance Club	Rev. Fr. Dr. Diston Kunjachan	Mr. Robert Fernandez	Ms. Cibiny P V
36	ED Club	Mr. Robert Fernandez	Dr. Jeena Antony	Mr. Joseph James
37	Electoral Literacy Club	Mr. Robert Fernandez	Dr. Jeena Antony	Dr. Deepak K V
38	Energy Club	Mr. Robert Fernandez	Dr. Jeena Antony	Dr. Remya Cherian
39	Music Club	Rev. Fr. Dr. Diston Kunjachan	Mr. Robert Fernandez	Mr. Deny P. Francis
40	Quiz Club	Rev. Fr. Dr. Diston Kunjachan	Mr. Robert Fernandez	Dr. Shanmughadas K G
41	Spiritual Club	Mr. Robert Fernandez	Dr. Jeena Antony	Mr. Githin T James & Ms. Roseland Peter

42	Sports Club	Rev. Fr. Dr. Diston Kunjachan	Mr. Robert Fernandez	Mr. Akhil Murali & Mr. Athul P D
43	Tourism Club	Mr. Robert Fernandez	Dr. Jeena Antony	Ms. Renita Fernandez
44	Universal Human Value Cell	Mr. Robert Fernandez	Dr. Jeena Antony	Ms. Harisree N Kumar
Other Functional Roles				
45	Add-on Courses	Rev. Fr. Dr. Paulachan K. J.	Rev. Fr. Dr. Diston Kunjachan	Mr. Raju Warrior & HoDs
46	Assembly in - charge	Rev. Fr. Dr. Diston Kunjachan	Mr. Abin John	Ms. Reni V. Kalayil with Class Teachers
47	Chronicler / Elixir	Rev. Fr. Dr. Diston Kunjachan	Dr. Veena Vijaya	Ms. Mary J Rose & Mr. Shaju PM
48	College Bus	Rev. Fr. Dr. Paulachan K. J.	Fr. Jimmy Kunnathoor	Ms. Aswathy M R, Ms. Noble Devassy Ms. Annie Sebastian Ms. Gayathri Ms. Chinchu Joseph
49	College Magazine	Rev. Fr. Dr. Diston Kunjachan	Dr. Veena Vijaya	Ms. Mary J Rose
50	College Uniform	Rev. Fr. Dr. Paulachan K. J.	Fr. Jimmy Kunnathoor	HoDs & Dept. Coordinators
51	College Union Election & Union Advisor	Rev. Fr. Dr. Diston Kunjachan	Mr. Robert Fernandez	Dr. Deepak K.V. (RO & Advisor)
52	College Website / Promotional Activities	Rev. Fr. Dr. Diston Kunjachan	Dr. Sabu Varghese	HoD and Ms. Merin

53	Commemorative Days	Rev. Fr. Dr. Diston Kunjachan	Ms. Anitha Mary Alex	Ms. Misouti Sarkar, HoDs – Department wise
54	Commemorative Lectures	Rev. Fr. Dr. Paulachan K. J.	Rev. Fr. Dr. Diston Kunjachan	Ms Anitta Jaison
55	Counselling & Mentoring	Rev. Fr. Dr. Paulachan K. J.	Rev. Fr. Dr. Diston Kunjachan	Ms. Reni V. Kalayil
56	Counselling Center-Pratidhi Coordination	Rev. Fr. Dr. Paulachan K. J.	Rev. Fr. Dr. Diston Kunjachan	Ms. Reni V. Kalayil & External Specialists.
57	D Zone	Rev. Fr. Dr. Paulachan K. J.	Rev. Fr. Dr. Diston Kunjachan	Ms Kavitha Vincent
58	Daily Prayer	Rev. Fr. Dr. Diston Kunjachan	Ms. Reni V. Kalayil	Ms Sabina Leo & Ms Jeeva Minu
59	Earn While Learn/ Friday Market	Rev. Fr. Dr. Diston Kunjachan	Dr. Joy Joseph Puthussery & Ms. Teresa Parackal	HoDs with Dept. Coordinators
60	Extension Activity	Rev. Fr. Dr. Diston Kunjachan	Dr. Joy Joseph Puthussery & Ms. Teresa Parackal	HoDs & Mr. Gladson George
61	Faculty Training/FEP/FRP	Rev. Fr. Dr. Paulachan K. J.	Dr. Sabu Varghese	Ms. Gigy Johnson
62	Faculty-Debates/Quiz	Rev. Fr. Dr. Diston Kunjachan	Dr. Sabu Varghese	Ms. Gigy Johnson & Mr. Johny P O
63	Green Audit Team	Rev. Fr. Dr. Diston Kunjachan	Dr. Joy Joseph Puthussery & Ms. Teresa Parackal	Mr. Amal Benny

64	Handbook	Ms. Sonia Thomas	Dr. Purnima S	HoDs
65	HRD Functions	Rev. Fr. Dr. Paulachan K. J.	Dr. Sabu Varghese	HR Executive
66	IT Technician, Photography	Rev. Fr. Dr. Diston Kunjachan	Dr. Sabu Varghese	Mr. Arun Paul & Mr Jeeson
67	Lab Assistant-Digital marketing	Rev. Fr. Dr. Diston Kunjachan	Dr. Sabu Varghese	Mr. Arun Paul
68	Language Lab Coordinator	Rev. Fr. Dr. Diston Kunjachan	Dr. Purnima S	Ms. Annie Sebastian
69	Leading Hands Programme (Power Talk, Super Sweeps, Be-Hub, Leaders Thrive)	Rev. Fr. Dr. Paulachan K. J.	Rev. Fr. Dr. Diston Kunjachan	Mr Abin John & Mr Johny PO
70	LMS - Linways	Rev. Fr. Dr. Diston Kunjachan	Dr. Sabu Varghese	Dr Nijo Varghese & Mr. Jackson P J
71	Maintenance & Housekeeping Support	Rev. Fr. Dr. Paulachan K. J.	Fr. Jimmy Kunnathoor	HoDs
72	Medical Aid Team	Rev. Fr. Dr. Paulachan K. J.	Fr. Jimmy Kunnathoor	Ms. Reni V. Kalayil
73	Meraki (UG) / Synergies (PG)	Rev. Fr. Dr. Diston Kunjachan	Mr Johny P O	HoDs and Class Teachers
74	MoU and Linkage	Rev. Fr. Dr. Diston Kunjachan	Dr. Joy Joseph Puthussery & Ms. Teresa Parackal	HoDs

75	NSS	Rev. Fr. Dr. Diston Kunjachan	Dr. Joy Joseph Puthussery & Ms. Teresa Parackal	Ms. Emil George, Mr Gladson George, Mr Vyshak & Ms. Evelyn M Thomas
76	Participation in Inter-collegiate Fest	Rev. Fr. Dr. Diston Kunjachan	HoDs	Ms. Neenu Thomas & Department Coordinator
77	Performance Appraisal / Feedback Analysis Committee	Rev. Fr. Dr. Paulachan K. J.		HR Cell
78	Placement Team & Job Fair	Rev. Fr. Dr. Paulachan K. J.	Rev. Fr. Dr. Diston Kunjachan	Mr. Shefin J Pereira & Dept. Coordinators
79	Proofreading Team	Rev. Fr. Dr. Diston Kunjachan	Ms. Sonia Thomas	Ms Sabina Leo & Ms Jeeva Minu
80	PTWA Meetings	Rev. Fr. Dr. Diston Kunjachan	Dr. Joy Joseph Puthussery & Ms. Teresa Parackal	Mr. John Kizhakuden & Ms. Neethu Valsan
81	Quality, Affiliation & Benchmarking	Rev. Fr. Dr. Paulachan K. J.	Ms. Teresa Parackal	Team
82	Research Centre, Publication Committee & Funded Projects (Grants)	Rev. Fr. Dr. Paulachan K. J.	Fr. Dr. Antony Jose	Dr. Soni PM (Secretary) & Dept. Coordinators

83	Social Media Activities	Rev. Fr. Dr. Diston Kunjachan	Mr. Shaju P M	Mr. Sanith Joseph & IT interns
84	Staff Secretary/ Staff Treasurer/ Birthday Celebration	Rev. Fr. Dr. Paulachan K. J.	Vice Principal	Ms. Rinku Kunjachan
85	Student IT Team	Rev. Fr. Dr. Paulachan K. J.	Dr. Sabu Varghese	Mr. Shaju P M
86	Students Training SEP & Selezione	Rev. Fr. Dr. Diston Kunjachan	Mr. Johny P O	SEP Trainers
87	SWAS & Outreach Activities	Rev. Fr. Dr. Diston Kunjachan	Dr. Joy Joseph Puthussery & Ms. Teresa Parackal	Ms. Abin John. & Ms. Reni Dept. Coordinators
88	System Administration & Promotional Assistance	Rev. Fr. Dr. Diston Kunjachan	Dr. Sabu Varghese & Mr. Shaju P M	Mr. Sanith Joseph Mr. Gladson George
89	Taal- Campus Radio	Rev. Fr. Dr. Diston Kunjachan	Dr. Veena Vijaya	Student Coordinator
90	Unnath Bharath Abiyaan Coordinator	Rev. Fr. Dr. Paulachan K. J.	Dr. Joy Joseph Puthussery & Ms. Sonia Thomas	Mr. Gladson George
91	Website Monitoring and Software Development	Rev. Fr. Dr. Diston Kunjachan	Dr. Sabu Varghese	Mr. Shaju P M Mr. Jekson P J
92	WWS Programs & Slow Learner Remedies	Rev. Fr. Dr. Diston Kunjachan	Dr Nijo Varghese	Ms. Lakshmi priya MG & Dept. Coordinators

Celebrations				
93	Aarohan (PG-Program Completion Ceremony)	Rev. Fr. Dr. Diston Kunjachan	Dr.Nijo Varghese	Dr. Antony George & Final Year Class Teachers
94	Avani – Onam Celebrations	Rev. Fr. Dr. Diston Kunjachan	Mr. Robert Fernandez	Ms. Shajitha T B & Mr. Jinson P.S.
95	Crearis - College Day	Rev. Fr. Dr. Diston Kunjachan	Mr. Robert Fernandez	Ms. Akhila Thomas & HoDs
96	Expressions (Talent Show)	Rev. Fr. Dr. Diston Kunjachan	Mr. Robert Fernandez	Ms Kripa Suresh & First year class teachers
97	Fresher's Day	Rev. Fr. Dr. Diston Kunjachan	Mr. Robert Fernandez	HoDs & First year class teachers
98	Jubilee Celebration Projects	Rev. Fr. Dr. Paulachan K. J.	Ms. Teresa Parackal	Team/monthly
99	Naipunnya Fest - Laqshya	Rev. Fr. Dr. Diston Kunjachan	Mr. Robert Fernandez	Mr Nikhil Varghese
100	Nativity – Christmas Celebration	Rev. Fr. Dr. Diston Kunjachan	Mr. Robert Fernandez	Ms. Renita Fernandez & Mr. Livin P Wilson
101	Nidarsana - Vidayarambham	Rev. Fr. Dr. Diston Kunjachan	Mr. Robert Fernandez	Ms. Vandhana C H, Mr Rahul T R & First year class teachers
102	Naipunnya Excellence Award	Rev. Fr. Dr. Paulachan K. J.	Ms. Sonia Thomas	Ms. Annie Sebastian
103	Snehasangamam	Rev. Fr. Dr. Diston Kunjachan	Mr. Robert Fernandez	Mr. Abin John & Ms Stinphy
104	Staff Day/ Staff Tour	Rev. Fr. Dr. Diston Kunjachan	Mr. Robert Fernandez	Mr. Shaju P M & Ms. Rinku

105	Vismaya – Arts Day	Rev. Fr. Dr. Diston Kunjachan	Mr. Robert Fernandez	Ms. Cibiny P V & Ms. Reshma Bhaskaran
106	Viva – Sports Day	Rev. Fr. Dr. Diston Kunjachan	Mr. Robert Fernandez	Mr. Akhil Murali & Dr. Sonia S

ARGENTUM – A Silver Journey of Transformation

(The NIMIT Silver Jubilee Celebration Project)

Theme: To educate hearts and shape destinies.

Month	Monthly Theme	Suggested Initiative	Co-Ordinator
July 2026	Launch and Legacy	Silver Jubilee Inauguration Logo Unveiling Jubilee Candle Theme Song Founder Director's Felicitation Legacy Digital Wall – Video and Listing 12 months' projects NEST Project	Ms. Kavitha Vincent
August 2026	Celebrating Creativity	Cultural week combined with heritage display Talent Show – Clubs Parents' day segment Fashion & Ethnic Day	Mr. John Kizhakuden

September 2026	Sustainability Wellbeing + Gratitude	Teachers' Day mentor appreciation program Commemorative Memorial Lecture Series Green Campus Campaign-Green Audit, Renewable energy initiative – Solar Panel 50KWH Sustainability Award (Schools) Mental Health Projects	Dr. Sarithadevi S
October 2026	Learning Beyond Classrooms	Sports & Wellness events integrated into LAQSHYA Fitness challenge- faculty-student matches Outreach awarding ceremony Naipunnya Excellence Award- Eco Innovation challenge	Dr.Nijo Varghese
November 2026	Rooted in Tradition	Heritage & Kerala Culture Month Indian Knowledge System- Heritage Walk/documentary screening Kerala Food Festival- culinary competitions Folk Arts performance, Traditional attire celebration, Handicraft Exhibition.	Dr. Anitha Mary Alex

December 2026	Alumni Homecoming & Wellness	Mega Alumni Homecoming Distinguished Alumni Award Fundraising/alumni mentorship sign- ups) Staff & family appreciation segment during Nativity Wellness stalls	Mr. Richi Thomas
January 2027	Innovation, Technology & Future Readiness	International Research Conference with best-paper competition Parallel Entrepreneurship Forum-Hackathon Start-up expo for students and local businesses AI & Digital Transformation	Dr. Deepak K.V.
February 2027	Community Connect	Community service day (health camp, literacy drives) culminating in Exhibition cum sale College Day – Institution's Community & Holistic Development	Ms. Noble Devassy

March 2027	Industry Connect Month	Industry Conclave Job Fair Placement Career Summit Entrepreneurship clinics for women-led projects Women Wellbeing Workshops	Mr. Githin T James & Placement Office
April 2027	Mentoring & Academic Excellence	Collation of project outcomes and impact data Mentoring and focus on excellence	Dr. Purnima S Kumar
May 2027	Celebrating the Journey	Internship fair linking local industry/startups (result of entrepreneurship month), convocation integrated with Jubilee highlights (souvenir distribution, short documentary screening).	Ms. Shajitha T. B.
June/July 2027	Thanksgiving + Legacy wrap	Closure and Reflection Grand Valedictory (impact report release, documentary screening, souvenir release formal handover and recommendations for sustaining legacy projects.	Ms. Annie Sebastian
Alumni Interaction Series – (Online-YouTube content)			Ms. Akhila Thomas
Expert Talk- (Online- YouTube content)			Ms. Sonia Thomas

Calicut University Four Year Undergraduate Programme **(CUFYUGP)**

The proposed Four-year undergraduate programme curriculum is a structural and methodological departure from the existing curriculum. The existing three-year programme shall remain within the four-year programme with options of lateral entry and single exit. Outcome Based Education (OBE) practices are to be used to design the curriculum. The regulations of the four-year UG programme aim at synthesizing degrees, which is now an international standard adopted by all the universities across the world. While synthesizing degrees, there shall be no restriction on the subjects/ courses across the disciplines, as far as possible. Conscious efforts to develop cognitive and non-cognitive problem-solving skills among the learners shall be part of the curriculum. The programmes shall empower graduates as expert problem-solvers using their disciplinary knowledge and collaborating in multi-disciplinary teams.

The proposed FYUGP curriculum shall comprise Three Broad Parts: a) Foundation Components, b) Discipline Specific Pathway components (Major/ Minor), and c) Discipline Specific Capstone Components.

The Foundation component of the FYUGP shall consist of a Set of General Foundation Courses and a Set of Discipline Specific Foundation Courses.

General Foundation Courses shall be common for all students and shall be grouped into 4 major baskets as Ability Enhancement courses (AEC), Skill Enhancement Courses (SEC), Value Added Courses (VAC), and Multi-Disciplinary Courses (MDC).

Discipline Specific Foundation Courses are the Major and Minor courses in the first two semesters. They shall focus on foundational theories, concepts, perspectives, principles, methods, skills, and critical thinking essential for taking up advanced Courses.

Ability Enhancement Courses shall be designed specifically to achieve competency in English and Additional Languages as per the student's choice with special emphasis on language and communication skills.

The courses on Additional Languages shall be designed to enable the students to acquire and demonstrate the core linguistic skills, including critical reading and academic writing skills, expository as well as the cultural and intellectual heritage of the language chosen.

Multi-disciplinary Courses (MDC) shall be so designed as to enable the students to broaden their intellectual experience by understanding the conceptual foundations of Science, Social Sciences, Commerce, Language, Humanities, and Liberal Arts. All the UG students are required to undergo two introductory-level MDC in any of the disciplines other than their chosen Major discipline, and a third MDC in Kerala-knowledge System, to be offered by English and Additional Language disciplines.

Skill Enhancement Courses (SEC) shall be designed to enhance workplace skills such as Creativity, Critical Thinking, Communication, and Collaboration—21st-century Skills.

Value Added Courses (VAC) shall be so designed as to empower the students with personality development, perspective building, and self-awareness.

Discipline Specific Pathway Components (Major/ Minor) shall provide the students with an opportunity to pursue in-depth study of a particular subject or discipline and develop competency in that chosen area, which includes Major courses, Minor courses and discipline specific elective Courses.

Major Components shall be the main focus of study. By selecting a Major, the student shall be provided with an opportunity to pursue an in-depth study of a particular discipline.

The students in a Major discipline can choose as their Minor stream the Minor courses offered by the same discipline or a different discipline. In the former case the content of the Minor stream can be related to the Major discipline, but the Minor stream should maintain a distinct academic identity. Students shall have the option to choose courses

from disciplinary/ interdisciplinary Minors and skill-based courses related to a chosen vocational education programme.

Students shall be permitted to switch their Major at the end of the second semester by giving them sufficient time to explore different courses during the first year.

Outcome-Based Education (OBE)

Outcome-Based Education (OBE) is an educational framework that focuses on achieving specific learning outcomes. The primary goal of OBE is to ensure that students acquire the knowledge, skills, and competencies they need to succeed in their careers and personal lives. In this approach, the curriculum, teaching methods, and assessments are all designed to help students reach clearly defined objectives.

Our institution follows the OBE approach, ensuring that our students receive an education tailored to real-world demands. By emphasizing student-centered learning and continuous improvement, we aim to produce graduates who are not only academically proficient but also well-equipped to excel in their chosen fields. Progress is measured based on achieving outcomes rather than just completing coursework, allowing students to actively engage in their own learning journey.

U.G Programme Outcomes

PO 1: Domain Knowledge: Demonstrate a profound knowledge in the chosen field of study

PO 2 :Communication and Leadership: Demonstrate effective written and oral communication skills, collaborative skills, transformative leadership, interpersonal skills, and dedication to inclusivity.

PO 3: Professionalism: Demonstrate competencies and integrity and ethics that help the students to perform their job to the best of their ability.

PO 4: Digital Intelligence: Demonstrate proficiencies in varied digital and technological tools to understand and interact with the digital world thus effectively processing complex information.

PO 5: Scientific awareness and Critical Thinking: Solve problems, make decisions and communicate ideas applying scientific understanding and critical thinking skills.

PO 6: Human Values and Societal responsibility: Exhibit leadership qualities, characterized by commitment to human values, ethical conduct, and dedication to the well-being of society and environment.

PO 7: Research, Innovation and Entrepreneurship: Develop research methodologies, innovative solutions, and entrepreneurial skills to identify and solve complex problems, fostering a culture of creativity and business acumen.

P.G. Programme Outcomes

PO1: Advanced Problem-Solving Skills: Graduates will demonstrate the ability to identify, analyze, and solve complex, real-world problems within their field of study, applying innovative and evidence-based solutions.

PO2: Mastery of Advanced Research Methods: Graduates will master advanced research methodologies, including the design, execution, and dissemination of original research, contributing to the body of knowledge in their discipline.

PO3: Professional Development and Career Readiness: Graduates will be well-prepared for their chosen careers, possessing the necessary skills, knowledge, and experience to excel in their professional roles or pursue further advanced studies.

PO4: Leadership and Collaborative Abilities: Graduates will exhibit leadership qualities and the ability to work collaboratively in diverse teams, recognizing the value of teamwork, and contributing effectively to the achievement of common goals.

PO5: Community Engagement and Service: Graduates will engage in community service and outreach, applying their expertise to address societal issues and contribute to the betterment of the community and beyond.

Linways Learning Management System (LMS)

Linways is a cloud-based learning management system designed to enhance students' academic experience. It provides a centralized platform for managing coursework, accessing study materials, and tracking academic progress. Through Linways, students can submit assignments, participate in discussions, view grades, and receive important updates from faculty.

The system is user-friendly, accessible from any device, and ensures seamless communication between students and teachers. It also integrates features like attendance tracking, timetable management, and exam schedules, simplifying academic planning.

Linways empowers students to take control of their learning journey by offering tools that support continuous learning and engagement.

POST GRADUATE DEPARTMENT OF COMMERCE

The Post Graduate Department of Commerce is a dynamic center of academic excellence, innovation, and professional development, committed to advancing knowledge in the fields of commerce, finance, business, and economics. It provides a stimulating learning environment that nurtures analytical thinking, ethical decision-making, and practical understanding of contemporary commercial practices.

Through a blend of quality education, research-oriented learning, industry engagement, and experiential opportunities, the department equips students with the skills and competencies required to excel in an increasingly competitive and globalized business landscape. Guided by experienced faculty and enriched through intellectual exchange, students are encouraged to develop critical perspectives, entrepreneurial mindsets, and leadership qualities.

The department is dedicated to fostering integrity, innovation, and social responsibility, preparing graduates to contribute meaningfully to organizations, communities, and society at large. As a vibrant hub of learning and growth, the PG Department of Commerce empowers individuals to transform knowledge into action, ambition into achievement, and potential into leadership.

Programmes Offered:

- B.Com. (Finance) 2 Batches
- B.Com. (Computer Application)
- B.Com. (Co-operation)
- BBA (Marketing)
- M.Com. (Finance)

Add-On Courses Offered:

- ACCA
- CMA
- Aviation and Airport Management
- International Diploma in Logistics and Business Management
- Business Analytics
- Event Management
- Digital Marketing

Labs/ Facilities

- The department is equipped with one computer lab as part of its facilities.

Major MOU/ Linkages

- Chartered Institute of Logistics and Transports (CILT, UK)
- KVJ Analytics
- ISDC
- Malabar Institute of Business Management
- STED Council
- Beetees Academy of Commerce

POST GRADUATE DEPARTMENT OF COMPUTER SCIENCE

The Post Graduate Department of Computer Science is committed to providing quality education in the theoretical and practical aspects of Computing and Information Technology. Established with the vision of nurturing competent IT professionals and responsible citizens, the department strives to equip students with the knowledge, skills, and values required to excel in the rapidly evolving digital world.

The department emphasizes academic excellence, innovation, research, industry relevance, and holistic development. Through a blend of classroom learning, laboratory practice, industry interaction, and experiential learning opportunities, students are prepared to meet the challenges of the modern technology-driven environment and pursue successful careers in academia, industry, entrepreneurship, and research.

Programmes Offered

Undergraduate Programmes

- B.Sc. Computer Science
- Bachelor of Computer Applications (BCA)
- B.Sc. Information Technology

Postgraduate Programme

- M.Sc. Computer Science

Add-On Courses

To enhance employability and equip students with industry-relevant skills, the department offers a variety of certificate and add-on courses in emerging technologies.

Advanced Certification Programmes

- Artificial Intelligence & Machine Learning (300 Hours)
- Cyber Security & Ethical Hacking (300 Hours)

Semester-wise Skill Enhancement Courses

- **First Semester:** Web Development Foundation & Git/GitHub Basics (30 Hours)
- **Second Semester:** MERN Stack Development (30 Hours)
- **Third Semester:** Artificial Intelligence & Machine Learning (30 Hours)
- **Fourth Semester:** Data Analytics (30 hours)
- **Fifth Semester:** Cloud Computing & Generative AI (30 hours)

Additional Professional Courses

- Full Stack Development using Python (30 hours)
- Python for Data Science (30 hours)

These programmes enable students to gain hands-on experience and stay updated with current industry trends and technological advancements.

Placement Training and Career Development

The department offers a structured placement training programme designed to strengthen technical, analytical, communication, and employability skills throughout the academic journey.

Placement Readiness Programme

- **First Semester:** Placement Readiness & Foundational Skills (30 hours)
- **Second Semester:** Placement Readiness & Advanced Problem-Solving Skills (30 hours)
- **Third Semester:** Placement Readiness & Applied Skills (30 hours)
- **Fourth Semester:** Placement Readiness & Advanced Problem-Solving Skills (30 hours)
- **Fifth Semester:** Placement Readiness & Interview Mastery (30 hours)
- **Final Phase:** Advanced Placement Readiness & Final Placement Preparation (30 Hours)

The training includes aptitude development, coding practice, soft skills enhancement, group discussions, resume preparation, mock interviews, and career guidance sessions, helping students confidently face recruitment processes.

Student Development Activities

The Department of Computer Science fosters a vibrant learning environment that promotes academic growth, leadership, creativity, social responsibility, and professional excellence. Students are encouraged to actively participate in various academic and co-curricular activities that enrich their learning experience.

Key Activities

- National Seminars and Workshops
- Bridge Courses
- Industrial Visits for UG and PG Students
- IT Fest and Technical Competitions
- Community Service Programmes
- Orientation and Career Guidance Sessions
- Aptitude Assessment Programmes
- Industry Interaction Sessions
- Alumni Interaction Programmes

- Internship Opportunities
- In-house Software Development Projects
- Skill Development Workshops
- National and International Conferences

These initiatives help students develop technical expertise, leadership qualities, teamwork, communication skills, and professional competence.

Infrastructure and Facilities

The department provides modern infrastructure and well-equipped laboratories to support effective teaching, learning, research, and innovation.

Computer Laboratories

The Department is equipped with separate computer laboratories for undergraduate and postgraduate programmes, featuring modern computing systems, high-speed internet connectivity, and the latest software required for academic learning and project work. A dedicated laboratory for M.Sc. Computer Science students supports advanced practical sessions, project development, research, and the exploration of emerging technologies.

Electronics Laboratory

A dedicated electronics laboratory provides students with practical exposure to electronic circuits, digital systems, and hardware-related experiments. The laboratory supports hands-on learning and strengthens students' understanding of hardware concepts.

The Department of Computer Science continues to empower students with knowledge, skills, and opportunities, enabling them to become successful professionals and contributors to the global technological community.

DEPARTMENT OF HOTEL MANAGEMENT

Welcome to the Department of Hotel Management at Naipunnya Institute of Management and Information Technology, Thrissur.

Hospitality is one of the fastest growing industries in the world, offering dynamic career opportunities across hotels, resorts, cruise lines, airlines, and tourism sectors. Our department is committed to nurturing skilled, confident, and globally competent hospitality professionals.

At Naipunnya, we believe that hospitality education must go beyond classroom learning. Our curriculum integrates academic knowledge, practical training, industry exposure, and professional grooming to ensure that students are fully prepared for the demands of the global hospitality industry.

Students receive hands-on training in food production, bakery and confectionery, restaurant service, front office operations, and housekeeping management through well-equipped laboratories and training facilities. Industry internships and interactions with hospitality professionals help students gain real-world experience and develop professional confidence.

The department has been recognized with the **Best Hotel Management College Award for the academic year 2025–2026 by the Universal Records Forum**, reflecting our dedication to excellence in hospitality education.

We take pride in our strong industry connections, excellent placement record, and holistic student development initiatives. Our goal is to transform aspiring students into hospitality leaders who uphold the values of service, professionalism, and innovation.

Why Choose Our Hotel Management Programme?

- Awarded Best Hotel Management College by URF
- Created and broken World records (URF) in Culinary cuisines.
- Earn while you Learn Program
- Weekend Industry Exposure in International brand of Hotels
- Industry-Oriented Curriculum

- International and National Hotel Internship
 - Hands-on training in global cuisines, including Chinese, Continental, Italian, Thai, Mexican, Mediterranean, and Indian, equips learners with practical cooking skills, diverse culinary techniques, and professional kitchen experience.
 - Modern Hospitality Laboratories
 - Excellent Placement Opportunities
 - Industry Expert Mentorship
 - Skill based Certification
- **Under FYUGP**
 - B.Sc. (Honours) Hotel Management and Catering Science
 - B.Sc. (Honours) Hotel Management & Culinary Arts
 - B.Sc. (Honours) Hotel Administration
 - NIOS (National Institute of Open School, Govt. of India)
 - Diploma in Hotel and Catering Management (STED Council, Govt. of India)
 - **List of Add on Programmes Offered**
 - Food Safety certification on Food Safety Catering and Covid Supervisor (by Govt. of India)
 - Food Safety Certification on Bakery Level II (by Govt. of India)
 - **List of Add on Certifications Offered**
 - Fruits and Vegetables Carving
 - Mixology with Cocktails and Mocktails
 - Plant Based Culinary Skills by Humane World for Animals (Washington DC)
 - **Infrastructural Facilities-**

The Department of Hotel Management at Naipunnya Institute of Management and Information Technology is distinguished by its world-class infrastructure and state-of-the-art training facilities, designed to emulate real-world hospitality environments. These advanced resources provide students with immersive experiential learning opportunities, fostering professional competence, industry readiness, and excellence in hospitality education.

- Basic Training Kitchen
- Advanced Training Kitchen
- Specialty Training Kitchen
- Bakery and Confectionary
- Advanced Training Restaurant
- Basic Training Restaurant
- Specialty Training Restaurant
- Front office lab
- Wifi- enabled classrooms with ICT
- Suite room for Accommodation operations practical
- Students' locker room facilities for Boys and Girls
- Laundry facilities
- Pantry
- Department lobby
- Sick room for Boys and Girls
- **MOUs and Linkage**
 - FHEMS
 - Inter-Continental Hotels Group
 - Amal College
 - Holy Cross College
 - Bharata Mata School of Legal Studies, Ernakulam
 - St. Thomas College, Thrissur
 - International School of Carving
 - Morning Star College, Angamaly
 - Wine Wizard
 - Le-Meridien, Cochin
 - Southern Naval Command (SNC, Indian Navy)
 - Crowne Plaza, Kochi
- **Clubs**
 - Cocinero Culinary Club
 - Vino di Vino Wine Club
- **Student Support System**
 - Mentoring & Counselling
 - Ability Assessment
 - Remedial Practices (Peer teaching, Spl. practical sessions,)

- Advanced students support (EWL)
- Career Guidance (Students & Parents)
- Placement Training (Soft Skills + Grooming)

- **Best Practices**
 - Share- a- Meal
 - Earn While You Learn (Financial Aid Support)
 - Peer Teaching (WWS Model)
 - Event-based Learning
 - Student-led Hospitality Operations
- **Training**
 - The Department takes great pride in offering an extensive eight-month industry immersion programme to students across all its academic programmes. Consisting of a 90-day internship in the sixth semester and a five-month advanced industrial training in the final year, the programme enables students to gain invaluable hands-on experience and professional expertise through placements in leading five-star and internationally renowned hospitality establishments across India, equipping them with the skills and confidence required to thrive in the global hospitality sector.

- **Placement**
 - The Department of Hotel Management has consistently maintained an exceptional 100% placement record, with students securing positions in prestigious five-star and internationally acclaimed hospitality establishments across India. Graduates have been placed in leading hotel chains such as **Marriott International, Hyatt Hotels Corporation, Hilton Hotels & Resorts, Taj Hotels, The Oberoi Group, InterContinental Hotels Group (IHG), Radisson Hotel Group, and Sheraton Hotels & Resorts, Crowne Plaza, Holiday Inn Hotels, ITC Hotels** reflecting the department's strong industry network and commitment to professional excellence.

POST GRADUATE DEPARTMENT OF ENGLISH

The Post Graduate Department of English offers UG and PG Courses under Calicut University

- BA English Language and Literature(**Honours**) – offered under the **Four-Year Undergraduate Programme (FYUGP)**
- MA English Language and Literature -offered under the **Choice Based Credit and Semester System (CBCSS)**

The Department also offers an interdisciplinary course, Appreciating Literature, in the fifth semester of the UG programme as an open course.

Dedicated to fostering intellectual, emotional, and social growth, the department focuses on shaping students into confident, compassionate, and capable individuals. The curriculum, along with co-curricular and extra-curricular activities, is designed to promote critical thinking, creativity, effective communication, and ethical responsibility.

At the start of each academic year, students undergo a Diagnostic Test to assess their learning levels. Based on the outcome, support mechanisms are activated: remedial classes and counselling for slow learners, and advanced training and challenges for high performers. The teaching-learning process is continuously evaluated and refined to maintain quality and relevance.

Academic and non-academic programmes regularly organized by the department aim to strengthen emotional intelligence, nurture relationship skills, and embed humanistic values—ensuring that learning extends beyond the classroom and into real-life application.

A significant academic milestone was achieved in 2020 when the University of Calicut granted approval for the postgraduate programme

in English Language and Literature. With this recognition, the department broadened its academic landscape. Since the commencement of the PG classes in December 2020, the department has been actively engaged in strengthening research culture, enriching the library, diversifying pedagogical practices, and offering enhanced digital learning platforms.

In sum, the Department of English is a dynamic and supportive academic space where holistic education takes centre stage. With a passionate team of faculty and a student-centred approach, the department continues its journey of mentoring with purpose and care.

Add-On Courses

The Department offers the following 30-hour add-on courses in association with Naipunnya International.

- Language Enrichment for Social Work practice.
- Workplace Communication for Fashion Designing
- Essential English Skills for Tourism and Hospitality
- Business English and Corporate Communication
- Professional Communication for IT Professionals
- English Language in Content Writing
- History of English Language and Literature

Language Lab

The Language lab is equipped with 39 student consoles and a teacher console. Software based training that helps students to improve their English communication by developing their LSRW skills. It provides an interactive platform that assists in improving skills such as Listening, Speaking and Reading, Vocabulary and Usage.

P.G. DEPARTMENT OF SOCIAL WORK

The Department of Social Work is committed to developing socially responsible, professionally competent, and ethically grounded individuals capable of addressing contemporary social challenges. The department offers BSW (Honours) and MSW programmes, introduced under NIMIT in 2025 and 2024 respectively, with a strong focus on academic excellence, professional training, and community engagement. The curriculum integrates classroom learning with fieldwork practicum, internships, research, observation visits, seminars, workshops, study tours, and community-based programmes to ensure experiential learning and skill development. Students are provided opportunities for interdisciplinary exposure through collaborations with NGOs, hospitals, schools, industries, and community organizations. The department prepares students for diverse fields such as community development, medical and psychiatric social work, counselling, child welfare, disaster management, CSR. Through a learner-centered approach, the department strives to nurture compassionate leaders and change makers committed to building an inclusive and socially just society.

PROGRAMMES OFFERED

- 1) **Master of Social Work** (a postgraduate, 2-year degree)
- 2) **Bachelor of Social Work** (an undergraduate, 4-year degree)

ADD-ON PROGRAMMES OFFERED

- Certificate Course in MS office (ICT)
- Certificate Course on Communicative English/Life Skills
- Certificate Course in Counselling and Psychotherapy
- International Diploma in Hospital Administration

MAJOR MOU/ LINKAGES

MoU

- St. Martha's Hospital, Bengaluru
- Little Flower Hospital, Angamaly

Linkages

- NIMHANS, Bengaluru
- Central Institute of Psychiatry (CIP), Ranchi
- St. John's Medical College Hospital, Bengaluru
- Naveen Hospital Mental Health Care & De-addiction Centre, Coimbatore
- Manashasthra Integrated Mind Care, Chennai
- Bharath Medical College & Hospital, Chennai
- Karunai Illam, Coimbatore
- The Banyan, Chennai
- St. James Hospital, Chalakkudy
- Govt. Mental Health Centre, Thrissur
- Metro Mind Psychiatry Hospital, Kalamassery
- Stella Maris Hospital , Ernakulam
- KIDS, Kottappuram Kodungallur
- Sahrudaya Welfare Services , Ernakulam
- KRIPA, Aluva
- Kudumbashree District Mission, Thrissur
- LISIE Hospital, Ernakulam
- THANAL, Calicut
- VSS, Angamaly
- CEVA, Ernakulam
- Mar Sleeva Medicity, Pala
- CSES, Ernakulam
- Cognito Nexus Child Development Centre, Angamaly
- Govt. Medical College, Thiruvananthapuram
- MAGJ Hospital, Mookkannoor
- PRS Hospital, Thiruvananthapuram
- Regional Cancer Centre, Thiruvananthapuram
- Sree Chitra Tirunal Institute for Medical Sciences & Technology, Thiruvananthapuram

DEPARTMENT OF FASHION DESIGNING

The Fashion Designing Department at Naipunnya Institute of Management and Information Technology is dedicated to fostering creativity, technical skills, and innovation in the field of fashion. Launched with a vision to empower aspiring designers, the department currently offers the B.Sc. Costume and Fashion Designing program (Honours), blending theory with practical learning.

Our curriculum includes core areas such as fashion illustration, garment construction, textile science, digital design, and accessory making. Emphasis is placed on sustainability, cultural relevance, and industry trends to help students develop a holistic design perspective.

Equipped with modern labs and guided by experienced faculty, students engage in workshops, exhibitions, and live projects that prepare them for diverse roles in the fashion industry. The department encourages individual expression, research, and professionalism, ensuring students graduate as confident and skilled fashion professionals.

Main Programme offered

B.Sc. Costume and Fashion Designing Honours under FYUGP

ADD-ONS offered

- Digital Fashion Art and Visualizations.

Labs

- Garment Construction Lab
- Patternmaking Lab
- Draping Lab
- Computer Lab
- Textile Processing Lab

DEPARTMENT OF MANAGEMENT STUDIES (MBA)

The Department of Management Studies is a dynamic centre of excellence in management education with its deep concern in developing competent, ethical and visionary business leaders who could face the challenges in a dynamic global economy. The department provides an intellectually stimulating learning environment that integrates academic rigor with practical business insights, fostering innovation, strategic thinking and learning beyond the classroom to achieve excellence.

The department equips students with the necessary knowledge, skills, and abilities through a comprehensive curriculum, experiential learning, industry interactions, research-driven initiatives and skill-based training, which enable them to excel in the corporate world and entrepreneurial ventures. The experienced faculty members, experts from the industries and collaborative learning opportunities will encourage students to develop analytical thinking, decision making ability, creativity and global perspective.

The department will strive for excellence, integrity, sustainability, and social responsibility in management education. By nurturing entrepreneurial spirit, ethical leadership, and a culture of continuous learning, it prepares graduates to make meaningful contributions to organizations, industries, and society. As a dynamic hub of learning, innovation, and professional growth, the Department of Management Studies transforms aspiring managers into confident leaders, innovative problem-solvers, and accountable global citizens.

Programme Offered

Master of Business Administration (MBA)

Specializations

- Finance Management
- Human Resource Management
- Marketing Management
- Business Analytics
- Operations, Logistics and Supply Chain Management

Add-on Courses / Trainings programmes

- MS Office with Advanced Excel
- Digital Marketing
- Business Analytics with Power BI
- Six Sigma
- BaSE (Bridging and Skill Enhancement Programme)
- Out Bound Training
- Community Immersion Activities

Professional Add-on Courses

- International Diploma in Logistics and Business Management
- International Diploma in Aviation and Airport Management

MoUs / Linkages

- Sunil Patodia Welfare Foundation (Arthnirmiti)
- People's Dairy Development Project (PDDP) Central Society
- Rajagiri College of Social Sciences (School of Management)
- Welfare Services Ernakulam (Sahrudaya)
- Apollo Adlux Hospital
- Arjuna Natural Pvt. Ltd.
- LEAP Learning Academy

TRAINING DEPARTMENT

The Training Department of Naipunnya Institute of Management and Information Technology -NIMIT- serves as a vibrant and dynamic platform dedicated to shaping confident, competent, and career-ready individuals. With a strong commitment to comprehensive student development, the department bridges the gap between academic learning and industry expectations through innovative training initiatives, personality development programmes, communication skill enhancement, leadership activities, and placement-oriented sessions.

Every programme is thoughtfully designed to help students discover their potential, strengthen their professional skills, and confidently face the challenges of the modern world.

Driven by a vision of excellence and transformation, the Training Department creates opportunities that inspire growth, creativity, teamwork, and lifelong learning. Through expert-led workshops, interactive sessions, industry collaborations, and skill-building activities, the department nurtures not only employability but also confidence, character, and professionalism.

By empowering students with essential life and career skills, the department continues to play a vital role in preparing future leaders who can contribute meaningfully to society and the professional world.

Add-on Programmes:

Add-on Course: Communicative English & Soft Skills

Major MOU/ Linkages

Youth Empowerment Series (YES): MoU with De Paul Institute of Science & Technology

Various programs initiated by the department are as follows: -

- **NIMIT Connect:** The Freshers' Orientation Programme.
- **Eramus Mundus Scholarship Orientation :** Orientation program for applying for the scholarship
- **Career LaunchPad :** Training Program for final UG: From Classroom to Career
- **Aarambh:** An orientation program for those who are new to a leadership role. It deepens leadership capabilities, enhances managerial skills and develops an awareness of the responsibilities required for success in a new leadership role.
- **Leading Hands Program (LHP):** Includes tailor-made initiatives to mold students into transformational and authentic leaders who can lead all activities of the campus with their head, heart and hands.
- **Behavior Enhancement Hub (BE-Hub):** An initiative to mold each student with integrity of virtues and maturity of values, through the concept of associative learning.
- **YES:** An inter university student exchange training program to mold young talents. It provides students with the opportunity to learn, to prosper and to work with others in a different cultural milieu.
- **Power Talk:** Short pep talks by the students intended to make them feel more courageous, enthusiastic and encourage the audience to feel positive and confident.
- **Selezione:** A fabulous ceremony with various rounds of competition to select the best outgoing students of the campus.
- **Leaders Thrive:** Series of leadership trainings and workshops to enhance the leadership skills of the LHPs.
- **Walk with Scholars (WWS):** Specially designed programs to ensure the academic and career growth for advanced learners.
- **Expert Nxt:** Seminars and workshops that provide high quality information and insights by experts.

- **Student Guru:** The student led teaching program provides an opportunity for the senior Scholars to teach their juniors and thus enhance their presentation and tutorial skills.
- **Meraki:** A well-designed class forum for UG students, to enhance their personality, creativity, team-building and presentation skills .
- **Synergia:** A well-designed class forum for PG students, to enhance their personality, creativity, team-building and presentation skills.
- **Face2Face:** Provides the entire student community the opportunity to meet the candidates of the college union election.
- **Naipunnya Digital:** A platform that gives students an opportunity to showcase their potential and spread positive vibes.
- **Connecting the Dots:** A program which aims to spread knowledge and meaningful connections among individuals.

DEPARTMENT OF PHYSICAL EDUCATION

The Department of Physical Education is committed to providing students with skills, fitness, knowledge and attitudes that contribute to their overall development and well-being. The curriculum includes training in the development and care of the human body with an emphasis on personal hygiene. A variety of physical activity courses are also offered which promote fitness and health, as well as the benefits of team work, sportsmanship and fair play. The department is staffed by experienced and qualified professionals who are passionate about helping students reach their full potential.

Benefits offered by the College to Sports Students:

- **Free Education:** The college provides free education to all talented sportspersons.
- **Food and Accommodation:** The college provides free food and accommodation to all talented sportspersons.

- Sports Kit: The college provides free sports kit to all talented sportspersons.
- Participation in tournaments: The Department of Physical Education ensures that students participate in Calicut University D' zone, Inter-Zone, District and National Level Tournaments.
- Coaches: The college provides part time and regular coaches for various discipline
- Training: The college provides systematic training in the morning and evening
- Yoga: The college provides daily yoga for all sports persons.

Department Activities

1. International Yoga Day Celebration (YAMA)
2. National Sports Day Celebration (CORSIA)
3. State Sports Day Celebration (CORRER)
4. National Level Seminar (VERDURE)
5. Annual Sports Meet (VIVA)
6. Naipunnya Football League (NFL)
7. First Year Induction ceremony (MILAANA)
8. Sports Merits Award Ceremony (FLAIR)
9. Silver Jubilee Memorial Basketball Championship (Radiance)
10. Organizing Calicut University D' Zone, Inter Zone, Thrissur District and State Level Tournaments
11. Intramural Games

PLACEMENT DEPARTMENT

The Placement Department of Naipunnya works to ensure a professional career for all its students by shaping their vocational goals and providing employment opportunities. It fosters a professional climate in the campus by organizing career counselling, aptitude tests and workshops thereby moulding students to meet industry expectations. The Placement Department of Naipunnya has a Placement Committee comprising one faculty member and one student from each programme, selected by the Heads of the Department, in

consultation with the Principal. It caters an easily accessible platform for all the final year students to fulfill their dream of being placed in a reputed firm.

Naipunnya has a well-furnished Placement Policy for all the final year UG and PG Programmes. The department facilitates the placement for all eligible students who are validly enrolled in their respective programmes. The eligibility criterion is clearly stated in the Placement Policy.

The major recruiters /Companies in association with Naipunnya are:

Wipro, Reliance, TCS, iGate, Sutherland, Tally, KPMG, HCL, HDFC, Tech Mahindra, Holiday Inn, Crowne Plaza, Taj Hotel Group, Oberoi Hotel Group, Le Meridien, Marriott, Ramada, Radisson Blu, Sheraton, Hyatt, Hilton, Den, Intercontinental, KFC, Carnival Cruise Line, P&O Cruise, Sea Princess and many more. The Placement Department of Naipunnya assures a bright future for all eligible students.

Placement Coordinators

Mr. Shefin J Pereira (Placement Officer)

Mr. Athul P D (PG Department of Computer Science)

Mr Githin T James (PG Department of Commerce)

Mr. Prathyush V P (Department of Hotel Management)

Ms. Evelyn M.Thomas (PG Department of English)

Dr. Shiju K K (P G Department of Social Work)

LIBRARY

The college library is housed in the spacious basement in the main block. It is open from 8.30 a.m. to 4.30 p.m. The library holds an extensive collection of print and online resources to support the teaching, learning, and research processes of the institution. The collection is constantly updated with the latest publications. A wide range of collections of books, journals, and periodicals on various subjects are available for reference by students and academics. Online

collections include eBooks and databases of journals such as JGate, DELNet, etc. The library has also procured licensed institutional access to eBooks from well-known publishers like Pearson. In order to support and improve the quality of the research, we also provide a plagiarism-checking service.

The college library is open to the public from 5.30 p.m. to 6.30 p.m.

ISSUE OF BOOKS

General Books

Books are issued on all working days while the library is open. All library transactions are automated. Patrons may borrow materials from the General Collection during the library's operating hours. A valid library identity card is mandatory for availing this service. Undergraduate students are permitted to borrow a maximum of two books at a time, while postgraduate students may borrow up to three books, each for a loan period of seven days. Loans may be renewed for an additional seven days, subject to availability. All borrowed items must be returned on or before the due date indicated on the date slip.

Faculty members are entitled to borrow up to eight books at a time for a period of one month. Additionally, they may borrow one copy of each title relevant to the subjects they teach for the entire duration of the course. The Librarian may consult with the Principal or Vice-Principal to confirm subject allocations. Faculty loans may be renewed for an additional period, subject to library regulations.

Reference Books

Reference books shall not be taken out of the library. The details of the books are available from OPAC.

Periodicals

Library users have full access to the periodical section. However, they cannot be issued.

LIBRARY FINE

Overdue books

A fine of Rs. 5 is charged for late returns of library books. If the book is lost or found missing, the borrower will be charged a fine equivalent to three times the actual price of the book. The borrower must also replace the book with the permission of the principal. This policy applies to all staff members.

Damaged books

If books are found damaged, the borrower who last used the book is liable to pay the cost of the damage. This applies to all staff members as well.

DIGITAL LIBRARY

Students can access e-resources through the NIMIT LIBRARY WEB OPAC <http://www.koha.naipunnya.ac.in:82>

Databases:

DELNET access: <https://discovery.delnet.in/>

Username- Krnimit

Password- Nim7018

JGate access: <https://jgatenext.com/>

Username- Nimituser

Password- Elibrary

Pearson ebooks access: <https://elibrary.in.pearson.com/>

For access details, contact the library

Digital Repository - Provides access to previous question papers, research articles by faculty members, project reports etc.

Naipunnya Digital - Digi Content

Naipunnya Digital is a dynamic YouTube channel that blends fun, infotainment, and skill-building content, providing students with a platform to showcase their talents and spread positive vibes. It fosters creativity and technical skills through engaging content, allowing students to gain experience in anchoring, video editing, production, and communication. With over 200 students actively participating, Naipunnya Digital has grown into a vibrant community, offering a glimpse into campus life and events. Last academic year, the channel uploaded over 100 captivating videos and shorts, celebrating the unique voices and stories that define our college experience.

Book Exhibition

The College Library offers an open platform for the academic community to explore, review, recommend, and acquire books showcased by various vendors. Faculty and students are encouraged to review and recommend books to enhance the library's physical collection. Beyond gathering recommendations, the exhibition promotes reading habits among professionals and fosters a sense of community within the institute.

BOOK LOVER AWARDS: The library recognizes the most frequent library users by awarding Book Lover Award every year.

DEPARTMENT OF IT

The IT department of NIMIT augments the efficient mode of operation and enhanced performance of the institution. The IT department is responsible for providing the infrastructure for automation. It implements the governance for the use of network and operating systems, and it assists various departments by providing them with the functionality they need. The department implements and facilitates the flow of information.

The IT department oversees the installation and maintenance of computer network systems. The department is also into the

development of application software for the institution and has created software for other organizations. Smart Support is a software developed by the IT team for receiving maintenance complaints, planning, tracking and reporting maintenance of electronic and electrical equipment. The department is responsible for creating and maintaining the institution's website and will create and maintain websites for other institutions as needed. The IT department provides technical support for all the users who need access to the institution's computer system. This includes installing new software or hardware, repairing faculty hardware, training employees in the use of new software, and troubleshooting problems with the system. Other initiatives of the department include conducting online classes using various platforms, live streaming various seminars and classes through the institution's YouTube channel, maintaining the institution's social media accounts (Facebook, Instagram, Twitter), and helping teachers to conduct ICT enabled classes. The team members are resourceful enough to train management and staff of other institutions in conducting online classes through different platforms and in the use of G-suite tools.

NITA (Naipunnya IT Apprenticeship) is an initiative of the department started in 2021; The scheme hires students as apprentices to work with the IT department. This allows students to earn while they learn.

COMPUTER LAB RULES AND REGULATIONS

1. Students are prohibited to enter the lab unless authorized by the faculty or lab in -charge.
2. Removable storage devices are strictly prohibited.
3. All problems related to the system must be reported to the faculty or lab in charge.
4. Do not attempt to repair or tamper with any lab equipment.
5. Students must be responsible while using equipment, software and facilities of the lab.
6. Do not move any equipment from its original position.
7. Do not remove or install any software into the computer.

8. Do not change the settings in the computer.
9. Save all documents with the help of the faculty-in-charge or lab in-charge
10. Do not bring in bags, food and drinks into the lab.
11. Turn off the computer after use.
12. Switch off all power supplies (computer) before leaving the lab.
13. Internet use is strictly for educational purposes.
14. Internet users should record the use of computers in the computer logbook.
15. The Lab should be kept clean at all times.
16. Arrange all the chairs before leaving the lab.
17. Students can access the lab from 8.45 am to 5 pm on all working days.

NATIONAL SERVICE SCHEME (NSS)

A self-funded unit of National Service Scheme under Calicut University was formally inaugurated in the college on 16 January 2021. It is a student-centric programme which aims at the development of a student's personality through community service. The NIMIT NSS unit has already initiated a number of activities establishing a meaningful linkage between the campus and the community.

The motto or watchword of NSS is “Not Me But You”. This reflects the essence of democratic living and upholds the need for selfless service and appreciation of the other person's point of view and also shows consideration for fellow human beings. It provides a variety of learning experiences which develop a sense of participation, service, and achievement among the volunteers.

The activities aim at the following: -

- i. Making education more relevant to the present situation to meet the felt needs of the community and supplement the education of the college students by bringing them face to face with the rural situation.

- ii. Providing opportunities to the students to play their role in planning and executing development projects which would not only help in creating durable community assets in rural areas and urban slums, but also results in the improvement of quality of life of the economically and socially weaker sections of the community.
- iii. Encouraging students and non-students to work together along with the adults in rural areas.
- iv. Developing qualities of leadership by discovering the latent potential among the campers, both students as well as local youth (rural and urban) with a view to involve them more intimately in the development programme and also to ensure proper maintenance of the assets created during the camps.
- v. Emphasizing dignity of labour and self-help and the need for combining physical work with intellectual pursuits.
- vi. Encouraging youth to participate enthusiastically in the process of national development and promote national integration.

NSS Programme Officer: Ms. Emil George

Coordinators: Mr. Gladson George, Mr. Vyshak & Ms. Namitha

CENTRE FOR INNOVATION, EXTENSION AND CONTINUING EDUCATION (CIECE)

The Centre for Innovation, Extension and Continuing Education (CIECE) under Naipunnya Institute of Management and Information Technology (NIMIT) has been established to bridge the gap between education and employability. The centre is dedicated to vocational education, training, employment, and entrepreneurship.

Objectives:

- i. To develop industry-academia partnership in strategically important areas through MoUs and internships.
- ii. To upgrade skills to international standards through significant industry involvement and develop necessary frameworks for standards, curriculum and quality assurance.

- iii. To support and encourage start-ups and small-scale industries in specific subjects/sectors and would provide them with necessary infrastructure facilities and other value-added services.
- iv. To support the institution in implementing add-on programs by contacting various academic bodies/ industries/institutions
- v. To support in incubating ideas with students and faculty members and to search ways for patenting these ideas
- vi. To support with short term skill certification program for the students as well as the community
- vii. To assist the institution in its endeavor to get funds for NGO and Government Projects
- viii. To provide extension training such as financial literacy, computer literacy and non-formal education programs
- ix. To formulate programs on specialty training such as music and photography
- x. To develop the institution into a Training Center for incubation and start-ups such as DDU- Kaushal Kendra, Radio station, DDK-MOOC programs

Centre In-Charge: Mr. Joseph James

YOUNG INNOVATORS PROGRAME (YIP) 5.0

Young Innovators Programme (YIP) is a specially designed programme under the Kerala Development and Innovation Strategic Council (K-DISC). The programme aims to empower future innovators to invent new products, services, or models to more effectively meet emerging requirements, unarticulated needs, unarticulated needs, or existing market needs more effectively through an innovative challenge. YIP provides a perfect platform for students across all disciplines in UG, PG, and Ph.D. programmes to propose innovative solutions to societal challenges and get recognized across the state with various opportunities to develop and implement their solutions.

In-charge : Dr. Joy Joseph Puthussery & Ms. Teresa Parackal
 Coordinators : Mr. Joseph James

CENTRE FOR EXAMINATIONS

The Centre for Examinations has been established to manage the conduct of the examinations in the institution. The Centre plans the conduct of the University examinations as per the Calendar and Timetable issued by the University. The activities of the Centre include identifying the appropriate location/examination hall in accordance with University guidelines) for conducting both the University and internal examinations, planning and scheduling internal examinations and communicating this information to the staff concerned, ensuring that the answer sheets and questions papers are safeguarded and stored in a vault that meets the University requirement, and preparing question papers and ensuring that they are distributed correctly. The Centre, under the guidance of the director, will collect the University Examination result, will oversee the distribution of hall tickets, and will maintain the attendance of invigilators and students.

Controller of Examinations : Prof. Dr. Jacob P.M

Joint Controller of Examinations: Ms. Emily Ittiachan

Examination Operations Assistant : Ms. Sindhu Joseph

Supporting Faculty: IT & Dept. Rep.

CELLS

Disciplinary Cell:

Assists the Principal in maintaining discipline in the campus. It formulates strategies for improving discipline and meets when required. It conducts enquiries and prepares reports on the action to be taken. It also coordinates activities related to discipline during the major campus events.

In charge: Mr. Robert Fernandez

Coordinators: HoDs

Anti- Ragging Cell:

The College has a vigilant cell against instances of ragging. The Committee takes measures to repeatedly remind students of the

consequences of ragging and ensures that parents and new students are made aware of their rights. It also anticipates the possibilities of ragging and organizes awareness programmes to create a friendly campus. It also documents all activities done to prevent ragging and sends reports to concerned authorities as required.

In-charge : Mr. Robert Fernandez

Coordinators : Dr. Fairouz Ashraff,

Mr. Abin John & Ms. Stinphy Maxon

Anti-Drug Cell:

The Anti-Drug Cell was initiated to prevent substance abuse and addictive behaviours in the campus. The college anti-drug cell has been established to ensure a drug- free campus by imposing a total ban on the possession, consumption or use of drugs and alcohol by students of the college, within or outside the campus/hostels. Educating the students about the harmful effects of drugs and alcohol, encouraging peer policing among students against the use of drugs and reporting any noticed use of drugs to the concerned authorities.

In-charge : Mr. Robert Fernandez

Coordinators : Mr. Joseph James & Mr. Abin John

Women's Cell (Ananya):

Naipunnya ensures that all its women members are empowered through the Women's Cell which regularly discusses relevant gender related issues and topics on society at large. The Women's Cell "ANANYA" takes care of the gender sensitive aspects and empowers women. It creates awareness of the rights and duties of women to attain mental, physical and emotional wellbeing and it promotes entrepreneurial skills. Self-defense classes and yoga training are provided exclusively for girl students. It promotes gender equality by focusing on women's development. It envisages periodic training and exposure programmes for women's empowerment and gender justice

In-charge : Dr. Joy Joseph Puthussery & Ms. Teresa Paracka

Coordinators : Ms Rejitha K Ravi & Ms. Alakananda

ST/SC Cell:

Monitors the schemes for the SC and ST students, implements such schemes at the college, evaluates the progress of the students and gets feedback from them.

In-charge : Dr. Joy Joseph Puthussery & Ms. Teresa Paracka
Coordinator : Ms. Aswathi M.R.

OBC Cell:

The cell aims at assisting the OBC students to meet their needs to improve their performance in curricular and co-curricular activities. It is vigilant in maintaining the reservation policy and take follow up measures for achieving the objectives and targets laid down by the Government of India and the UGC.

In-charge : Dr. Joy Joseph Puthussery & Ms. Teresa Paracka
Coordinator : Ms. Aswathi M.R.

Minority Cell:

The Minority Cell of the college is formed with the purpose of empowering the minority communities in the college. The cell is formed with the objectives of encouraging minority students to enroll for career orientation programs which would empower and equip them with the necessary skills to choose a career option. It also facilitates financial support to students from minority communities from government agencies and other sources.

In-charge : Dr. Joy Joseph Puthussery & Ms. Teresa Parackal
Coordinators : Ms. Kripa Suresh, Ms Harisree N Kumar & Ms. Aswathi M.R.

Students Grievance Redressal Cell (SGRC)

A mechanism for the redressal of the students' grievances functions in the college. Grievances related to union activities and other allied non-academic matters will be sorted out at the primary level. The mechanism takes care of the complaints and difficulties of the student community. Students are free to handover the grievances to any of the committee members or else can drop their written grievances in the complaint box placed in front of the library. They may also register their

complaints in the online Grievance Redressal Portal available on the college website <https://naipunnya.ac.in/grievance-redressal-cell-for-students/>

Chairman : Rev. Fr. Dr. Paulachan K. J (Principal),
Members : Ms. Teresa Parackal, Dr. Joy Joseph Puthussery,
Ms. Reni V Kalayil, Ms. Stifany P.S (Student Representative)

Grievance Redressal Cell for Faculty:

The grievances of the members of the staff will be resolved at the primary level. The unresolved issues, if any, will be further looked into by a committee consisting of the Principal and the Manager.

In-charges : Rev. Fr. Dr. Paulachan K. J (Principal),
Dr. Sabu Varghese

Coordinator : Dr. Jeena Antony

Exam Grievance Cell:

The Exam Grievance Cell ensures complete transparency in all internal assessments and examinations conducted by all academic departments at Naipunnya. The Exam Grievance Cell consist of the College Examination Committee headed by the College Examination Officer (CEO). The College Examination Committee prepares the academic calendar for all internal examinations conducted for all students every semester. The College Examination Officer (CEO) monitors the internal evaluation process. Any grievances by students or faculty related to internal examination are solved by the College examination committee. The Examination Department promptly deals with mistakes/errors related to an internal assessment of the students. The Online link for Exam Grievance cell is given here <https://naipunnya.ac.in/exam-grievance-cell/>

In-charge : Rev. Fr. Dr. Paulachan K.J (Principal)

Coordinators : Prof. Dr. Jacob P M & HoDs

Internal Complaints Committee Cell (ICC)

Internal Complaints Committee Cell according to the University Grants Commission (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institutions) Regulations, 2015, the college has constituted an Internal Complaints Committee (ICC). The ICC is responsible for addressing, preventing, and resolving complaints related to sexual harassment of women employees and students. It aims to ensure a safe, secure, and respectful environment within the campus, free from any form of harassment or discrimination. The committee functions with fairness, confidentiality, and sensitivity, creating awareness about rights and responsibilities, and providing necessary support to complainants in seeking redressal. The online link for Internal Complaints Committee Cell (ICC) is given here <https://naipunnnya.ac.in/internal-complaints-committee-icc/>

In-charge : Rev. Fr. Dr. Paulachan K.J (Principal)

Presiding Officer : Ms. Teresa Parackal

Universal Human Value Cell (UHV):

The University UHV Cell is a focus group of senior leaders dedicated to fostering the right understanding and mutually fulfilling relationships within the university and among its stakeholders. It formulates policy and guidelines for the effective integration of Universal Human Values (UHV) across the university and its affiliated institutions, aiming to advance Holistic and Value-Based Education (HVBE). The Cell coordinates efforts, supports implementation, and consolidates progress for reporting to stakeholders. Drawing inputs from the university community, regulatory bodies, NEP 2020, the Constitution of India, and global frameworks like the UN SDGs, it continuously refines strategies to enhance value-based education.

In-charge : Dr. Joy Joseph Puthussery

Coordinators : Ms. Kripa Suresh, Ms. Harisree N Kumar &
Ms. Aswathi M.R.

CLUBS AND COMMITTEES

Electoral Literary club:

The Electoral Literacy Club (ELC) serves as a forum for fostering healthy democratic discussions, raising awareness about the democratic process, inspiring student voter registration, promoting judicious use of voting rights, introducing voting machines, and conducting classes on the electronic voting system during Parliament, Legislative Assembly, and Panchayat Level Elections. The club's primary objective is to sensitize the student community about democratic rights, including voting in elections. Various innovative programs are conducted for students, faculty, and citizens, in collaboration with the District Administration.

In-charges : Mr. Robert Fernandez & Dr. Jeena Antony

Coordinator : Dr. Deepak K V

Bhoomitrasena Club:

The Bhoomitrasena club promotes protection of nature and environment. Various activities are conducted to address environmental issues. The aim of Bhoomitrasena club is to take up environmental protection activities and awareness extension activities in the vicinity of the college. It also aims at encouraging college students to appreciate the environment and to react positively to environmental issues. The club organizes various activities like seminars, lectures, field visits, vegetable cultivation and talks on environmental issues. Other activities include cleaning and maintaining the polluted or environmentally degraded sites, planting and maintaining trees in the campus.

In-charges : Rev. Fr. Dr. Diston Kunjachan & Mr. Robert Fernandez

Coordinator: Ms. Anna Diana

Dance Club:

Dance club ensures that all those members in the club will get one or more chances to participate in college events.

In-charges: Rev. Fr. Dr. Diston Kunjachan & Mr. Robert Fernandez

Coordinator : Ms. Cibiny P V

Arts Club:

The Arts club in the college is primarily concerned with preparing and promoting students who have taste and potential for various art – cultural performances. The college provides ample opportunities to develop talents in different forms of art like music, singing, dance, drama etc. In addition, the students are encouraged to take part in competitions held outside the campus.

In-charges : Rev. Fr. Dr. Diston Kunjachan &
Mr. Robert Fernandez

Coordinator : Ms. Cibiny P.V

Sports Club:

The Sports club is committed to provide a healthy sporting habit among the students. It helps to learn teamwork at work, coordination among diverse cultural and ethnic groups and mainly infuses discipline and instils the value system in one individual.

In-charges : Rev. Fr. Dr. Diston Kunjachan &
Mr. Robert Fernandez

Coordinators : Mr. Akhil Murali & Mr. Athul P D

Quiz Club:

Quizzing is a quest for wisdom and proficiency. A quiz enthusiast is a curious wanderer who creates a seam where knowledge meets vehemence. Interesting facts and GK. To cheer up the monotonous campus life, the club organizes several topic- specific open quizzes at regular intervals.

In-charges : Rev. Fr. Dr. Diston Kunjachan &
Mr. Robert Fernandez

Coordinator : Dr. Shanmughadas K.G

Entrepreneurship Development Club

To inculcate entrepreneurial culture among the youth and to equip them with skills, techniques and confidence to act as a torch - bearers of enterprise for the new generation.

In-Charges : Mr. Robert Fernandez & Dr. Jeena Antony
Coordinator : Mr. Joseph James

Music Club:

The Music Club aims to nurture and enhance the personal love for music in every student and provides a conducive environment for mutual learning.

In-charges: Rev. Fr. Dr. Diston Kunjachan & Mr. Robert Fernandez
Coordinator : Mr. Deny P. Francis

Spiritual Club:

The purpose of Spiritual Club is to support and advance the exploration and expression of spiritually, religious life, faith-traditions, values and philosophies of life.

In-charges : Mr. Robert Fernandez & Dr. Jeena Antony
Coordinators : Mr. Githin T James, Ms. Roseland Peter

Ananya(Women's Cell)

The Women's Cell 'ANANYA' takes care of the gender sensitive aspects and empowers women. It creates awareness of rights and duties of women to attain mental, physical and emotional wellbeing and promotes entrepreneurial skills.

In-charges : Dr. Joy Joseph Puthussery & Ms. Teresa Parackal
Coordinators : Ms. Rejitha K Ravi & Ms. Alakananda

SWAS (SERVICE WITH A SMILE)

SWAS is an initiative of the college which coordinates all social service activities and aims to sensitise students about social responsibilities. Activities include visiting orphanages, centres for differently abled persons, coordinating seminars on various socially relevant issues, blood donation camps, hair donation etc.

In-charges : Rev. Fr. Dr. Diston Kunjachan
Dr. Joy Joseph Puthussery &
Ms. Teresa Parackal
Coordinators : Mr. Abin John, Ms. Reni V Kalayil,
Department Representatives

PRATIDHI (CENTRE FOR COUNSELLING)

Pratidhi center for Happiness and Wellbeing focuses on the mental health and wellbeing of the students. The Center provides professional assistance and guidance to the students in resolving their personal or psychological problems. The main focus areas are student counselling and parent counselling. The center is also open to any student who seeks help on their own or through teachers, guardians, or parents. The Center aims at providing a safe and conducive environment for students to share their grievances and upholds the confidentiality of every student. The Center comprises of an experienced college student counselor. Also a team of professional and qualified psychologist's provides their service alternatively once in every week, dealing with mental health problems among young adults.

In charge : Rev. Fr. Dr. Paulachan K.J (Principal)

Supervisor : Ms. Teresa Parackal

Coordinator : Ms. Reni V Kalayil

Resource persons:

1. Rev Fr Dr. Thomas Kallookaran M S, Ph.D. in Counselling Psychology
2. Rev Fr Dr. Joe Paul Kiriyanthan Ph.D. in Psychology
3. Sr. (Dr.) Preetha CSN, Psychologist

HRD CELL

The Human Resource Development (HRD) cell focuses on planning and administering development activities of the employees of the institution.

The Cell assists the Executive Director in the recruitment, selection, induction, training, career planning & development, performance management and separation of both teaching and non-teaching staff.

The Director of HRD, in consultation with the Executive Director, takes action on the vacancy requests, follows recruitment and selection procedure. Once selected the employee completes the joining procedure

and undergoes induction. The employees are provided with general and subject related training. Faculty member's performance is evaluated using a 360-degree appraisal method and the evaluation result is communicated to the faculty member. The rules & regulations to be followed are explained to the employees at the time of induction. At the time of separation, the employee goes through an exit interview.

The Cell maintains the employee data and soft copies of the mandatory and required documents of the employees using HRIS.

Director : Dr. Sabu Varghese

HRD Executive : Ms. Sony Antony

THE COLLEGE UNION

The college union is intended to promote the social and cultural life of the students, to train them in rights and duties of citizenship and to provide them opportunities to develop their personalities and their skills. The election to the college union is held in the Parliamentary System.

In charges: Rev. Fr. Dr. Diston Kunjachan & Mr. Robert Fernandez
Coordinator: Dr. Deepak K.V. (RO & Advisor)

NAIMITR -ALUMNI ASSOCIATION

Alumni is the strong support of any Institution. Upon graduation from Naipunnya Institute of Management and Information Technology, each student is enrolled as a lifelong member of the Alumni Association-NAIMITR.

NAIMITR is a network of former graduate students. It is an association of all those who studied at NIMIT and are now in different fields of work. The NAIMITR college alumni is an active body with regular meet-ups and get-togethers of classmates and college friends. NAIMITR encourages its alumni to meet every once in a while and get to share mutual terms which date back to their college days and relive the moments they shared with their classmates and professors. It plays

a positive role in the overall functioning of the Institute by providing assistance in various forms to the governing body of the college.

Being part of NAIMITR Alumni Network gives a great opportunity to relive memorable time at NIMIT, to stay connected with friends and professors, to know about the latest developments at NIMIT, and to organize reunions with batch-mates.

Incharges: Dr. Joy Joseph Puthussery & Ms. Teresa Parackal

Coordinator: Mr. Richi Thomas

NAIPUNNYA CENTRE FOR RESEARCH (NCR)

Naipunnya College, Pongam, has institutionalized a Research Committee dedicated towards enhancing the research profile of the institution. For this purpose, the committee constantly endeavors to encourage, enable and promote research environment in college through its various programs, workshops and seminars for faculty members as well as for students. The research committee also helps the teachers in strengthening their own research skills and working towards discovery of new ideas and concepts. The college has a research publication policy which deals with the number and type of publications to be produced each academic year from the entire faculty and student fraternity. The members of the committee include Principal, Dean of Studies, Vice Principal, An external expert, Secretary, and representatives from each department.

In charge : Fr. Dr. Antony Jose

Coordinators: Dr. Soni P. M. (Secretary) & Dept. Coordinators

FINANCE DEPARTMENT

The Department of Finance, under the supervision of the Executive Director, exercises general supervision over the funds of the Institution and advises the Executive Director regarding the finances of the institution. The Department ensures that the limits fixed by the Institution for recurring and nonrecurring expenditure for a year are not

exceeded, and that all allocations are expended for the purposes for which they are granted or allotted.

The Finance Officer ensures that the registers of buildings, land, equipment, machinery and other assets are maintained up-to-date and the physical verification and reconciliation of these assets and other consumable material in all offices, departments and stores of the institution are conducted regularly. Managing payroll of all the staff and disbursing monthly salaries of employees are performed by the department.

The Finance Department is responsible for the preparation and maintenance of accounts, presenting the annual financial estimates (budget), statement of accounts and audit reports, to the Executive Director. The department is also responsible for preparing financial reports as required by the various authorities or bodies including the Governing body.

The Department carries out the management of the funds and property with the approval of the Executive Director. The tuition fee of the students is collected by the Finance department through appropriate methods. The department monitors the timely payment of the fee and a report of the fee payment is sent to the concerned departments and authorities.

Finance Officer : Mr. Jimmy Joseph

MAINTENANCE AND HOUSEKEEPING DEPARTMENT

The Maintenance and Housekeeping Department administers the maintenance of the infrastructure, buildings, electrical and plumbing equipment and other furniture. In addition, it manages the up keeping and cleanliness of the building, classrooms, staff rooms and other facilities.

Any student who identifies a breakdown or damage occurred to a furniture or equipment reports it to the class teacher. Class teacher registers the complaint through SmartSupport. On receipt of the report, the Head of the department assigns the job to a suitable technician to rectify or repair. Once the job is completed, a notification will be sent

to the originator of the complaint for verification of the work and he/she will verify and close the work task. A report of the maintenance work will be maintained by the department. The maintenance work which is outsourced needs the approval from Head of the Department of Executive Director. The department also plans preventive maintenance. The equipment which are on annual maintenance contract are checked for proper functioning as per the schedule.

The housekeeping of the premises, building, classrooms and other facilities are done by sweeping and cleaning and sanitizing when and where required. The housekeeping staff follows a schedule for the cleaning and the work is verified for completion by the supervisor.

Head of the Department :
Rev. Fr. Jimmy Kunnathoor,
Assistant Executive Director

COMMON FACILITIES

AUDITORIUM

The college has a spacious auditoriums with a seating capacity of 2000 for conducting various functions of the college. The College assembly is conducted here on all Mondays/ Tuesdays, the attendance for which is compulsory.

CONFERENCE HALLS

The Conference Halls are located in the Main Block and the MBA Block. Special training programmes and meetings are organised in this hall.

SEMINAR HALLS

The college has two well-furnished Air -conditioned Seminar Halls which could accommodate 300 people concurrently.

SICK ROOM

Sick room facility is available for staff and students during the college working hours, in each block.

HOSTEL

There are separate hostel facilities for boys and girls. Boys are accommodated in St. Antony's Boys Hostel, located within the college campus. For girls, hostel facilities are provided under the supervision of Rev. Sisters of Holy family and at St. Joseph's Girls Hostel on the college campus. Additional hostel accommodations for both boys and girls are also available outside the campus.

CHAPEL

Holy Mass is celebrated in the chapel on the first Friday of every month. The chapel is open to all staff and students.

JEEVANI

Jeevani, the college cafeteria, is a spacious hall furnished with tables and chairs, serving as a comfortable lunch space for both students and faculty. It offers a welcoming environment where students can catch up with friends over coffee or enjoy a wholesome meal. The menu is carefully curated to ensure food that is both nutritious and delicious, prepared under the highest standards of hygiene.

KIOSK

Kiosk offers refreshments and stationery, making it a convenient one-stop destination for students and staff. Additionally, a vending machine located in the NBS Block provides light refreshments and beverages for students.

DIVYANGJAN

To create an inclusive environment the college has added infrastructural and learning facilities for Divyangjan.

MOBILE LOCKERS

Mobile Lockers are provided in every classroom. Students may keep their mobile in the locker. They can use their phones during the interval and if needed for course work under teacher supervision. Unauthorized use during class will result in the phone being seized.

BUS

The college provides bus facility for staff and students of NIMIT. The buses ply towards Ernakulam, Thrissur, Irinjalakuda, Paravur and Kodungallur side for staff and students of NIMIT.

REPROGRAPHIC CENTRE

Photocopy facilities are available in the DTP centre and library for the staff and students at a nominal price.

COLLEGE STORE

Students can buy the necessary stationary items from the store / kiosk during recess time. Students cannot avail this facility during class hours.

PARKING

There is ample space for two wheelers, four wheelers and bicycles parking. Separate parking facility is available for faculty members, students and differently abled.

All students and staff members must carry the vehicle pass to avail parking facilities.

GYM

The college has a well-equipped multi gym open to both staff and students with latest equipment.

STUDENTS' CORNER

The Student's Corner is a welcoming place for students to relax, study, connect and enjoy the scenic beauty of the campus.

OPEN STAGE

The Open Stage provides a vibrant platform for students to showcase their talents in music, dance, poetry, and more. It encourages creativity, self-expression, and peer engagement in a lively, inclusive atmosphere.

SPORTS INFRASTRUCTURE

The institution offers well-maintained indoor and outdoor sports facilities, including spacious grounds and modern courts, to foster physical fitness, teamwork, and healthy competition among students.

Multipurpose Ground

- | | | |
|-------------------|-------------------|-------------------|
| 1. Athletic Track | 2. Cricket Ground | 3. Football Field |
| 4. Korfball Area | 5. Netball Court | |

Multipurpose Indoor Stadium

- | | | |
|---------------------|--------------------|------------------|
| 1. Basketball Court | 2. Badminton court | 3. Netball Court |
| 4. Korfball Court | | |

Other Facilities

- | | |
|---|------------------------------|
| 1. Outdoor Basketball Court | 2. Cricket Practice Net Area |
| 3. Health Club | 4. Table Tennis Table |
| 5. Outdoor Volleyball Court (Men & Women) | |
| 6. Outdoor Netball Court | 7. Tug of War Area |
| 8. Yoga Centre | 9. Sports complex |

GENERAL RULES AND REGULATIONS

The students must, both within and outside the campus, conduct themselves in a manner that will uphold and enhance the values and culture of the college. Courtesy is an essential quality of professionals. It is therefore imperative that the students possess a pleasant disposition and should be courteous with staff, guests and friends.

1. The medium of instruction, examination and communication will be English. Students must speak English in the campus.
2. Students are required to conform to the grooming standards of the college with respect to uniform, personal grooming and hygiene. The uniform should be worn on all working days, except on Wednesday. Students are allowed to wear formal color dress on Wednesday.

3. In the interest of the institution and for the sake of discipline, the Principal is entitled to take any punitive action on any student for his/her misconduct. Misconduct shall include:
- a) Staying away from classes without sufficient reason.
 - b) Disrespectful behavior towards the staff and non-compliance with college rules.
 - c) Provoking students to strike and participate in any form of strike, dharna etc. in the college.
 - d) Loitering in the verandas during free hours and creating disturbance to the classes in progress. (During free hours the students are expected to make use of the library)
 - e) Disorderly behavior in the class, unruly behavior, loud and aggressive talk.
 - f) Organizing tours without the permission of the Principal.
 - g) Organizing meetings in the college or displaying notices on the college noticeboard without the permission of the Principal.
 - h) Involvement in violence, manhandling or harassing fellow students.
 - i) Disturbing the functions in the auditorium by shouting, howling or dancing.
 - j) Resorting to any kind of malpractice in the examinations.
 - k) Collecting money from staff or students without the permission of the Principal.
 - l) Distributing leaflets, hand-bills or other materials and displaying banners and posters inside the campus.
 - m) Scribbling offensive, abusive or obscene words or figures on blackboards or any kind of writing on the walls or other places in the college or the college campus.
 - n) Lack of attention and indifference towards any subject, lack of courtesy towards any staff member or outsider which affects the discipline of the college will be viewed seriously.

4. Students must always wear their identity cards whenever they are on campus. Students found without an Identity card may not be allowed to enter the campus. They are essential for a variety of purposes. Duplicate cards will be issued only in extraordinary circumstances, on formal application establishing the loss of the original and on payment of ₹ 250/-. Identity card must be surrendered when the T.C. is issued. The identity card must be worn by the student on all days and should be submitted for inspection by any staff member/security. If the Identity Card is lost, the student should re- apply for an ID card at the College Reception and collect it from the IT department.
5. The conduct of the student within the classroom and on the premises must be satisfactory. Indulgence in any act of violence will be considered a breach of discipline that warrants immediate expulsion from the institution along with forfeiture of fees.
6. Ragging is a criminal offence (Govt. Order No. 1157/12/86 H. Edn) Ragging of any sort is banned in Naipunnya College and any violation of this results in appropriate punishment. If any incident of ragging comes to the notice of the authority, the concerned student shall be given the liberty to explain and if his /her explanation is not found satisfactory, the authority would expel the student from the institution and the incident will be reported to the local police authorities.
7. Students should take care of the properties of the college and help to keep the campus clean. Vandalism and destruction of college property will be severely dealt with and material loss will be fully recovered with fine. The college campus and classrooms should always be kept neat and clean. Students should see that no damage is done to college property including plants and trees in the campus. Scribbling on walls and furniture is strictly prohibited. Any property damaged due to the negligence of the students will be repaired/replaced at the expense of the student concerned.
8. A dignified atmosphere should be maintained in the cafeteria.

9. Students have to occupy their seats by the second bell at the commencement of morning and afternoon sessions. Observance of silence during Morning Prayer is compulsory.
10. Late comers should not enter the class room, nor should any student leave the classroom, without the permission of the teacher-in-charge of the class. In any case, late comers will not be given attendance. If the teacher is absent, the class representative should inform the Head of the Department / Dean/Principal for alternative arrangements
11. A call to the auditorium or seminar halls for any programme must be promptly and strictly responded. No one is to remain in the classrooms or elsewhere during such occasions.
12. The students should neither indulge in Smoking nor consumption of Tobacco/ narcotic drugs in any form inside or outside of the college campus.
13. No society/ club/association will be formed in the college without the Principal's permission.
14. Students should not engage in any kind of unauthorized outdoor celebrations or similar activities inside or outside the college without the written permission of the Principal. Programmes by external agencies/professional groups/ paid programmes such as DJ, musical events are not permitted on the campus. Bike race /motor car race/ processions or similar activities shall not be permitted.
15. Outsiders should not be invited to address the students of the college without prior permission from the Principal.
16. The public as well as the former students will be permitted access to the college only for genuine reasons. They will not be allowed to enter the classrooms.
17. Students shall not invite Police or Media Persons to the campus on their own.

18. The students will not be permitted to remain in the college building after office hours without permission, except in the library, if the librarian is available.
19. Lockers will be issued to the students who stay away from the college, on the basis of availability and stipulated conditions.
20. A suggestion box is placed in the college lobby. All suggestions and comments may be addressed to the Principal.
21. The Principal reserves the right to suspend/dismiss any student if the Principal feels that the continuance of the student in the college is detrimental to the proper functioning / interest of the college.
22. Noncompliance with the college rules is a serious offence and will be dealt with appropriate disciplinary action.
23. Students willing to avail bus concessions (KSRTC) and railway concessions, should contact the office.
24. As per the Govt. order No. Rt/No.346/05/ Higher Edn. dt.1-3-2005 students are not allowed to use cameras or personal gadgets of any kind in the campus. If students are found with such gadgets they will be fined Rs.1000 and the gadget will not be returned back. However, the student shall be allowed to deposit the gadgets at the reception for special purposes, with the permission of the Principal.
25. The Principal reserves the right to refuse admission to any applicant for any course without assigning any reason, if he/ she feels that the admission of that person is detrimental to the interest and discipline of the college.
26. The vehicles of students will be permitted in the campus only with the vehicle pass issued by the college and have to be parked at the designated parking areas. (Two-wheelers and Four-wheelers). Vehicle passes which costs Rs.30/- (to be paid in the Accounts office) will be issued to students who present a request duly signed by the parents. The student shall comply with the rule of wearing a helmet. A change of the two-wheeler will require a fresh vehicle pass. The Vehicle Pass may be carried always and

produced for inspection. All parking should be done at owner's risk. Vehicles should not be parked in front of the college campus. Stunting and racing of vehicles within and outside the campus are strictly banned. Four Wheelers: - The student should also get a written permission from the Principal in order to park four wheelers (if necessary).

27. Photography / video / audio recording and playing in the campus is strictly prohibited. Programmes in the college shall be covered only by the persons officially authorized by the Principal.
28. The Security Personnel / designated college staff are authorized to inspect the records of the vehicles entering the campus and register the details in the gate register.
29. No student shall leave the campus during the working hours without permission from the Principal. He/ She shall not be sent home without the written request by the parent/guardian.
30. Prior permission from the Principal is essential to take part in inter-collegiate competitions or in live photographic modelling, fashion shows or Radio / T.V. programmes.
31. It is the responsibility of the student to earn a conduct certificate. It is not issued as a matter of right. Conduct certificate is issued on the basis of an overall evaluation by the teachers concerned.
32. The Principal shall have the right to issue Transfer Certificate to a student admitted to the college without an application from the students or the guardian at any time during the course of his /her study in the college without assigning any specific reason.
33. For acts of misbehavior, the Principal may impose punishments such as fines, for features of educational concession and scholarship, suspension and expulsion.
34. The Principal or other duly constituted college or hostel authorities may frame and issue disciplinary rules of permanent or temporary character from time to time regulating the conduct of students within and outside the college and the hostel premises with a view to maintain the discipline and peaceful atmosphere of the hostel.

35. Cleanliness in classrooms, verandahs, and premises is essential. Avoid leaning against walls and door-ways. Students shall desist from disfiguring the class rooms, the furniture, compound walls and buildings or any part of the college campus by pasting poster's fixing nails or writing on them.
36. Legal action will be initiated against those who destruct or cause to destruct the properties of the college under existing laws including the prevention of Damage to Public Property Act 1984. Students who are charged in criminal offence and are under suspension shall not be allowed to enter the campus without permission.
37. Students from other institutions and outsiders should take prior permission with valid identity proof to meet the Principal and staff members. Students from other institutions and outsiders shall not meet or interact with the students of the college inside the campus without the prior written consent of the Principal.
38. Students from other institutions and outsiders disrupting any academic activity or functioning of the college office or any unit thereof, shall be treated as infringing on the rights of college authorities to run the institution in a good manner or the public interest. All such deeds will be treated as infringement of the rights of students especially those belonging to orphan, SC/ST's and other backward communities to have uninterrupted education. Legal actions including contempt of court will be initiated in all such cases.
39. Outsiders including police and media shall not enter the campus without the permission of the Principal.
40. Grievance of students will be looked into when they are presented through the proper channel. Collective petitions, however will not be allowed. Students and staff members can make use of the grievance redressal mechanisms available in the college.
41. The college authorities reserve the rights to amend, repeal or modify any of the above rules.

42. It is the responsibility of the students and staff to get informed of all the rules and notifications of the college from time to time. Ignorance of these rules is not condoned.
43. The Principal / Staff Council is the final authority to interpret the rules and regulations in the best interest of the institution.

*** The Principal will take decisions for matters not covered by these regulations and the decisions will be final.**

GOOD MANNERS AND CODE OF CONDUCT

1. When a student meets a member of the teaching staff of the college within the campus or outside, it is a matter of politeness that he/she should greet him/her. They should always be respectful to seniors and superiors, polite and courteous to all, ready to oblige and show themselves as lovers of good order and decorum.
2. When a teacher enters the class, the students must keep standing until the teacher has invited them to sit down or he/she himself/herself has occupied his/her seat.
3. Students should keep with them the texts and notebooks required for classes they attend.
4. No student shall leave the classroom during a lecture without the permission of the teacher.
5. Habitual negligence in college work, dishonesty, obscenity in word or act or any other acts of misconduct will invite severe disciplinary action.
6. Students are expected to keep decency and decorum in their behavior, dress, hairstyle etc.
7. No student shall enter another classroom without prior permission.
8. No student is allowed to remain in the campus after 5.30 p.m. unless authorized.

ATTENDANCE AND LEAVE OF ABSENCE

(*subject to change as per the university orders issued
for online classes as well as offline)

1. The College works from 9.00 a.m. to 4.00 p.m. For the purpose of attendance, all working days will be considered as full working days irrespective of the number of hours. Absence during one hour either from the forenoon or the afternoon session will be considered half a day of absence unless otherwise recommended by the class in charge. (Cfr. Handbook, Directorate of Collegiate Education 2014). A student coming to the class late without leave shall lose half a day's attendance, unless otherwise recommended by the member of the staff in charge of that class.
2. Leave for one hour may be obtained from the class in-charge. Application for longer periods of absence must be made to the Principal. Application for sick leave for more than three days should be supported by a medical certificate. The certificate should be submitted immediately after the treatment. Certificates delayed and dubious will be summarily rejected.
3. No student shall absent himself/herself from a class without leave. Absence without leave of part of a session shall be considered as absence for half a day. Students absenting themselves without leave for more than 10 working days will have their names removed from the rolls. Absence for ten consecutive working days will result in the removal of the name from the rolls. The Attendance and Progress Certificate for each semester shall not be granted unless the student has got three-fourth of the attendance prescribed by the college in the course for instruction to the satisfaction of the authorities and his/her progress and conduct have been satisfactory.
4. Duty leave for participating in Arts/Fests/Sports events will be granted only to students representing the College or the University in various competitions. In such cases, leave applications should be submitted to the Principal in advance and it should be recommended by the teacher in charge.

RESIDENCE / HOSTEL

1. Students not residing with parents may reside in approved hostels. They may also reside with local guardians subject to the approval of the Principal. Students are forbidden to reside in unapproved private lodgings. Approved lodges will be subjected to inspection by the staff member appointed for the purpose.
2. Parents or guardians should submit full information regarding the residence to the college office at the time of admission. Any subsequent change in residence may be made only after informing the Principal.
3. Hostel accommodation is available for boys on campus and girls in the adjoining campus run by Rev. Sisters of Holy Family as well as at St. Joseph's Girl's Hostel on the campus of NIMIT. Admission to the hostel is to be sought separately and sufficiently early. Application forms may be collected from the college office. The forms, after being filled in, should be given to the college office/ hostel warden. Admission is confirmed only after remitting the prescribed fee. Hostel fee has to be paid on yearly basis and the mess fees has to be paid before 5th of every month. Clearance of hostel dues is essential for issuing Hall ticket, T.C and other certificates.
4. Admission is only for one academic year. The warden reserves the right to grant or deny admission/re- admission, without assigning any reason.
5. Parent/ Guardian should be present at the time of admission / re-admission.
6. Hostellers are bound to comply with all the rules of the hostel set down by the warden.
7. Hostellers should strictly observe the study time prescribed by the warden.
8. Hostellers are not permitted to receive or entertain guests including their class/college mates in the hostel.
9. Hostellers should return to the hostel by 5.30p.m, after their classes.
10. Use of mobile phone is strictly controlled in the hostel. Hostellers are directed not to use mobile phone other than the stipulated hours.

11. Hostellers will not have the choice to select their room and roommates. The room and roommates will be changed and shuffled after each semester.
12. It is the responsibility of the hostellers to ensure that the rooms allotted to them are kept tidy. They will be heavily fined for the loss or damage of hostel property. They are not permitted to make their own alterations in the room. Electrical fittings, furniture and other facilities provided in the room should remain intact.
13. The attitude and relationship of the hostellers with the employees of the hostel should be cordial and positive.
14. Hostellers shall make entries in the movement register kept at the hostel while leaving the hostel and returning to the hostel.
15. Hostellers who wish to stay in the hostel during vacation should get prior permission from the warden.
16. Re-admission will strictly be based on performance in the University/ College level examinations, percentage of attendance for the previous semester and their character and behavior in the hostel and the college.
17. Ragging is a criminal offence (Govt. Order No. 1157/12/86 H. Edn) and the names of the accused will be forwarded to the police. They will be immediately dismissed from the hostel and the college.
18. Grievances, complaints and suggestions by the hostellers can be brought to notice of the warden.
19. Getting admission in the college doesn't ensure admission in the hostel. Hence students are directed to enquire about the availability of hostel facility before they take admission in the college.
20. Decision of the warden pertaining to all matters of the hostel will be final.

OFFICE RULES /ISSUE OF CERTIFICATES

All students are directed to follow the under mentioned instructions very strictly.

1. The students are not allowed to enter the office in groups. Coming to the office during class hours is not entertained. They should approach the receptionist/ Superintendent during their break time or after college hours.
2. Transfer certificate, original, etc. will be issued only after the payment of all dues to the college and the college hostel at the end of the course.

CRITERIA TO APPEAR IN THE FINAL EXAMINATION/PROMOTION

1. Not less than 75% attendance aggregate.
2. Satisfactory performance in the Internal Assessment.
3. Complete and satisfactory performance in the Industrial Training (In the case of Hotel Management students)
4. Satisfactory completion and certification of all assessments, journals and files.
5. The hall ticket has to be collected on the previous day of the examinations after obtaining the no- dues certificate.
6. The following points will receive special consideration in deciding promotion and selection of candidates for University Examinations:-
 - (a) The progress as testified by marks throughout the course
 - (b) Regularity of attendance (minimum 75%) and
 - (c) Conduct and behavior.

STUDY TOURS/ EXCURSIONS/ PICNICS

Study tours conducted by the College are part of the academic programme. The following instructions should be strictly followed by the students with regard to study tours:

1. Students are not permitted to organize or conduct excursions or picnics without the prior permission of the class in-charge, Head of the Department and the Principal.
2. Study tours will be organized by the respective Departments.
3. Written consent in the prescribed form should be obtained from the guardians by all students going on excursion.
4. A detailed programme of travel, stay, places of visit, names of participants etc., should be submitted to the Principal before proceeding on a tour or excursion.
5. No student from another class will be permitted to join a class going on excursion.
6. For a batch of students having a strength of more than 20, two regular teachers shall accompany the team.

7. A lady faculty is compulsory in case of any girl student in the tour team.
8. As far as possible, study tours shall be conducted during the months of November and December.
9. Final year students are allowed to organize study tours for a maximum period of 48 hours.
10. Booking of vehicles and arrangements for stay while on tour should be made only after consultation with the teacher's in-charge. Those who are blacklisted by the college should not be contacted for such services mentioned above.
11. The students shall obey all the directions given by the class teacher / teachers accompanying them.
12. Any act of indiscipline while on tour shall be considered as an act of indiscipline committed on the campus and will attract punitive action.
13. The use of alcohol, drugs and tobacco is strictly prohibited while on tour. Tours should be fully avoided before 6 a.m. and after 9 p.m. (Govt Order. No.735/2014/H.edn dtd 05/04/2014)

PROHIBITION ON POLITICAL ACTIVITY INSIDE THE CAMPUS

- (a) No student of a college shall get involved in any political activity by himself or abet the said activity to be carried on by fellow students inside the campus in any manner whatsoever and any such activity is banned inside the campus.

Taking part in any political activity by organizing students or to cause gatherings inside the college campus for the purpose of doing any activities shall constitute serious indiscipline. Every member of such a gathering shall be individually liable and responsible for the gross indiscipline in this regard and the Principal shall have the power to take disciplinary action against students who indulge in the aforesaid activities.

- (b) It shall constitute gross indiscipline to call for and appeal to strike based on policies and ideologies that may be preached by the political parties or their sister organizations or students wings. The participants in the strike as aforesaid shall be dealt with by the disciplinary authority and they shall be imposed appropriate punishment as provided in these rules.

- (c) No student shall stage or indulge in any activity like Dharna, Gherao, obstructing entry to and from any classroom, office, hall or other places inside the campus / college gate, and such activities shall be treated as misconduct.
- (d) No student shall shout slogans inside the classrooms, office or any other place inside the campus and obstruct and interfere or to cause disturbance and nuisance to the ordinary functioning of the institution. These activities shall be treated as misconduct.

PROCEDURE FOR DISCIPLINARY ACTION

- (a) The Principal of the college shall be the disciplinary authority in respect of the students in the college.
- (b) If it comes to the notice of the Principal that a student or a group of students has committed misconduct as referred in Rule 3 (General rules and regulations) and if the Principal is satisfied that there is prima facie enough material in the allegation against the delinquent student, he shall immediately pass an order suspending student/ students from the college.
- (c) If the Principal is satisfied that the delinquency all edged in the complaint requires further investigation/enquiry, he shall report the matter to the Staff Council. After reporting the matter and after seeking the views of the Council referred to above, the Principal shall appoint a competent teacher / teachers to enquire into the matter and to submit the report immediately.
- (d) The Enquiry Officer so appointed shall conduct enquiry without delay after gathering oral or written evidence from the complainant as well as person against whom the allegations/delinquency, were made. The Enquiry Officer also shall give fair and reasonable opportunity to all the parties and shall submit a report to the Principal without unnecessary delay. After the receipt of the report, the Principal shall consider the report and take appropriate action, which he deems fit including the imposition of the following punishments.
 - 1. Imposition of fine
 - 2. Issuance of compulsory transfer certificate
 - 3. Dismissal from the college

- (d) In the event of imposition of punishment of dismissal or compulsory issuance of transfer certificate, the Principal shall forward the order along with the report to the University.

GOVERNMENT OF KERALA
HIGHER EDUCATION (G) DEPARTMENT
Higher Education - Rules and Regulations for the Smooth
Functioning of the Campus
(Extracts)

No. 26483/GI/15/H.Edn. Dated, Thiruvananthapuram, 12.10.2015.

- All Celebrations in the campus, including Union activities, should be held only after getting prior permission from the Head of the Institution. Celebrations of any type should be communicated to the Head of the Institution through concerned Staff Advisor at least five working days prior to the event, with programme details. Guests attending, source of funds, expenditure estimates etc. The 'Discipline Committee' should monitor and supervise the celebrations in the college.
- Students' Union activities should be supervised by a committee chaired by the Head of the Institution with Staff Advisor as Convener, and HoDs and Discipline Committee members.
- All students have to wear identity tag in the college.
- No type of vehicles should be used during celebrations inside the college campus/ hostels.
- Students' vehicles will be allowed only up to the designated parking area. Entry beyond that point is strictly prohibited.
- If any complaint is received from Hostel inmates or from the public to the Head of the Institution about the misbehaviour of students and about activities like keeping weapons, consuming alcohol, using drugs in campus/hostel rooms etc., steps will be taken as per the rules in force.
- CCTV Cameras will be installed in selected common places such as Entrance/ Exit gate of the College and Hostel.

- Public, including former students, will be allowed to enter the college campus only for genuine reasons. They will not be allowed to enter the classrooms and hostel rooms in any case.
- Programmes by external agencies/professional groups/paid programmes such as DJ, musical events should not be permitted inside or outside the campus. No type of fund raising from the students should be permitted, as these practices lead to extortion and misuse of funds.
- Bike race/motor car race/elephant procession or similar activities should not be permitted inside the campus/hostels.
- To ensure the safety of students, police may be informed in advance about all festival celebrations.
- For all students' programmes in the campus, presence of teachers is mandatory.

GROOMING STANDARDS

GENERAL INSTRUCTIONS

- Black sandals with back strap may be worn during the rainy season, except for the department of Hotel Management.
- Unauthorized alteration of the uniform into baggies / tights/parallels / low waist is prohibited.
- The prescribed uniform must be worn on all working days of the college, except on Wednesdays. On Wednesdays, students are permitted to wear formal colour dress.
- The uniform should be properly washed and ironed.
- The shoes must be neatly polished.
- Black cotton socks should be worn along with shoes
- Identity cards should be worn always in the campus.

College Uniform PG/UG Students

- Uniform as prescribed by the respective departments.
- Practical Uniform (Dept. of Hotel Management)
- Students of the Hotel Management department should wear their practical uniform as instructed

A) Food Production (Boys & Girls)

White Drill Chef Coat

Black and White check terry cotton trousers

White Drill Aprons

Checked Scarf, Checked Dusters, Black Cotton Socks, Black Leather Shoes, Production Tool Kit

B) F & B Service

Boys

Black terry cotton trousers

White full sleeved shirt (a single pocket on the left without a flap) Black bow tie, Black Cotton Socks

Black Leather Shoes with laces, Black belt

Girls

Black terry cotton trousers

White full sleeved shirt, Black waistcoat

Black tie

Black Leather Shoes (closed)

Boys & Girls

Ivory colour damask napkins, White casement waiters cloth, Service toolkit

C) Accommodation Operations

Boys

Black terry cotton trousers, White full sleeved shirt

Girls

Prescribed uniform

Boys & Girls

Stripped Apron, Checked Duster, Gloves

D) Front Office

Boys

Black terry cotton trousers, White full sleeved shirt, Black tie

Black Cotton Socks, Black Leather Shoes

Girls

Prescribed uniform

HYGIENE (NON-HOTEL MANAGEMENT STUDENTS)

- Daily shower and periodical shampooing are compulsory.
- Hair should be neatly cut and combed. (no fancy cuts/no skin tight cuts/head should not be shaved)
- Boys should have their moustaches neatly trimmed and sideburns properly cut.
- Daily shave is a must for boys.
- Spitting in public areas is not allowed.
- Littering is not permitted. Drop waste materials in the appropriate waste bins.
- No religious signs are allowed.
- Girls should tie their hair properly.
- Light makeup for girls is not objected to.
- Wearing ornaments should be restricted to the minimum and earrings should be limited to studs.
- The uniform should be washed and ironed properly.
- Boys are not allowed to wear any fashion accessories.

HYGIENE (HOTEL MANAGEMENT STUDENTS)

- Daily shower and periodical shampooing are compulsory.
- Hair should be neatly cut and combed.(no fancy cuts/no skin tight cuts/head should not be shaved)
- Moustaches are not allowed.
- Sideburns should be cut properly.
- Fingernails should be clipped.
- There should not be any bad odour from mouth or body.
- Wounds, if any, should be dressed properly.
- Hands should be washed properly especially after visiting toilets.
- Daily shave is a must.
- A light cologne should be used.

- Uniforms should be washed properly and ironed.
- Spitting in public areas is not allowed.
- Dropping any kind of waste materials should be done in the appropriate waste bins
- Girls should tie their hair properly and it should always be covered with a hair net.
- Light makeup for girls is not objected to.
- Wearing ornaments (rings / bracelets) and excess make up (nail polish) etc. are not allowed.
- Boys are not allowed to wear any fashion accessories.
- No religious signs are allowed.

PAYMENT OF FEES *

1. Fees will be collected in 2 installments every year.
2. Fee payment may be made via the digital payment link provided on the college website
<https://epay.federalbank.co.in/easypayments/AddPayee.aspx>.
3. The students can pay fees on or before the notified dates. Generally it is on the 15th of June and on the 15th of January every year. After the due dates, fees will be accepted for a period of 15 days with a fine of ₹100/-. All the 1st SEM/ 1st year students should remit the 1st installment at the time of admission.
4. If the student fails to remit the fees on the due date his/ her name will be removed from the rolls and their attendance shall not be marked until they clear the dues.
5. The fee defaulters are re-admitted once the following conditions are satisfied.

- a) Written application for re-admission from the parent with valid reasons.
 - b) Payment of fee dues with a fine of ₹ 500/- after the due date.
6. On receipt of the request for reinstatement, the Principal reviews the application and takes a suitable decision.
7. Students who wish to discontinue the course, after the closing date for admission are liable to pay the whole fees due to the college for the respective course of study in lumpsum before applying for the Transfer Certificate.

REFUNDS

The refund of the fees is governed as per stipulations given below:

- 1. Application fee and admission fee - Non-refundable
- 2. Tuition fees – Policy as per UGC norms
- 3. University fee – Non-refundable.
- 4. Caution Deposit – Refundable (within 6 months after completion of course)

* Subject to change

NIMIT SCHOLARSHIPS AND ENDOWMENTS

The PTWA has instituted Proficiency awards for the outstanding performances in the examinations conducted by the university for

- B. Sc. Hotel Management and Catering Science /Culinary Arts
- B. Sc. Computer Science/ BCA/B. Sc. IT
- B. Com. Finance/ Computer Application/ Co-operation
- BBA
- B. A. English
- M. Com / M. Sc.
- M. A. English
- BHA
- BSW
- BSC C & FT
- MBA

The following endowments are instituted taking into consideration the academic excellence and the internal examination performance.

1. **Naipunnya Excellence awards for the best higher secondary school** instituted by NIMIT, for excellence in recognition of outstanding overall academic performance.
2. **Panjikaran Varghese Memorial Endowment** for the best outgoing student.
3. **Rev. Fr. Sebastian Kalapurackal Endowment** for the best outgoing student from the Department of Commerce.
4. **Rev. Fr. Varghese Kattuparambil Memorial Endowment** for the best outgoing student from the Department of Computer Science.
5. **Rev. Fr. Jose Edassery Endowment** for the best outgoing student of the Department of Hotel Management.

6. **“Kolady Lizy Benny Memorial Endowment”** for the best outgoing student from the Department of English, for BA English Language and Literature. Sponsored by Ms Grace K Benny.
7. Endowment instituted by PTWA for academic excellence in B.Sc. HM CA (Graduated Batch).
8. Endowment instituted by PTWA for academic excellence in B.Sc. HM CS (Graduated Batch).
9. Endowment instituted by PTWA for academic excellence in B.Com F (Graduated Batch).
10. Endowment instituted by PTWA for academic excellence in B.Com CA (Graduated Batch).
11. Endowment instituted by PTWA for academic excellence in BBA (Graduated Batch).
12. Endowment instituted by PTWA for academic excellence in B.Sc. Computer Science (Graduated Batch).
13. Endowment instituted by PTWA for academic excellence in BCA Computer Science (Graduated Batch).
14. Endowment instituted by **Dr. Jalendran E. S.** for academic excellence in M.Com (Graduated Batch).
15. Endowment instituted by NIMIT for academic excellence in M.Sc. Computer Science (Graduated Batch).
16. **Rev. Fr. Jose Paul Nellisery Endowment** for academic excellence in B.Com F(A) (Third Year).
17. **Prof Gayathri Devi G Memorial Endowment** instituted by **Dr. Jalendran E S** for academic excellence in B.Com F (B) (Third Year).
18. Endowment instituted by NIMIT for academic excellence in B.Com CA (Third Year).
19. Endowment instituted by NIMIT for academic excellence in B.Com Co (Third Year).
20. **Edassery Paily and Rosa Memorial Endowment** for academic excellence in BBA (Third Year).

21. **Rev. Dr. Paul Madan Endowment** for academic excellence in B.Sc. CS (Third Year).
22. **Rev. Dr. Paul Kaithottungal Endowment** for academic excellence in BCA (A)(Third Year).
23. Endowment instituted by NIMIT for academic excellence in BCA(B) (Third Year).
24. **Nelliserry KochuPoulo and Kunjannamma Memorial Endowment** for academic excellence in B.Sc. HM CA (Third Year).
25. Endowment instituted by NIMIT for academic excellence in B.Sc. HM CS(A) (Third Year).
26. Endowment instituted by NIMIT for academic excellence in B.Sc. HM CS(B) (Third Year).
27. Endowment instituted by NIMIT for academic excellence in B.Sc. BHA (Third Year).
28. Endowment instituted by NIMIT for academic excellence in III BA literature (Third Year).
29. Endowment instituted by NIMIT for academic excellence in M.A (Final Year)
30. Endowment instituted by NIMIT for academic excellence in M. Com (Final Year).
31. Endowment instituted by NIMIT for academic excellence in M.Sc. (Final Year)
32. Endowment instituted by NIMIT for academic excellence in B.Com F(A) (Second Year).
33. Endowment instituted by NIMIT for academic excellence in B. Com F(B) (Second Year).
34. **Elavuthingal Joseph Memorial Endowment** for academic Excellence in B. Com CA (Second Year).
35. Endowment instituted by NIMIT for academic excellence in B.Com Co (Second Year).

36. **Keekkarikkattoor Puthenpurakal Chacko Alexander Memorial Endowment** for academic Excellence in BBA (Second Year).
37. **Dr. K.C. Ittiachan Pattarumadom Memorial Endowment** for academic excellence in B.Sc. CS (Second Year).
38. **Mannancheril Mary Sebastian Memorial Endowment** for academic excellence in BCA(A) (Second Year).
39. **“Rev. Fr. Jose Karachira Memorial Endowment** for the academic excellence in II BCA (B) (Second Year).
40. **Pynadath John and Aleyakutty Memorial Endowment** for academic excellence in B.Sc. HM CA (Second Year).
41. Endowment instituted by NIMIT For academic excellence in B.Sc. HM CS(A) (Second Year).
42. Endowment instituted by NIMIT For academic excellence in B.Sc. HM CS(B) (Second Year).
43. Endowment instituted by NIMIT For academic excellence in B.Sc. BHA (Second Year).
44. **“Jeswin P Joji Memorial Endowment”** for academic excellence in BA English (Second year).
45. Endowment instituted by NIMIT For academic excellence in BSW (Second Year).
46. Endowment instituted by NIMIT For academic excellence in B.Sc. C & FD (Second Year).
47. Endowment instituted by NIMIT for academic excellence in M.A (Second Year).
48. Endowment instituted by NIMIT for academic excellence in MBA (First Year).
49. **Prof. Thomas Varghese Endowment** for academic excellence in B.Com (A) batch (First Year).
50. Endowment instituted by NIMIT for academic excellence in B. Com (B) batch (First Year).
51. Endowment instituted by NIMIT for academic excellence in B.Com CA (First Year).

52. Endowment instituted by NIMIT for academic excellence in B. Com Co (First Year).
53. **“Kaithottungal Joseph Memorial Endowment”** for academic excellence in BBA (First Year).
54. Endowment instituted by NIMIT for academic excellence in M.com (First Year).
55. **Manikath Varkey and Annie Memorial Endowment** for academic excellence in B.Sc. CS (First Year).
56. **Ayrookaran Annamkutty Memorial Endowment** for academic excellence in BCA(A) (First Year).
57. Endowment instituted by NIMIT for academic excellence in BCA(B) (First Year).
58. Endowment instituted by NIMIT for academic excellence in B.sc IT (First Year).
59. **Pallikal Esthapanos and Rosy Memorial Endowment** for academic excellence in B.Sc. HM CA (First Year).
60. Endowment instituted by NIMIT for academic excellence in Bsc.HM CS (A) Batch (First Year).
61. Endowment instituted by NIMIT for academic excellence in Bsc.HM CS (B) Batch (First Year).
62. Endowment instituted by NIMIT for academic excellence in BHA Batch (First Year).
63. Endowment instituted by NIMIT for academic excellence in BA literature (First Year).
64. Endowment instituted by NIMIT for academic excellence in BSW (First Year).
65. Endowment instituted by NIMIT for academic excellence in BSc & FD (First Year).
66. Endowment instituted by NIMIT for academic excellence in M.A (First Year).
67. Endowment instituted by NIMIT for academic excellence in M.Com (First Year).

68. Endowment instituted by NIMIT for academic excellence in MSW (First Year).
69. Endowment instituted by NIMIT for academic excellence in MBA (First Year).
70. Endowment instituted by NIMIT for academic excellence in M.Sc. (First Year).
71. Endowment instituted by NIMIT for securing 100% attendance.
72. **Prof. B T Joy Endowment** for the best outgoing student in sports(men).
73. Endowment instituted by NIMIT for the best outgoing student in sports(women).
74. **Mandanath Mathai Francis Memorial Endowment** for the best outgoing student in arts.
75. **Poonolly Family Endowment** Instituted by J Sebastian Poonolly for the Best RJ.
76. **Vathikulam Paul J Memorial Endowment** for the best social work coordinator.
77. **“Rev. Fr. Jose Karachira Memorial Endowment”** for the best outgoing chef.
78. **“Rev. Fr. Jose Karachira Memorial Endowment”** for the Excellent Effort Award.
79. **“Rajesh Chakkir Memorial Endowment”** for the Above and beyond award.
80. **“Mr. Pulivelil Kuriakose Thomas and Mrs Marykutty Thomas Memorial Endowment”** for the best Hospitality Manager.
81. Endowment instituted by NIMIT for the best pinnacle performer of the year.
82. Endowment instituted by NIMIT for the best book publication.
83. Endowment instituted by NIMIT for the best Recognition towards copyright.
84. Endowment instituted by NIMIT for the best research project and project guide in BCom (Finance).

85. Endowment instituted by NIMIT for the best research project and project guide in BCom (CO).
86. Endowment instituted by NIMIT for the best research project and project guide in BCom (CA).
87. Endowment instituted by NIMIT for the best research project and project guide in BBA.
88. Endowment instituted by NIMIT for the best research project and project guide in B,Sc HM CS.
89. Endowment instituted by NIMIT for the best research project and project guide in B,Sc HM CA.
90. Endowment instituted by NIMIT for the best research project and project guide in B,Sc CS.
91. Endowment instituted by NIMIT for the best research project and project guide in BCA.
92. Endowment instituted by NIMIT for the best research project and project guide in B.A. English Literature.
93. **Leo Margaret Acharuparambil Memorial Endowment** instituted by Ms. Sabina George Kudiyirickal for the **Best Book Lover Student**.
94. **A D Poulouse Memorial Endowment** instituted by Dr. Jose Poulouse for the **Best Book Lover Faculty**.
95. **Vathikulam Paul J Memorial Endowment** instituted by Mr. George Vathikulam, for the **Best Social Work Co-ordinator**.
96. **Kattookaran Family Endowment** Instituted by Mr. Kattookaran Mathew Antony, for the best **NSS Volunteer**.
97. **J Sebastian Poonolly Family Endowment** Instituted by J Sebastian Poonolly for the **Best RJ**.
98. **Mandanath Mathai Francis Memorial Endowment** for the **Best Outgoing Student in Arts**
99. **P.K Joseph Panjikaran Memorial Endowment”** for the **Best Performer in Music**.
100. **Prof. B T Joy Endowment for the Best Outgoing Student in Sports** instituted by NIMIT.

101. **Palatty Ouseph Mathu Annamma Endowment** instituted by **Fr. Varghese Palatty (senior)** for the **Best Performer in Sports (Women's Category)**.
102. **Rev. Fr. Jose Karachira Memorial Endowment** instituted by Karachira Family for the **Best Chef**.
103. **Mr Pulivelil Kuriakose Thomas and Mrs Marykutty Thomas Memorial Endowment** instituted by Ms. Sonia Thomas.
104. **Above and Beyond Award-** Rajesh Chakkial Memorial Endowment instituted by Ms Rajani Stanley.
105. **Community Service Excellence Award** –Rev. Fr. Jose Karachira Memorial Endowment instituted by his Priest Friends.

ALMANAC 2026-27

JUNE-2026

Date	Day	Department	Activity
1	Monday	Social Work	Commencement of semester – III MSW & III BSW
		Fashion Designing	Bridge Course – Basic Stitching
2	Tuesday		
3	Wednesday		
4	Thursday		
5	Friday	Commemorative Day	World Environment Day
		Commerce	Friday Market
6	Saturday		
7	Sunday	Commemorative Day	World Food Safety Day
8	Monday	Commerce	Final year and second year add-on programmes
9	Tuesday		
10	Wednesday		
11	Thursday		
12	Friday	Commemorative Day	World Day Against Child Labour
		Commerce	Friday Market
13	Saturday		
14	Sunday	Commemorative Day	World Blood Donor Day
15	Monday	Computer Science	Robotics workshop for III and V semester BSc CS, BCA and BSc IT
16	Tuesday	Computer Science	Industry Interaction for III semester BSc CS, BCA and BSc IT Aptitude Training Session for V BSc CS, BCA and BSc IT
17	Wednesday	Computer Science	Aptitude Training Session for V BSc CS, BCA and BSc IT
18	Thursday	Computer Science	Aptitude Training Session for V BSc CS, BCA and BSc IT

19	Friday	Commemorative Day	National Reading Day
		Commerce	Friday Market
20	Saturday		
21	Sunday	Commemorative Day	International Yoga Day World Music Day
22	Monday		STED Council Examination for V semester BSc CS, BCA and BSc IT
23	Tuesday	Commemorative Day	International Olympic Day
24	Wednesday		
25	Thursday		Muharam
26	Friday	Commemorative Day	International Day Against Drug Abuse and Illicit Trafficking
		Commerce	Friday Market/ Industrial Interaction/IV for finance stream
27	Saturday	Computer Science	Add-on course for V semester BSc CS, BCA and BSc IT (Batch A)
28	Sunday		
29	Monday		
30	Tuesday	Commerce	National Statistics Day Celebration

JULY-2026

1	Wednesday	Social Work	Block Placement 3rd Sem MSW
		Commerce	Industrial Interaction /I V for computer Application
2	Thursday		Nidarshana 2026
		Social Work	Bridge Course Commences for 1st Sem MSW&BSW
3	Friday		St Thomas Day
		Social Work	Concurrent Field Work
		Fashion Designing	Bridge Course – Basic Drawing
		Commerce	Friday Market

4	Saturday		
5	Sunday		
6	Monday	Computer Science	Orientation session for I Semester BSc CS, BCA and BSc IT
		Commerce	El-Commercio
		Languages	Add on Course for I UG students all batch Commences.
7	Tuesday	Fashion Designing	Akriti–2026 Workshop
		Hotel Management	Chocolate Workshop & Webinar
8	Wednesday	NBS	Base Programme
9	Thursday	Commemorative Day	National Statistics Day
		Computer Science	Ability test for I semester B BSc CS, BCA and BSc IT 2026 Admn
10	Friday	Commerce	Friday Market
11	Saturday		
12	Sunday		
13	Monday	Commerce	Ability Test
		Social Work	Observation Visit I
		Hotel Management	Carving Workshop (2nd years)
		Commerce	Industrial Interaction/ I V for BBA Students
14	Tuesday	Hotel Management	Carving Workshop (2nd years)
		Commerce	Friday Market/ Faculty Exchange Programme
15	Wednesday	Hotel Management	Carving Workshop (2nd years)
16	Thursday	Hotel Management	Carving Workshop (2nd years)
17	Friday	Commerce	Friday Market
		Commerce	Industrial Interaction for finance stream / I V for computer Application
		Languages	Moving Library

18	Saturday	Computer Science	Add-on course for V semester BSc CS, BCA and BSc IT(Batch A) Add-on course for III semester BSc CS, BCA and BSc IT(Batch A) Add-on course for I semester BSc CS, BCA and BSc IT(Batch A)
19	Sunday		
20	Monday	NBS	Freshman Integration training
		Commerce	Conducting Onam Chandha
21	Tuesday	Languages	Indian Knowledge System Seminar
22	Wednesday	Computer Science	Yukti - Computer Science Club - Inauguration
23	Thursday	NBS	Coffee with Director
24	Friday	Computer Science	Ctrl+Q - Quiz competition
		Commerce	Career Guidance for Final UG & PG
		Commerce	Friday Market
		Languages	Add on Course for I UG students all batch concludes.
25	Saturday	Computer Science	Add-on course for V semester BSc CS, BCA and BSc IT (Batch A) Add-on course for III semester BSc CS, BCA and BSc IT (Batch A) Add-on course for I semester BSc CS, BCA and BSc IT (Batch A)
26	Sunday		
27	Monday	Commemorative Day	World Nature Conservation Day
28	Tuesday	Hotel Management	Flower Arrangement Workshop (2nd years)
		Fashion Designing	2nd Year Students Art Exhibition
29	Wednesday	Computer Science	Ctrl+Q - Quiz competition, Finals
		Hotel Management	Flower Arrangement Workshop (2nd years)
30	Thursday	Commerce	Workshop on Share trading
31	Friday	Commerce	Friday Market

AUGUST 2026

1	Saturday	Computer Science	Add-on course for V semester BSc CS, BCA and BSc IT(Batch B) Add-on course for III semester BSc CS, BCA and BSc IT(Batch A) Add-on course for I semester BSc CS, BCA and BSc IT(Batch A)
2	Sunday		
3	Monday	Commerce	Project work for final year UG and PG students Exhibition
		Social Work	Rural Camp
		Fashion Designing	Onam Department Activity
4	Tuesday	Examination Cell	I Internal Examination (Sem V) Commences
		Hotel Management	Fresher's Connect (Aloha)
5	Wednesday	Commemorative Day	Friendship Day
		Commerce	El-Commercio
6	Thursday	Arts Day	Vismaya
		Fashion Designing	Handloom Day Activity 2026
7	Friday	Commerce	Friday Market
8	Saturday	Hotel Management	Food Safety Training
9	Sunday	Hotel Management	Food Safety Training
10	Monday	Hotel Management	Industrial Visits
11	Tuesday	Commemorative Day	Anti-Ragging Day
		Computer Science	Arduino and Embedded Systems Workshops for III semester BCA students

12	Wednesday	Hotel Management	Industrial Visits
		Social Work	Add -on Course
13	Thursday	Karkadaka Vavu	
13	Thursday	Computer Science	Tech Talk - New Technology Presentation Industrial Interaction/ I V for BBA Students
14	Friday	Commerce	Industrial Interaction/ I V for BBA Students
15	Saturday	Commerce	Faculty Exchange Programe/ Friday Market
16	Sunday	Commemorative Day	Independence Day (SWARAJ)- Independence Day Celebration
17	Monday	NBS	Career talk –Industry Interaction
18	Tuesday	Examination Cell	First Internal Examination Commences for I , III and V semester
19	Wednesday	NBS	Indictio - Course completion ceremony
20	Thursday	Examination Cell	First Internal Examination Concludes for I , III and V semester
		Social Work	Language Lab / Communication Workshop
21	Friday	Commerce	Conducting Onam Chandha
22	Saturday		Avani (Onam)
23	Sunday	Commemorative Day	National Space Day (Onam Holidays Commence)
24	Monday		
25	Tuesday		
26	Wednesday		First Onam / Nabi Dhinam
27	Thursday		Thiruvonam
28	Friday		
29	Saturday	Commemorative Day	National Sports Day Ayyankali Jayanthi
30	Sunday		
31	Monday		Re -opening after Onam Holidays

SEPTEMBER 2026

1	Tuesday		
2	Wednesday	NBS	Class Committee Meeting
3	Thursday	Fashion Designing	Webinar on Fashion Career Opportunities
4	Friday		Shree Krishna Jayanti
5	Saturday	Computer Science	Add-on course for V semester BSc CS, BCA and BSc IT(Batch B) Add-on course for III semester BSc CS, BCA and BSc IT(Batch A) Add-on course for I semester BSc CS, BCA and BSc IT(Batch A)
6	Sunday		
7	Monday	P G Department of Commerce	El-Commercio
8	Tuesday	NBS	Outbound training
9	Wednesday	P G Department of Commerce	Peer Teaching
10	Thursday	NBS	Industrial visit
11	Friday	Computer Science	Arduino and Embedded Systems Workshops for III semester BCA students
		P G Department of Commerce	Friday Market
12	Saturday		
13	Sunday		
14	Monday	Commemorative Day	Hindi Diwas
		Language Department	Hindi Day Celebrations
15	Tuesday	NBS	Career talk –Industry Interaction
16	Wednesday	Computer Science	Tech Talk - New Technology Presentation
		P G Department of Commerce	Bridge Course for basic accounting
		Hotel Management	URF / Innovation Event

17	Thursday	NBS	Advanced Microsoft Office Certification
18	Friday	P G Department of Commerce	Friday Market
19	Saturday	Computer Science	Add-on course for V semester BSc CS, BCA and BSc IT(Batch B) Add-on course for III semester BSc CS, BCA and BSc IT(Batch A) Add-on course for I semester BSc CS, BCA and BSc IT(Batch A)
20	Sunday		
21	Monday		Sree Narayana Guru Samadhi
22	Tuesday	P G Department of Commerce	One week online programm
23	Wednesday	Computer Science	SyntaxError - Debugging Competition
24	Thursday	P G Department of Commerce	Industrial Interaction / IV for Co-operation stream
25	Friday	Computer Science`	Introduction to Electronics Laboratory for I semester BCA Students
		P G Department of Commerce	Friday Market
26	Saturday	Computer Science	Add-on course for V semester BSc CS, BCA and BSc IT(Batch B) Add-on course for III semester BSc CS, BCA and BSc IT(Batch B) Add-on course for I semester BSc CS, BCA and BSc IT(Batch B)
27	Sunday	Commemorative Day	NSS Day/ World Tourism Day
28	Monday		
29	Tuesday		
30	Wednesday		

OCTOBER 2026

1	Thursday		Naipunnya Fest - Laqshya 2026
2	Friday	P G Department of Commerce	Alumni Meeting
			Gandhi Jayanthi- Holiday
3	Saturday	Computer Science	Add -on course for V semester BSc CS, BCA and BSc IT(Batch B) Add-on course for III semester BSc CS, BCA and BSc IT(Batch B) Add-on course for I semester BSc CS, BCA and BSc IT(Batch B)
4	Sunday		
5	Monday	P G Department of Commerce	El-Commercio
		P.G. Department Of Social Work	National Tour
6	Tuesday	NBS	Career talk –Industry Interaction
7	Wednesday		
8	Thursday		
9	Friday	P G Department of Commerce	Friday Market
		P.G. Department Of Social Work	Mental Health Day Programme
10	Saturday		
11	Sunday		
12	Monday	P G Department of Commerce	Competitive Exams Training
		P. G Department of English	Book to Box Office - series 2
13	Tuesday		
14	Wednesday	Hotel Management	“Meilleur Ouvrier”, Hospitality Skill Competition
		P. G Department of English	Moving Library
15	Thursday		
16	Friday	P G Department of Commerce	Friday Market
		Commemorative	World Food Day

		Day	
17	Saturday	Computer Science	Add-on course for III semester BSc CS, BCA and BSc IT(Batch B) Add-on course for I semester BSc CS, BCA and BSc IT(Batch B)
18	Sunday		
19	Monday	Examination Cell	Second Internal Examination Commences for I , III and V semester
20	Tuesday		Maha Navami
21	Wednesday		Vijayadashami
22	Thursday		
23	Friday	P G Department of Commerce	Friday Market
		P.G. Department of Social Work	Personality Development Workshop
24	Saturday	Computer Science	Add-on course for III semester BSc CS, BCA and BSc IT(Batch B) Add-on course for I semester BSc CS, BCA and BSc IT(Batch B)
25	Sunday		
26	Monday		
27	Tuesday		
28	Wednesday	Examination Cell	Second Internal Examination Concludes for I , III and V semester
29	Thursday	Commemorative Day	World Chef Day
30	Friday	Computer Science	Alumni Interaction- 1
		P G Department of Commerce	Friday Market
31	Saturday	Computer Science	Add-on course for III semester BSc CS, BCA and BSc IT(BatchB) Add-on course for I semester BSc CS, BCA and BSc IT(Batch B)

NOVEMBER 2026

1	Sunday		
2	Monday	P.G. Department Of Social Work	Block Placement
3	Tuesday		
4	Wednesday	P G Department of Commerce	El-Commercio
5	Thursday		
6	Friday	P G Department of Commerce	Friday Market
		P.G. Department of Social Work	Soft Skill Training
7	Saturday		
8	Sunday		Deepavali
9	Monday	NBS	Career talk –Industry Interaction
10	Tuesday	Computer Science	Research Workshop
11	Wednesday		
12	Thursday	Hotel Management	Baker’s Delight
13	Friday	P G Department of Commerce	Friday Market
14	Saturday		
15	Sunday		
16	Monday	NBS	Hashtam (Community Development Programme)
17	Tuesday		
18	Wednesday		
19	Thursday		
20	Friday	P G Department of Commerce	Friday Market
		P.G Department of English	Moving Library
21	Saturday		
22	Sunday		
23	Monday		
24	Tuesday	Hotel Management	Housekeeping Training
25	Wednesday		
26	Thursday	Computer Science	Industrial Visit & Study Tour for V semester Students

		P G Department of Commerce	Outbound programme for PG Students
27	Friday	P G Department of Commerce	Friday Market
28	Saturday		
29	Sunday		
30	Monday		

DECEMBER 2026

1	Tuesday	Commemorative Day	World AIDS Day
2	Wednesday	P G Department of Commerce	El-Comercio
		P.G. Department of Social Work	Career Orientation Session
3	Thursday		
4	Friday	P G Department of Commerce	Friday Market
5	Saturday		
6	Sunday		
7	Monday	NBS	Internship
8	Tuesday		
9	Wednesday	Hotel Management	Table Etiquette
10	Thursday	Commemorative Day	Human Rights Day
11	Friday	P G Department of Commerce	Friday Market
12	Saturday		
13	Sunday		
14	Monday		
15	Tuesday		
16	Wednesday	P G Department of Commerce	Conducting Christmas Fair
17	Thursday		

18	Friday		Nativity- Christmas Celebrations Christmas Celebration Department Activity
		P G Department of Commerce	Internship for UG and PG students
19	Saturday	Christmas Holidays begins	
20	Sunday		
21	Monday		
22	Tuesday		
23	Wednesday		
24	Thursday		
25	Friday	Christmas	
26	Saturday		
27	Sunday		
28	Monday	College Reopens after Holidays	
29	Tuesday		
30	Wednesday		
31	Thursday		

JANUARY 2027

1	Friday		
2	Saturday		Mannam Jayanti
3	Sunday		
4	Monday	P G Department of Commerce	El-Commercio
5	Tuesday	Hotel Management	Cocktail & Mocktail Workshop (2nd years)
6	Wednesday	Hotel Management	Cocktail & Mocktail Workshop (2nd years)
7	Thursday	Hotel Management	Cocktail & Mocktail Workshop (2nd years)
8	Friday	Computer Science	Alumni Interaction- 2
		Hotel Management	Cocktail & Mocktail Workshop (2nd years)
		P G Department of Commerce	Friday Market

9	Saturday		
10	Sunday		
11	Monday	NBS	Career talk –Industry Interaction
12	Tuesday	NBS	Industrial Visit / Nature Camp
13	Wednesday		
14	Thursday	P G Department of Commerce	Faculty Exchange Program
15	Friday		International Conference
16	Saturday		
17	Sunday		
18	Monday	Examination Cell	First Internal Examination Commences for II , IV and VI semester
19	Tuesday		
20	Wednesday	Examination Cell	First Internal Examination Concludes for II , IV and VI semester
21	Thursday		
22	Friday	Computer Science	Seminar on IKS
		P G Department of Commerce	Friday Market
23	Saturday		
24	Sunday		
25	Monday		
26	Tuesday	Commemorative Day	Republic Day
			Alumni Meet
27	Wednesday	P G Department of Commerce	BODHANA - Peer Teaching
28	Thursday		
29	Friday		Viva- Sports Day
		P G Department of Commerce	Friday Market
30	Saturday	P G Department of Commerce	Study Tour
31	Sunday		

FEBRUARY 2027

1	Monday		
2	Tuesday		
3	Wednesday	Commemorative Day	World Cancer Day
4	Thursday	P G Department of Commerce	El-Commercio
		Hotel Management	Theme Dinner
5	Friday	P G Department of Commerce	Friday Market
6	Saturday		
7	Sunday		
8	Monday	NBS	Career talk –Industry Interaction
9	Tuesday		
10	Wednesday	P G Department of Commerce	Union Budget Analysis
11	Thursday	Fashion Designing	Akriti–2027 Workshop
12	Friday	Commemorative Day	World Radio Day
		P G Department of Commerce	Friday Market
13	Saturday		
14	Sunday	Community Program	Snehasangamam
15	Monday	NBS	Union Budget Analysis
16	Tuesday		
17	Wednesday		
18	Thursday		
19	Friday		College Day – Crearis
		P G Department of Commerce	Friday Market
20	Saturday		
21	Sunday		
22	Monday	P.G Department of English	Moving Library

23	Tuesday		
24	Wednesday		
25	Thursday		
26	Friday	P G Department of Commerce	Friday Market
		Hotel Management	Class Fests (All IV Semester Programs)
27	Saturday		
28	Sunday		

MARCH 2027

1	Monday		
2	Tuesday	P.G Department of English	Samvedanam - Transgender Seminar
3	Wednesday	P G Department of Commerce	El-Commercio
4	Thursday		
5	Friday	Examination cell	Second Internal Examination Commences for VI semester
		P G Department of Commerce	Friday Market
6	Saturday		Shivarathri
7	Sunday	Commemorative Day	International Women's Day
8	Monday		Ananya -International Women's Day Celebration
9	Tuesday	NBS	Career talk –Industry Interaction
10	Wednesday		Id-ul-Fitr
11	Thursday	P G Department of Commerce	Placement Drive for PG and UG Students
12	Friday	Examination Cell	Model Examination (Sem IV) Commences Model Examination (Sem II) Commences
		P G Department of Commerce	Friday Market
13	Saturday		
14	Sunday		

15	Monday	P G Department of Commerce	World Consumer's Right Day Celebration
16	Tuesday		
17	Wednesday		
18	Thursday		
19	Friday	Examination Cell	Model Examination (Sem IV) Concludes Model Examination (Sem II) Concludes
		P G Department of Commerce	Friday Market
		P.G Department of English	Amrutham - Extension Activity Non-Teaching staff.
20	Saturday		
21	Sunday		
22	Monday		
23	Tuesday	Computer Science	E-Assist Extension Programme
24	Wednesday		
25	Thursday		
26	Friday		Good Friday
27	Saturday		
28	Sunday		Easter
29	Monday		
30	Tuesday		
31	Wednesday		

APRIL 2027

1	Thursday		
2	Friday		
3	Saturday		
4	Sunday		
5	Monday	NBS	Internship
6	Tuesday		
7	Wednesday		
8	Thursday		
9	Friday		
10	Saturday		

11	Sunday		
12	Monday		
13	Tuesday		Aarohan 2027
14	Wednesday		Vishu Dr. B.R Ambedkar Jayathi
15	Thursday		
16	Friday		
17	Saturday		
18	Sunday		
19	Monday		
20	Tuesday		
21	Wednesday		
22	Thursday		
23	Friday		
24	Saturday		
25	Sunday		
26	Monday		
27	Tuesday		
28	Wednesday		
29	Thursday		
30	Friday		

MAY 2027

1	Saturday		
2	Sunday		
3	Monday	PG Department of Social Work	Concurrent Field Work (200 Hours) for 4th Sem MSW ends
4	Tuesday	PG Department of Social Work	MSW Final Year 4th Sem Students will go for 1month Internship to Organisations
5	Wednesday		
6	Thursday		
7	Friday		
8	Saturday		
9	Sunday		

10	Monday		
11	Tuesday		
12	Wednesday		
13	Thursday		
14	Friday		
15	Saturday	PG Department of Computer Science	Internship (II & IV Semester) concludes
16	Sunday		
17	Monday		
18	Tuesday		
19	Wednesday		
20	Thursday		
21	Friday		
22	Saturday		
23	Sunday		
24	Monday		
25	Tuesday		
26	Wednesday		Bakrid/ Eid al Adha
27	Thursday		
28	Friday		
29	Saturday		
30	Sunday		
31	Monday		

PRAYER SONGS

1. ജീവകോടിയിൽ നിത്യമായ് മേവും

ജീവകോടിയിൽ നിത്യമായ് മേവും
ജീവിതാനന്ദ ധർമ്മമേ
ജീവസാഗര കല്ലോലങ്ങൾതൻ
ഭാവസുന്ദരഗാനമേ
ഭാവസുന്ദരഗാനമേ

താരിലും താരമണ്ഡലത്തിലും
കാരിരുമ്പിലും പൂവിലും
ആരനശ്വരജ്യോതിസ്സേകുന്ന
ആമഹാശക്തിവന്ദനം
ആമഹാശക്തിവന്ദനം

ബുദ്ധിയും ജ്ഞാനശക്തിയും
ദൈവഭക്തിയും നല്ല സിദ്ധിയും
ഒത്തിണങ്ങിയ പാതയിൽ നമ്മ-
ളൊത്തുചേരാൻ തുണയ്ക്കണേ
ഒത്തുചേരാൻ തുണയ്ക്കണേ

2. എങ്ങുമെങ്ങും നിറയും വെളിച്ചമേ

എങ്ങുമെങ്ങും നിറയും വെളിച്ചമേ
എൻമനസ്സിൽ നീ ശാന്തിയാകേണമേ
എന്റെ പാദം ഇടറാതിരിക്കുവാൻ
എന്നുമെന്നിൽ കൃപ ചൊരിയേണമേ (എങ്ങുമെങ്ങും)

പൂവിലുറുന്ന പൂഞ്ചിരി നീയല്ലോ
പുസ്തകം തരും ജ്ഞാനവും നീയല്ലോ
പുല്ലുമാടവും പൂമണിമേടയും
തൂല്യമായ് തൊഴും ശക്തിയും നീയല്ലോ (എങ്ങുമെങ്ങും)

നല്ല ചിന്തയായ് എന്റെ മനസ്സിലും
നല്ല ഭാഷയായ് നാവിന്റെ തുമ്പിലും
നല്ല ചെയ്തിയായ് എന്റെ കരത്തിലും
നന്മയായ് നീ കടന്നിരിക്കേണമേ. (എങ്ങുമെങ്ങും)

3. ഞങ്ങൾ കരം കുപ്പി നിൽക്കുന്നു മണ്ണിന്റെ

ഞങ്ങൾ കരം കുപ്പി നിൽക്കുന്നു മണ്ണിന്റെ
പുണ്യമെ നിൻ മുൻപിൽ ആർദ്രമോദം
പൊന്നുഷസ്സിൻ കർമ്മസാക്ഷികൾ മുന്നിലായ്
കൺമിഴിച്ചീടുമ്പോൾ പോലെ

(ഞങ്ങൾ കരം കുപ്പി.....)

ഞങ്ങൾ തന്നുള്ളവും തേജസ്വരൂപാ നിൻ
പൊന്നിൻ കതിരുകൾ ഏറ്റുണർന്നു
ആ വെളിച്ചത്തിൽ കുളിച്ചു നിന്നീ ഞങ്ങൾ
ഈ വിധം പ്രാർത്ഥന ചെയ്തിരുന്നു

(ഞങ്ങൾ കരം കുപ്പി.....)

വിവേകപൂർണ്ണരായ് ജീവിക്കുവാൻ
സത്ഗുരു ഭക്തരായ് വിജയം വരിക്കുവാൻ
ജഗത്പിതാവെ വരം തരേണമെ
സ്നേഹസേവന നിരതരാകുവാൻ

(ഞങ്ങൾ കരം കുപ്പി.....)

4. There shall be showers of blessing:

There shall be showers of blessing This is the promise of love;
There shall be seasons refreshing, Sent from the Saviour above.
Showers of blessing,
Showers of blessing we need; Mercy-drops round us are falling,
But for the showers we plead.
There shall be showers of blessing; Send them upon us, O Lord
Grant to us now a refreshing; Come, and now honour Thy word.

5. Thank You Lord

Thank You Lord
I come before You today
And there's just one thing that I want to say Thank You Lord
Thank You Lord
For all You've given to me
For all the blessings I can not see Thank You Lord
Thank You Lord
With a grateful heart
With a song of praise

With an outstretched arm
I will bless Your name
Thank You Lord
I just wanna thank You Lord
Thank You Lord
I just wanna thank You Lord
Thank You Lord
For all You've done in my life
You took my darkness and gave me Your light
Thank You Lord
Thank You Lord
You took my sin and my shame
You took my sickness and healed all my pain
Thank You Lord
Thank You Lord
With a grateful heart
With a song of praise
With an outstretched arm
I will bless Your name
Thank You Lord
I just wanna thank You Lord
Thank You Lord
Thank You Lord
I just wanna thank You Lord
Thank You Lord

6. Light of the World

Light of the world
You stepped down into darkness
Opened my eyes, let me see
Beauty that made this heart adore
You Hope of a life spent with You
Here I am to worship, here I am to bow down
Here I am to say that You're my God
You're altogether lovely, altogether worthy

Altogether wonderful to me
King of all days oh, so highly exalted
Glorious in Heaven above
Humbly You came to the earth
You created All for love's sake became poor
Here I am to worship, here I am to bow down
Here I am to say that You're my God
You're altogether lovely, altogether worthy
Altogether wonderful to me

7. More love, more power

More love, more power
More love, more power More of you in my life
More love, more power More of you in my life
And I will worship you with all of my heart and
I will worship you with all of my mind
I will worship you with all of my strength
For you are my Lord
More love, more power More of you in my life
More love, more power More of you in my life
And I will worship You with all of my heart
I will worship You with all of my mind
I will worship you with all of my strength
For you are my Lord
More love More love,
More power More of you in my life
More love, more power
More of you in my life

8. In His time, in His time,

In His time, in His time,
He makes all things beautiful, in His time,
Lord, please show me every day,
As You're teaching me Your way,
That You do just what You say, in Your time

In Your time, in Your time,
You make all things beautiful, in Your time.
Lord, my life to You I bring,
May each song I have to sing,
Be to You a lovely thing, in Your time

9. Make me a channel of your peace
Where there is hatred let me bring your love
Where there is injury, your pardon Lord
And where there is doubt true faith in You
Make me a channel of your peace
Where there is despair in life let me bring hope
Where there is darkness only light
And where there's sadness ever joy
Oh, Master grant that I may never seek
So much to be consoled as to console
To be understood as to understand
To be loved as to love with all my soul
Make me a channel of your peace
It is in pardoning that we are pardoned
It is in giving to all men that we receive
And in dying that we are born to eternal life
Oh, Master grant that I may never seek
So much to be consoled as to console
To be understood as to understand
To be loved as to love with all my soul
Make me a channel of your peace
Where there's despair in life let me bring hope
Where there is darkness only light
And where there's sadness ever joy

10. Walk with me, O my Lord,
Through the darkest night
and brightest day.
Be at my side, O Lord,

Hold my hand and guide me on my way.
Sometimes the road seems long, my energy is spent.
Then, Lord, I think of you and I am given strength.
Stones often bar my path and there are times I fall.
But you are always there to help me When I fall.
Just as you calmed the wind and walked upon the sea,
Conquer, my living Lord, the storms that threaten me.
Help me to pierce the mists that cloud my heart and mind.
So that I shall not fear the steepest mountain side.
As once you healed the lame and gave sight to the blind,
Help me when I'm downcast to hold my head up high.

PROGRAMMES OFFERED

- B. Com. Finance (Honours)
- B. Com. Computer Application (Honours)
- B. Com. Co-operation (Honours)
- BBA (Honours) (AICTE)
- M. Com.
- Master of Business Administration (MBA) (AICTE)
- B.Sc. Hotel Management and Catering Science (Honours)
- B.Sc. Hotel Management and Culinary Arts (Honours)
- B.Sc. Hotel Administration (Honours)
- One year Diploma in Catering Management
- B.Sc. Computer Science (Honours)
- B.Sc. Information Technology (Honours)
- Bachelor of Computer Application (Honours) (AICTE)
- M.Sc. Computer Science
- B.Sc. Costume and Fashion Designing (Honours)
- Bachelor of Social Works (Honours)
- Master of Social Works (MSW)
- B.A. English Language and Literature (Honours)
- M.A. English Language and Literature



NAIPUNNYA INSTITUTE OF MANAGEMENT AND INFORMATION TECHNOLOGY (NIMIT) (AUTONOMOUS)

(Affiliated to the University of Calicut, Accredited by NAAC with A++, ISO 9001-2015 Certified)

Pongam, Koratty East, Thrissur District, Kerala State - 680 308.

Ph : 9605001987, 0480 2730340, 2730341.

Website: www.naipunnya.ac.in, Email - mail@naipunnya.ac.in