

NIMIT/ UGC- AUTO/01/2025

Date: 02/07/2025

To,
Dr R. Manoj Kumar
Joint Secretary (Autonomous Colleges Bureau),
University Grants Commission (UGC)
35, Feroze Shah Road,
New Delhi – 110001

Undertaking

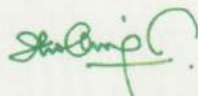
This is to declare that **Naipunnnya Institute of Management and Information Technology (NIMIT)**, AISHE ID C-43314, Thrissur, Kerala, hereby submits this Compliance Undertaking to affirm that the institution has implemented and adheres to the following UGC Regulations and Guidelines in letter and spirit:

- 1. Establishment and Composition of Internal Complaints Committee (ICC):**
The institution has duly constituted the **Internal Complaints Committee (ICC)** in strict accordance with the provisions of the **UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institutions) Regulations, 2015**. The composition of the ICC complies with Clause 4 of the Regulation, ensuring adequate representation of women, external members, and student and staff representation.
- 2. Compliance with UGC (Redress of Grievances of Students) Regulations, 2023:**
The institution has constituted the **Student Grievance Redressal Committee (SGRC)** as mandated under the **UGC (Redress of Grievances of Students) Regulations, 2023**. The SGRC includes the Chairperson, senior faculty members, and a student representative, as specified. The committee functions regularly to address and resolve student grievances in a transparent and time-bound manner.
- 3. Public Self-Disclosure Compliance:**
The institution has ensured **compliance with the UGC Guidelines on Public Self-Disclosure by Higher Education Institutions**. All required information related to academic programs, fee structure, faculty profiles, accreditations, affiliations, infrastructure, grievance mechanisms, and other mandatory disclosures have been uploaded and are maintained on the college website: <https://naipunnnya.ac.in/>, ensuring easy accessibility and transparency for all stakeholders.
- 4. Compliance with UGC Fee Refund Policy:**
The institution fully adheres to the **UGC Fee Refund Policy** and has established mechanisms to ensure that students who withdraw from the program are refunded fees in accordance with the timeline and percentage prescribed by the UGC.

We hereby undertake to continue complying with all applicable UGC regulations, advisories, and directives in the interest of maintaining quality, transparency, and student-centric governance. A copy of this undertaking, duly signed and sealed, is being submitted for your reference.

We request you to consider this undertaking for your official records.

Thanking you,
Yours faithfully,



Fr. Dr. Paulachan K. J.
Principal

Naipunnnya Institute of Management and Information Technology

