
**ANNUAL REPORT OF THE COMMITTEE MONITORING THE ACTIVITIES AND
NUMBER OF GRIEVANCES REDRESSED TO PROVE TIMELY REDRESSAL OF THE
GRIEVANCES**

Annual Report of Grievances Redressal Committee (2022-2023)

NIMIT is committed to building a secure, encouraging, and favourable learning environment for all its stakeholders. The primary objective of the Grievance Redressal Committee is to preserve people's rights and dignity by handling grievances in a fair and timely manner. Grievances can be submitted directly to the Grievance Redressal Committee, through departmental channels, online, through suggestion/complaint boxes, or through other methods. Due to the Grievance Redressal Committee's strict adherence to UGC rules and college regulations in the handling method, grievances are addressed fairly and transparently.

During the academic year 2022-2023, the Grievance Redressal Committee effectively addressed various grievances reported by the students. Grievances encompassed academic concerns, infrastructural issues, safety, and personal grievances. The nature of grievances varied, ranging from teaching-learning concerns, assessment issues, infrastructure inadequacies, safety concerns, and personal matters. The Grievance Redressal Committee meticulously recorded and documented each grievance, ensuring proper follow-up and resolution.

The Cell operated effectively at both departmental and college levels, promptly addressing students' suggestions, grievances, and complaints. Departments maintained detailed records of grievances and reported them to the college-level Cell. Most grievances were resolved at the department level, with affected students promptly informed of actions taken.

The Grievance Redressal Committee expresses gratitude for the cooperation extended by students, faculty, and staff throughout the grievance resolution process. Looking ahead, the Committee remains committed to maintaining a supportive and impartial environment conducive to holistic development.

We extend our appreciation to the faculty and members who served on the Grievance Redressal Committee during the academic year:

Rev.Fr.Dr.Paulachan.K.J	Principal	Chairman
Ms.Teresa Parackal	Vice Principal	Staff Advisor
Dr.Joy Joseph Puthussery	Dean of Studies	Member
Dr.Mathew Jose K	HoD (Commerce Department)	Member
Ms Reni. V.Kalayil	Counsellor/Asst. Professor	Convenor
Mr.Tony.V.M	Asst..Professor,	NSS officer of the College

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Ms.Hanna Joseph	III BBA,	Lady Representative of College Union
Mr.Arun.V.S	II BHA	University Union Councilor
Ms. Mary Paulson	Hostel Warden (Ladies)	Member
Mr.Vincent .T.T	Hostel Warden (Gents)	Member
Mr.Paulose K.K	President PTA Member	
Ms.Paulcy Geo	Ward member	Representative of the local body

Their dedication and commitment contributed significantly to the efficient functioning of the Grievance Redressal Committee. As we address grievances in the upcoming academic year, we are committed to upholding the values of justice, accountability, and transparency. The Grievance Redressal Cell remains committed to promptly addressing grievances and ensuring a conducive environment for all stakeholders.

Grievance Summary:

Sl.No	Date	Grievance	Measures Taken	Time Taken for redressal
1	13/06/2022	Grievance regarding the uniform colour	Decision has taken to change the uniform colour next year	3 days
2	14/6/2022	Grievance regarding the shortage of interval time	The morning interval has been extended to 15 minutes.	10 days
3	23/06/2022	Grievance regarding the lack of projector and speaker, sickroom facility in the same floor, provision for sanitary napkin and first aid box in the department.	Decision has taken to arrange a projector in the MA class. Sanitary napkins and a first aid box will be available in the department starting from next year. However, for the time being, students can continue to utilize the common facilities provided on campus. Convinced this matter to the students.	3 days
4	3/8/2022	Grievance regarding the usage of plastic packed snacks in the canteen	Considered the matter and decision taken to avoid plastic packed foods in the canteen.	3 days
5	11/8/2022	Grievance regarding the absence of a curtain in the class room	A curtain has been arranged in the class	10 days
6	12/8/2022	Complaint about being unable to park four-wheelers in the parking area of the college	Provided more parking space	5 days

7	5/9/2022	Grievance regarding the avoidance and departmental bias faced by the students of language department	Enquired about their grivance and came to know that the mistake is with the students. Discussed the matter in the meeting, convinced them about the mistake and also assured them, equal chances to perform their talents in the next programmes.	5 days
8	12/9/2022	Request to keep the phone in the classroom itself	Convinced the students to use the common facility available in the reception.	1 day
9	15/9/2022	Grievance regarding the lack of mobile locker	Convinced the students to use the common facility available in the reception.	1 day
10	26/9/2022	Request to keep the phone in the classroom itself	Convinced the students to use the common facility available in the reception:	1 day
11	27/9/2022	Grievance regarding the shortage of lunch break	The lunch break has been extended to 45 minutes.	10 days
12	18/10/2022	Request for possession of the phone in the hostel after 10 pm	According to the existing rule, the usage of mobile phones is permitted until 10 PM. However, if there is a genuine academic need, students may seek permission from the hostel warden to retain their mobile phones with them for necessary academic assistance.	5 days
13	2/11/2022	Grievance regarding the extended class timing and request for physical training period	Convinced them that, the changes in class timing is not possible now. The students can use the basket ball court, football ground and Gym facility after their class hours.	1 day
14	25/11/2022	Complaint about the pitiful and unhygienic conditions of the college's pets	The person in charge of looking after the pets was told to focus more on their hygiene. The animals' residence will shortly undergo renovations to improve their living conditions.	1 day

15	6/12/2022	Grievance regarding the increased number of test papers	Reduced the number of test papers. Decision has taken to conduct only two internals in a semester.	5 days
16	4/1/2023	Grievance regarding the lack of mobile locker	Mobile locker is installed in all class rooms.	20 days
17	16/02/2023	Grievance regarding the water contamination in the hostel	Arranged the maintenance team to rectify the problem and ensured safe drinking water.	0 day
18	16/2/2023	Complaint regarding the quality of food in hostel	Ensured quality food and water to all hostel residents.	1 day
19	16/2/2023	Grievance regarding the food and water contamination in hostel	Identified the sources of contamination and taken appropriate measures to rectify the problem. Ensured clean and safe food and water to all hostel residents.	0 day
20	7/3/2023	Classroom not cleaned properly	Arranged two staffs to clean the classroom	0 day
21	13/3/2023	Grievance regarding the defect in the water cooler	The water cooler is cleaned	0 day

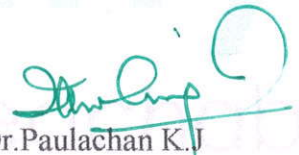
Report prepared by:



Ms. Reni. V. Kalayil
 Covenor, Grievance Redressal Committee



Approved by:



Fr. Dr. Paulachan K. J.
 Chairman, Grievance Redressal Committee