
**ANNUAL REPORT OF THE COMMITTEE MONITORING THE ACTIVITIES AND
NUMBER OF GRIEVANCES REDRESSED TO PROVE TIMELY REDRESSAL OF THE
GRIEVANCES**

Annual Report of Grievance Redressal Committee (2019-2020)

In accordance with the UGC regulation of 2012, NIMIT has established a Students Grievance Redressal Cell aimed at ensuring the well-being of our students. Upon receiving any grievances, prompt meetings are convened, and all requisite actions are swiftly taken to address them in a positive manner. The time frame for resolving each grievance varies based on its nature, with the institution mandating that no redressal is left pending. The time taken for redressal encompasses the period required to deliberate and finalize the decision.

Throughout the year, various grievances regarding facilities and amenities were reported and promptly addressed by the institution. On 27th August 2019, a grievance was raised concerning the lack of drinking water facility in Navarang (auditorium). After careful consideration, a decision was made to provide access to drinking water in Navarang. Subsequently, on 4th October 2019, requests were made to open the sick room, washrooms, and arrange a sanitary napkin disposal system across all floors. Following discussions, it was explained to students the procedures for accessing the sick room, while washrooms were decided to be opened on all floors, and arrangements were made for a sanitary napkin disposal system. Additionally, on the same day, a request was made to provide sanitary napkins in single units for sale, which was duly considered and approved, with arrangements made through the college store. Lastly, on 14th October 2019, complaints were received regarding the cleanliness of the girls' washroom and insufficient basins, along with a request to repair the toilet door lock. The matter was immediately addressed by instructing the responsible worker to ensure periodic cleanliness and add an extra basin to the girls' washroom, while also repairing the door lock.

These actions underscore the institution's commitment to promptly addressing grievances and enhancing facilities for the welfare of students. The Grievance Redressal Committee expresses gratitude for the cooperation extended by students, faculty, and staff throughout the grievance resolution process. Looking ahead, the Committee remains committed to maintaining a supportive and impartial environment conducive to holistic development.

We express our gratitude to the faculty and committee members who dedicated their service to the Grievance Redressal Committee throughout the academic year.

1. Fr.Dr.Paulachan K.J ,Principal
2. Dr.Joy Joseph Puthussery, Dean of Studies

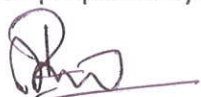
3. Ms.Reni.V.Kalayil, Students Counsellor
4. Dr.Antony George, Cell Coordinator
5. Ms.Lakshmi Soman, Cell Coordinator

Their strong dedication greatly aided the Grievance Redressal Committee's effectiveness. As we enter the new academic year, we vow to uphold justice, accountability, and transparency. The Grievance Redressal Cell remains dedicated to swiftly resolving student grievances and promoting a positive atmosphere for all.

Grievance Summary:

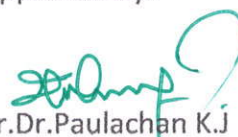
Date	Grievance	Measures Taken	Time Taken for redressal
27.08.2019	Grievance regarding the lack of drinking water facility in Navarang	Considered the matter and decision taken to avail drinking water in Navarang	2 days
04.10.2019	Request to open sick room Request to open washroom Request to arrange sanitary napkin disposal system in all floors	Convinced the students about the chances of misusing the sickroom and explained the procedures to avail the service. Washrooms were decided to open in all floors. Decided to arrange sanitary napkin disposal system in all floors.	2 days
04.10.2019	Request to avail sanitary napkins in single units for sale	Considered the matter and decision taken to provide single units of sanitary napkins through store.	2 days
14.10.2019	Complaint regarding the cleanliness of toilet and insufficient number of basins in girls washroom. Request to repair the lock of the toilet door.	The matter brought into the notice of the worker in charge and gave instruction to clean the same periodically and place an extra basin in girl's washroom. Repaired the door lock.	1 day

Report prepared by:



Ms.Reni.V.Kalayil
Covenor, Grievance Redressal Committee

Approved by:

Fr.Dr.Paulachan K.J
Principal, NIMIT

Pongam, Koratty East, Thrissur District, Kerala State, India. Pin-680308.

Phone +91 9605001987, 04802730340, 2730341, 2733573

www.naipunnya.ac.in, mail@naipunnya.ac.in