

Guidelines on Revised Continuous Internal Evaluation - UG/PG

(w.e.f. 01/10/2022)

Dear All,

This is for the information of all faculty members engaging classes for undergraduate and post graduate programmes in NIMIT.

It is challenging, moreover a controversial task of curriculum alignment with revision and academic evaluation especially when the semester system faces constrain of limited time to complete a course in full and take up all examinations as per the plan. Meetings were held with the head of the departments and stream coordinators to find the various problems and to devise the best balance of needs, desires, appropriate assessment and instruction framework to meet the attainments of outcome based education. Hereby requesting all course facilitator to take note of the revised evaluation pattern.

As per the University Regulations of CBCSS UG/PG 2019

Course Evaluation scheme for each course shall contain two parts:-

Internal Evaluation: 20% Weight	External Evaluation: 80% Weight
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Components with percentage of marks for Internal Evaluation

For B.Com./BBA/BHA and BA the weightage of marks for various components of evaluation is as under:-

Theory Courses		Practical Courses	
Classroom participation based on Attendance	20	Lab Involvement	40
Assignment	20	Record	60
Seminar	20		
Test papers (I & II Internal Exams-Best of One)	40		

There shall be no separate minimum Grade Point for internal evaluation.

For B.Sc.CS and BCA the weightage of marks for various components of evaluation is as under:-

Theory Courses		Practical Courses	
Classroom participation based on Attendance	20	Test Paper	50
Assignment	20	Lab Involvement/Assignment	30
Seminar	20	Attendance	20
Test papers (I & II Internal Exams-Best of One)	40		

There shall be no separate minimum Grade Point for internal evaluation.

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For B.Sc.HMCS and B.Sc.HMCA the weightage of marks for various components of evaluation is as under:-

Theory Courses		Practical Courses	
Classroom participation based on Attendance	25	Record	50
Assignment /Seminar	25	Lab Involvement/Assignment	25
Test papers (I & II Internal Exams-Best of One)	50	Attendance	25

There shall be no separate minimum Grade Point for internal evaluation.

For M.Com./MA/M.Sc.CS the weightage of marks for various components of evaluation is as under:-

Theory Courses		Practical Courses	
Classroom participation based on Attendance	20	Lab Skills	40
Assignment	20	Record/Viva	30
Seminar	20	Practical Test	30
Test papers (I & II Internal Exams-Best of One)	40		

There shall be no separate minimum Grade Point for internal evaluation.

The Revised Continuous Internal Evaluation components contributing to the educational outcome attainment includes the following:

1. **First Internal Examination**
(Portions of Module 1 and 2 i.e. 40% of portion need to be covered from the course syllabus)
2. **Assignment (Preferably including the Module 3)**
3. **Seminar (Preferably including the Module 4)**
4. **Second Internal Examination –Model (Full Portions from the syllabus)**
5. **Comprehensive Viva-Voce**
(Will be held immediately after the model examinations is completed.
The comprehensive viva-voce can be planned involving external members in the evaluation panel)

Guidelines:

- The marks scored for the comprehensive viva voce can be added to every course of that semester. The percentage contributing from the comprehensive viva voce would be 30% and same will be added to the model examination which will take 70% from the written model exam thus making it 100%.
- The Question Paper for the First Internal Examination and Second Internal Examination-Model will be centrally generated from the Question Bank under the supervision of the Director of Examination.
- Remedial classes are to be given after first and second internal examination to support the weak students. The department will be responsible for the conduct of retest for their students after the remedial session and the required documents to suffice remedial classes and retest is the responsibility of the respective course teacher and the departments.

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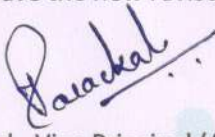
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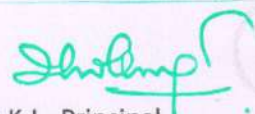
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- Retest marks can be considered for Internal Assessment score computation. Retest to be conducted for the failures and absentees for genuine cases only in consultation and approval of the HoD.
- It is the responsibility of the course teachers to ensure full participation of the class towards all components contributing for the continuous internal evaluation and outcome attainment. Failure of participation in any internal examination, comprehensive viva-voce, assignment and seminar will lead to non-attainment of the course outcomes.
- It is advised for HoDs/Stream Coordinators to raise a non-conformance against the course facilitator who is not able to achieve the 75% Pass for the course being taught and thereby initiating a root cause analysis on the case seeking attention.
- The non-conformance can only be closed by the Principal after the corrective and preventive measures are taken care off by the course facilitator and the same is verified by the HoD.
- We shall be going with LMS-Linways till the new ERP system is installed and fully equipped. The revised Continuous Internal Evaluation pattern will be incorporated in Linways accordingly by the IT Team.
- For V Semester UG 2020 admn. we shall complete all evaluation as per the previous pattern as we are almost nearing towards the end of the semester.
- From VI Semester (2020 admn.) and for all other UG and PG classes for 2021 admn. & 2022 admn. We shall have the new revised pattern being followed from immediate effect.

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