
Action Taken Report on Academic and Administrative Audit(AAA) on 27.01.2021

Respected Members,

Following the AAA Audit held on 27.01.2021, please find the below action taken on the discussed agenda items:

Criteria 1:

- A thorough review of current curriculum delivery methods will be done to ensure quality.
- New certificate courses in International Languages- German, French, Italian is planned to be implemented.
- Will organize more workshops and seminars on curriculum design and development.
- Scheduled internal evaluations in accordance with the academic calendar.
- Ensured timely completion of assessments to track student progress.
- Existing feedback system for curriculum will be closely monitored.

Criteria 2

- Will check the accurate student enrollment calculations, giving due consideration to reserved categories and the minority status of the institution.
- Institution plan to increase the use of Information and Communication Technology (ICT) among teachers, including the introduction of interactive smart boards.
- Decided to conduct Faculty Development Programs (FDPs) focusing on Mentoring, ICT, and Outcome-Based Education (OBE).
- More sessions will be delivered to simplify routine outcome analysis procedures and to monitor and assess educational outcomes.
- Decided to conduct research orientation sessions to teachers to pursue PhD registrations to enhance academic qualifications and expertise.
- Will establish a dedicated Examination Centre with a Director of Examination (DOE) to streamline examination processes.
- Simplified result analysis procedures will be formulated to facilitate better understanding and decision-making.
- Decided to conduct outcome analysis regularly to identify areas needing corrective measures.

Criteria 3

- Societal activities will be planned and conducted as per the NAAC recommendations.
- As per the suggestions of the AAA team, a designated person will be assigned to coordinate outreach activities.

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Criteria 4

- As per AAA team suggestions, the institution decided to insist teachers to prepare at least one digital content in a year.

Criteria 5

- The progression details kept in the departments will be shared with the placement officer.
- NIMIT decided to form a registered Alumni Association(Naimitr).


Criteria 6

- Decided to present SWOC analysis and perspective plans for the AAA audit.
- The industrial / institutional tie-ups for quality enhancement, exchange programmes, internship and trainings were given more importance.
- Tactile pathways for differently abled people will be provided.
- IQAC will be sharing the standardized formats required for documentation by March 25,2021 which can be used from the next academic year onwards.

Action Taken on General Suggestions:

- Participation of Student council in execution of events would be increased in forthcoming activities.
- Appreciation and Acknowledgment of Best Project award and Best project guide awards will be implemented from the coming academic year.
- Awareness sessions on NEP policy will be planned.
- The institution will plan for the upgradation to autonomous status.




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(Principal)